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LAKERS TOGETHER
PROTECTING EACH OTHER
Learn more at GVSU.edu/LakersTogether
Introduction

Grand Valley State University has prepared for a Fall semester geared to exceptional educational opportunities delivered in an environment that follows the best public health guidance and state and federal regulations. These guidelines will help the campus community to minimize risk while maximizing the student experience. Grand Valley is prepared to smoothly pivot as campus, county and state health conditions dictate; this handbook will continually be updated. Campus offices are open in preparation for the start of classes August 31.

This handbook for the campus community, “Lakers Together Protecting Each Other,” outlines areas critical to the success of the academic year and the health and safety of campus. There are sections on cleaning and sanitization, move-in, dining and mental health, policies on face coverings and travel, an academic calendar and details about the academic plan.

The following principles guided GVSU’s Fall 2020 plan:

» Creating a safer environment is a shared responsibility among all who come to GVSU and our off-campus partners.

» The university is encouraging personal responsibility by providing education and the supplies and resources necessary to assist individuals in following public health guidance and university policy.

» Individuals are expected to practice healthy hygiene habits, including frequent hand washing, wearing a face covering in common areas and around other people. All faculty, staff, students and visitors should practice social distancing, avoid large gatherings, use the daily self-assessment web portal before coming to campus and keep work areas clean.

» Current health guidance dictates we must reduce the number of people on campus at any given time to decrease overall density on campus. The university will only host and serve visitors engaged in essential areas of university life, such as prospective students and their families.

» University events will be conducted in accordance with public health guidance, state and federal regulations, and by prioritizing student life activities.

For more information visit: www.gvsu.edu/lakerstogether, or send an email to virusactionteam@gvsu.edu.
Student Experience

Grand Valley has worked diligently reviewing public health guidelines to inform plans for a vibrant student engagement experience for the Fall 2020 semester and beyond.

The return to campus means leaders are guided by the university’s mission to provide a high-impact learning environment and high-engagement teaching. University leaders have defined ways to engage in small group settings, participate in student life and maintain the safest facilities possible while following guidance from the CDC and state and public health officials.

University departments and Registered Student Organizations are strongly encouraged to hold business meetings virtually. Traditional meeting spaces have significantly reduced capacity to enable social distancing. In-person events must be in compliance with university expectations and health-informed guidelines.

Faculty are dedicated to the unique journey of each student as they explore multiple learning scenarios that are offered to accommodate all students. See more in the Academic Plan section on page 26.

Transitions Orientation, for new and first-year students, will be a three-part program with virtual meetings with Transition Leaders and new students in August before arriving on campus. Additional virtual sessions and information will be held in September. Details will be posted online at www.gvsu.edu/transitions.
Academic Calendar

At this time, there are no plans to alter the academic calendar. GVSU will continue to monitor public health developments in Michigan, along with any updates to CDC guidelines, to determine if any changes are needed.

**August 23-27:** Move-in
- Transitions Orientation will be a three-part program with virtual meetings with Transition Leaders and new students in August before arriving on campus
- Additional virtual sessions and information will be held in September. Details will be posted online at [www.gvsu.edu/transitions](http://www.gvsu.edu/transitions).

**August 28:** Convocation

**August 30:** Campus Life Night (virtually)

**August 31:** Fall classes begin

**September 6-7:** Labor Day recess

**September 18-20:** Family Weekend
- Activities planned both in-person and virtually include outdoor movie, 5K, campus tours, Grand Rapids walking tours, restaurant discounts

**October 10:** Winter 2020 Commencement Ceremony

**October 25-27:** Fall Break

**November 25-29:** Thanksgiving Recess

**December 12:** Classes end, Commencement

**December 14-19:** Exam week

**December 19:** Semester ends

See more information at [https://www.gvsu.edu/registrar/academiccalendar.htm](https://www.gvsu.edu/registrar/academiccalendar.htm).
Health and Safety Protocols

Grand Valley has implemented a number of health and safety protocols to fit the needs and requirements of the moment. They are subject to change based on CDC and other public health guidance, and state and federal requirements.

The use of face coverings, such as masks, are just one element in reducing the risk of COVID-19.

Face coverings must be combined with social distancing, hand washing, self-assessments, and a requirement to stay home when ill (even with mild symptoms), to have the best opportunity to reduce risk.

Everyone is responsible for keeping the GVSU campus safe.

**Face Coverings**

Face coverings that cover the mouth and nose are required indoors. Face coverings are required outdoors when social distancing is not possible. For answers to frequently asked questions regarding face coverings, there is a [toolkit](#) available, which includes videos and articles about face coverings and advice to faculty.

**Face coverings are not required when:**

» In a student’s specific assigned room, suite or apartment (only when student and roommates are present).

» In dining areas, while eating and drinking.

» In an enclosed space, when an individual is the sole occupant.

» In work areas not open to the public where six feet of social distance can be consistently maintained. Within office suites, only reception areas are considered open to the public.

» Outdoors when social distancing is possible.
More information can be found in this [State of Michigan executive order](https://www.gvsu.edu/lakerstogether).

**Additional considerations:**

» Those unable to wear a face covering due to a medical condition will be directed to [Disability Support Resources (DSR)](https://www.gvsu.edu/lakerstogether) for further assistance.

» Face shields will be provided as an alternative for those medically unable to wear masks. Only in very rare situations will no face covering be accepted.

» The university will provide two face coverings to each employee and one to students. Students living on campus will receive one at move-in. Students not living on campus can pick up face coverings at these locations: (Allendale) Recreation Center, Student Life/Student Services, 20/20 Desk, Kleiner Commons, Mary Idema Pew Library; (Grand Rapids) CHS Front Desk, DeVos Registrar Office, Steelcase Library.
Faculty, staff and students are responsible for laundering their face coverings and properly disposing of one-time-use masks.

Compliance will be facilitated primarily through proactive, ongoing education, communication, modeling and reduction of barriers.

As part of the education plan, the Division of Student Affairs and the Division of Inclusion and Equity are working with a group of student leaders to create a culture of safety, wellness, inclusivity, respect and accountability.

These protocols were developed by the Health Technical Advisory Group of the Incident Management Team through consultations with public health experts, six campus focus groups (three with faculty, two with staff, one with students) and the Senior Leadership Team.

Social Distancing

Physical distancing is one of the essential behaviors required to mitigate the risk of infection and spread of the virus. In any public setting on campus, Grand Valley students and employees must, when possible, maintain at least six feet of distance to reduce contact if an infected person were to cough or sneeze. Face coverings are required in the classroom when maintaining six feet of distance cannot be ensured.

Modified occupancy and capacity limitations continue to be assessed throughout campus. Appropriate signage regarding occupancy/capacity limits is posted. Buildings and rooms across campus have been modified to promote social distance and reduce close contact between people.
Classrooms

Grand Valley has redesigned standard classrooms, embracing the ideas of social distancing. Seats will be six feet apart, and there will be a six-foot divide between the instructor and the first row of students. As an example, many classrooms in Mackinac Hall are normally designed for 48 students. This diagram demonstrates how those rooms will be converted for a capacity of 19 students. Course offerings have been adjusted to take these new classroom capacities into account.
Computer Labs

GVSU has reduced capacity in walk-in computer labs. In this example, a normal 35-seat lab becomes an 18-seat lab, by removing nearly half of the workstations. The remaining workstations are staggered to maintain a distance of at least six feet between seats.

Shared/Common Spaces

There are complexities that come with many of the other shared spaces across campus (such as meeting/conference rooms, lounges, study rooms, library, Recreation Center, dining areas). The Facilities Services team has implemented the fundamental physical distancing, cleaning and disinfecting, and engineering protocols. Please note that furniture should not be moved.

Physical barriers: Facilities Services has placed plexiglass across campus in workspaces where significant community or public interaction is expected.
Living Centers

GVSU is fortunate to have newer buildings that align with the conditions advised by public health officials. The top priority is creating a vibrant and safer environment using the best public health guidance from the CDC and following state and federal requirements. Housing has developed a comprehensive plan for students who will live on campus that provides students with services and amenities to enrich their campus experience.

Students on campus can expect:

» Reduced density of students in common spaces.

» Single options in traditional-style housing. (Single occupancy living centers are Kistler, Copeland, Robinson.)

» Increased frequency of cleaning in common spaces and bathrooms.

» Ongoing communication and support regarding personal wellness.

» A community encouraged in every way to embrace personal responsibility for each other’s well-being.

» Appropriate protocols on self-monitoring, diagnostics and care.

Students who have been exposed, but do not have symptoms, will be asked to stay in their existing room and avoid others (quarantine). Those who test positive for, or have symptoms consistent with, COVID-19 will be moved to a different room and asked to avoid others (isolate). This is both to protect other students from becoming impacted as well as prevent students from having to return home. All students who need to quarantine or isolate will be supported by university staff. Please see page 16 for details on symptoms reporting and contact tracing.

Residents within living centers and apartments are expected to help reduce the risk of COVID-19 on surfaces, by wiping down their own restroom surfaces, and frequently touched items (door handles, keyboards, sinks, etc.) using appropriate disinfectant wipes or sprays. Students are asked to bring their own cleaning supplies (pre-arrival student health checklist) and properly dispose of cleaning towels or rags.

Along with cleaning done by Facilities Services staff, in community restrooms, residents are expected to wipe down surfaces and frequently touched items before and after use with disinfectant wipes or disinfectant spray and paper towels. In community kitchens and laundry rooms, wipe down surfaces and appliance controls and touch points before and after each use.

Workspace and Offices

The goal is to ensure employees feel safe and secure while at work and to help navigate the complexities of these challenging times. Grand Valley’s Lakers Returning to the Workplace guide contains important information and principles for faculty and staff.
In keeping with social distancing protocols, workspaces should allow for distancing of six feet when able. Convening in groups increases the risk of viral transmission. Where feasible, meetings and communications will be held in whole or part using the extensive range of available collaboration tools (i.e. Zoom, Skype, telephone, etc.). In-person meetings should be limited; when essential, they must be in accordance with CDC and other public health guidance, and state and federal requirements.

**Personal Study/Work Space**

Faculty, staff and students must maintain social distancing of at least six feet. Face coverings are required in all buildings, please see page 6 for more information.

Wash hands frequently and avoid touching your face. Personal hand sanitizer is advisable as an alternative. Hand sanitizer will be available throughout campus.

Maintain distancing in elevators and wear a face covering.

Be conscious of frequently touched surfaces like handrails, light switches and door handles.

Disinfect office space surfaces and touch points frequently using a household cleaning spray or disinfectant wipes (computer screens, keyboards, surfaces, door handles, equipment, tools, light switches, chair arms, etc.) Properly dispose of cleaning towels and wash hands.

Disinfectant sprays and paper towels will be available in office suites to use as needed. Faculty and staff are encouraged to clean their work areas twice daily.

**Visual Cues**

Grand Valley has created the “Lakers Together” campaign to advise community members about signage and protocol. The “Lakers Together” campaign is a campuswide effort to reinforce the best of Laker culture by always caring for each other.

“Lakers Together – Standing Apart,” includes floor stickers in select areas to mark six feet apart. Signage reminds Lakers about CDC guidelines about washing hands and wearing face coverings.

Watch for directional signage in some high-traffic areas.
Supporting Good Public Hygiene Practices

Grand Valley has strategically placed hand sanitizing stations in public spaces across campus. To assist efforts to protect the health of the community, Grand Valley community members should take the following preventive measures to help avoid infection:

Frequently wash hands with soap and warm water for at least 20 seconds. If soap and water are not available, use an alcohol-based hand sanitizer.

» Avoid touching eyes, nose and mouth with unwashed hands.
» Avoid close contact with people who are sick, and stay home when sick.
» Cough or sneeze into a tissue or sleeve, and wash hands
» Frequently disinfect surfaces with wipes.
» Avoid non-essential travel to highly affected states, countries or regions in the world.

Cleaning and Sanitation

GVSU Facilities Services is continuing its enhanced cleaning and sanitation procedures in an effort to provide healthy academic, administrative, housing and support environments. Facilities Services staff is following CDC and OSHA guidance.

Facilities Services is using an antimicrobial product as part of enhanced cleaning and sanitation procedures on campus. The product is a long-lasting protective coating that molecularly bonds to all surfaces. The solution destroys microbes, disrupting the growth process and making it unable to reproduce, effectively destroying potentially harmful organisms. The product is safe for skin, clothes and the environment.

The university has also implemented enhanced air handling and water testing procedures, including increased ventilation, outside air intake, inspection, maintenance and cleaning of systems, and increased replacement of air filters.

For more information on enhanced cleaning and sanitation plans, including HVAC protocol, visit Facilities Services.

Classrooms and Conference Rooms

Classrooms and conference rooms will be sanitized daily. Disinfectant spray and hand towels will be available for use during the day as needed.

Lunchrooms and Break Areas

A limited number of seats will be available to accommodate social distancing of at least six feet. Users of these spaces will need to wipe down counters, microwaves, refrigerator handles, vending machines before and after use. Disinfectant spray and paper towels, or disinfectant wipes will be available from Facilities Services for use in these areas.
Housing
Residents are expected to supplement the work being done by Facilities Services staff. They are expected to wipe down restroom areas, surfaces and frequently touched items (door handles, keyboards, sinks, etc.) using appropriate disinfectant wipes or sprays. Properly dispose of cleaning towels or rags.

In community restrooms, wipe down surfaces and frequently touched items before and after use with disinfectant wipes or disinfectant spray and paper towels. In community kitchens and laundry rooms, wipe down surfaces and appliance controls and touch points before and after each use.

Campus Dining
Campus Dining has added dining room attendants specifically focused on cleaning and sanitizing tables and chairs throughout service times. The Campus Dining Clean Team (an overnight cleaning group) has been expanded in number and retool cleaning and sanitizing processes in each location.

Facilities Services – Custodial Operations
Custodial operations has moved to primarily daytime cleaning operations. Staff is focused on frequent cleaning of touch points throughout the day. Restrooms will be cleaned and sanitized twice per day. Crews will wipe down common areas, including tables and furnishings, and will also sweep, mop and vacuum. Disinfection equipment and procedures will be utilized following appropriate guidelines.

Classrooms will be sanitized daily by custodial staff.

Offices will have limited service per the established building schedules. Offices and areas where service is not requested can place trash receptacles outside the office or lab for pickup.

Trash will be removed daily.

Floor care will primarily occur during overnight hours.

Departments and lab spaces will be responsible for sensitive or unique equipment including computer screens and keyboards.
To Report Workplace Safety Concerns

Contact Deb Sanders, director of staff relations at (616) 331-2215 or sandedeb@gvsu.edu.

Anonymous reporting is available for individuals who prefer to report concerns to the university anonymously through a system hosted by a third-party provider. Visit gvsu.edu/reporting or call 855-799-8302.

Water Quality

Grand Valley buildings were unoccupied for a period of time, so Facilities Services flushed water mains to each building, along with individual devices, such as faucets, and testing was completed to ensure water systems were safe.

Air Quality

Facilities Services is continuing to follow OSHA guidelines and apply best practices from the American Society of Heating, Refrigerating and Air-Conditioning Engineers for its position on operating buildings to mitigate COVID-19. This includes increased ventilation, outside air intake, inspection, replacement of air filters, maintenance and cleaning of the system.
Symptoms Reporting and Health Services

Grand Valley has implemented several guidelines and protocols to ensure Grand Valley students, employees and visitors are actively monitoring and reporting symptoms that could be signs of COVID-19 infection.

A web-based self-assessment form facilitates employees, students and visitors to complete their assessment on any device with an internet connection (phone, tablet, computer). The assessment is located at https://www.gvsu.edu/hro/selfassessment. The self-assessment results will indicate if a person should come to campus, stay home or contact a health care provider.

Beginning August 17, all students, faculty and staff are required to complete the daily COVID-19 risk self-assessment. This is required seven days a week, whether coming to campus or not to more completely track the virus, and compliance will be monitored. The self-assessment should be completed each day before noon. Not completing the self-assessment would be considered a violation of university policy and would be actionable.
Testing and Contact Tracing

Grand Valley has implemented a daily self-assessment process for all faculty, staff and students who are coming to campus. Individuals with any symptoms, no matter how mild they may seem, are asked not to come to campus and to notify their health care provider. Employees are also asked to notify their supervisor. Grand Valley will follow up as appropriate regarding testing, quarantine or isolation, and directions to stay home and avoid contact with others. For students, a CARE report will be submitted to Student Affairs to facilitate contact to discuss academic or other supports needed. Individuals in quarantine or isolation are asked to stay home, avoid contact with others, and monitor symptoms.

If an exposure or symptom is reported, the individual will be contacted to discuss, and if appropriate, facilitate follow up with their health care provider for testing. Testing is available at the Metro Health GVSU Campus Health Center, the GVSU Family Health Center, and a wide variety of other providers in the area.

If someone has a positive COVID-19 test, the health department is notified. Upon notification, the health department will initiate a case investigation and contact tracing. During contact tracing, the health department will determine close contacts of the person who has tested positive.

The health department will contact those individuals to request they self-quarantine; the duration will be determined by current CDC guidelines. In the event of an exposure where individuals cannot be identified (i.e. an off-campus gathering where someone was with a group of people but didn’t know everyone’s names) a broader communication could be sent to notify those at the event regarding the case and recommended next steps based upon direction from the local health department.

Test Prior to Coming to Campus

The university is encouraging everyone to be tested for COVID-19 before returning to campus. While these test results will be a snapshot in time, any positive results will be caught before arriving on campus. Testing can be arranged through health care providers by consulting the State of Michigan testing site finder using the “no cost” filter.

There are two university test sites:
Allendale: GVSU Campus Health Center
Grand Rapids: GVSU Family Health Center
**Isolation and Quarantine**

Students who have been exposed, but do not have symptoms, may quarantine in their existing room. Those who develop symptoms or test positive for COVID-19 need to isolate. Housing will have some rooms and apartments available for students who need to isolate on campus.

All students who need to quarantine or isolate will be supported. Students who live in on-campus housing and who are directed by local or university health officials to isolate or quarantine will: receive meal deliveries to their rooms or apartments from Campus Dining; be advised by faculty how to complete their work; contacted regularly with well-being checks by Housing and Residence Life staff; and will receive the support of university staff for individual needs. In some cases, health officials may recommend students return home to receive additional support.

**Health Services**

The [Campus Health Center](#) on the Allendale Campus provides convenient medical care for GVSU students, faculty and staff through the University of Michigan-Metro Health. Medical staff include physicians and mid-level providers.

The [GVSU Family Health Center](#), operated by the Kirkhof College of Nursing, provides accessible, quality healthcare through an academic nurse-managed approach. Located five minutes from the GVSU Robert C. Pew Grand Rapids campus, free parking is available.

GVSU has collaborated with Blue Cross Blue Shield of Michigan to provide student health insurance options for students' consideration on a voluntary basis.
Fall Move-In

Health and safety of students and their supporters are the top consideration and the center for the move-in process. Fall 2020 Move-in will be extended to five days to allow for social and physical distancing.

Incoming student room assignments were made available on the myHousing overview by the end of June. Students received an email notification to their GVSU email with their assignment.

Students will also receive a scheduled day and time for their move-in to maintain social/physical distancing as much as possible.

Housing will be flexible with needs and changes to scheduled move-in times as much as possible. Students unable to attend the assigned move-in date and time, should review their assignment email for specifics on how to reschedule.

Scheduled move-in times will be by student, not by room.

Students and their supporters should limit the number of people who accompany them for move-in.

Wear a face covering inside buildings when social distancing is not possible. Please see page 6 for more information.

Additional instructions will be sent to students living on campus prior to moving to campus.
Campus Dining

Campus Dining has made some changes for the 2020-2021 academic year, adhering to CDC and state guidelines and health department recommendations.

Campus Dining has closed the following locations for the 2020-2021 academic year: Fresh Food Company on the Upper Level in Commons, Engrained inside The Blue Connection, the Faculty/Staff Dining Room on lower level Kirkhof, and Corner Store inside AuSable Hall.

The Market inside Kleiner will open earlier to serve breakfast and remain open until midnight. Panda Express in Kirkhof Center, Fuel in the lower Commons, and Starbucks inside the Marketplace will expand hours. Campus Dining will adjust dining options and hours based on demand witnessed. Campus Dining will utilize student engagement groups to incorporate feedback on the dining experience.

Many dining locations have reduced seating density based on social distancing guidelines. These seating changes have inspired all locations to serve in “to-go” containers, giving guests the freedom to choose where they dine.

Campus Dining has added dining room attendants specifically focused on cleaning and sanitizing tables and chairs throughout service times.

A complete list of Campus Dining locations and hours can be found on the [campus dining website](#).
Mental Health

In response to the COVID-19 pandemic, the University Counseling Center (UCC) is adapting services to adhere to safety recommendations for students, faculty and staff. The response to COVID-19 is ever-changing, and we encourage checking http://www.gvsu.edu/counsel/covid19 often for updates and resources.

For Currently Enrolled Students

Teletherapy: Short-term teletherapy services are available to currently enrolled students. To schedule an appointment, call (616) 331-3266.

Phone consultations are available for students who want to discuss services or need assistance finding a community provider. Please call (616) 331-3266. Or, find more information about community providers at the community provider database.

Crisis Phone Consultation: Emergency phone consultations during office hours are available for all enrolled students. For after-hours crisis consultations, visit the emergency site to utilize off-campus and national resources.

Students who need to visit the UCC in Allendale will be asked to wear a mask, maintain social distancing, follow current health and safety guidelines, and conduct a health screening. Students with any risk indicators from the health screening will be asked to refrain from coming in and contact UCC by phone.

If anyone refuses to follow the UCC health and safety guidelines, UCC staff will discuss options such as telehealth or a referral to a community provider.

For Faculty and Staff

Encompass, the GVSU Employee Assistance Program (EAP), offers a wide array of online and telephone resources, including remote counseling. Encompass is available to support all service options in a telephonic format for both intakes and clients who are currently engaged in services. Encompass services are available via phone 24/7 at 1-800-788-8630.

Encompass has recently updated its online resources at MyLifeExpert.com. First-time users can create a profile using the code: GVSUNI. The website will continue to be updated with the most recent information related to COVID-19. My Life Expert offers helpful articles such as How to Talk to Children About COVID-19 and more.
Student Life

Laker Athletics

Athletics are an important part of campus life at Grand Valley, not only for student-athletes, but for student fans as well.

Grand Valley is following all NCAA and Great Lakes Intercollegiate Athletics Conference guidelines for return to play.

Students have participated in educational Zoom meetings about health and safety protocols and are completing self-assessments.

Recreation and Wellness

GVSU recognizes the role that recreation and wellness programs play in promoting student well-being, inspiring a sense of community, and encouraging student development and learning. In Fall 2020, Recreation and Wellness is using risk assessment tools to ensure a return to participation safely. Intercollegiate Athletics Office will use similar tools or modify building hours for recreation facilities.

When facilities are open, there will be:

» Lower risk in-person programs and services and expanded virtual activities.
» Enhanced cleaning and social distancing measures.

» Additional education and training for staff and participants.
» Modified sport, fitness, facility and outdoor offerings based on national and state guidelines and recommendations. Visit www.gvsu.edu/rec for additional detail.

Athletic & Recreation Facilities will have changes in equipment layout to create physical distancing, increased protocols for cleaning and disinfecting, and may have modified building hours. More information is available at www.gvsu.edu/sportfacilities.

Campus Events

University events will be conducted in accordance with public health guidance and state and federal regulations. Questions on event scheduling, contact (616) 331-6620 for events on the Pew Grand Rapids Campus, and (616) 331-2350 for events on the Allendale Campus. Further information about large events and gatherings will be provided as decisions are made. The university will prioritize Student Life events.
Visitor/Guest Policy

A policy for campus visitors and guests is expected by late July.

Student Travel

To protect student health, students are encouraged to refrain from all travel throughout the semester. In some cases, academic programs or university policy may prohibit travel (e.g. international); in other cases, highly managed travel may occur with university oversight (e.g. athletics).
University Business Travel

**CDC Travel Guidance** currently indicates that the risk of becoming infected and spreading COVID-19 increases with travel. The best way to avoid getting sick is to avoid all non-essential travel.

**Definitions:**

**Travel:** Travel includes movement from any GVSU campus to any other community. It does not include commuting to or from work, or moving between campus locations to facilitate work that cannot be completed remotely.

**Essential Travel:** Travel required to support a critical university interest that cannot be postponed, and can only be completed in person. All other travel is considered non-essential.

**Non-Essential Travel:** Travel not required to support a critical university interest, or which can be postponed or accomplished digitally. This includes, but is not limited to, professional and educational conferences.

**Guidance:**
For business purposes:
- Only travel deemed essential should be considered for approval.
- Travel to high-risk locations should be avoided if possible.
- Non-essential travel to domestic and international locations is prohibited.

**Self-Quarantine Following Travel:**
Following international travel, travelers are required to self-quarantine for 14 days upon return. The duration will be determined by current CDC guidelines. The need for quarantine should be discussed with a supervisor prior to travel, and, if appropriate, arrangements made for remote work during the period of quarantine.

Due to the ongoing changes in COVID-19 cases and transmission, travelers returning from domestic locations are encouraged to self-monitor for symptoms.

**Managing Travel Risks:**
Some modes of travel may make social distancing difficult, increasing risk for COVID-19. Individuals approved for essential travel are strongly encouraged to review and follow the CDC’s guidance which can be found below:
- [Considerations for Travelers](#)
- [Protecting Yourself When Using Transportation](#)
### Approval:

<table>
<thead>
<tr>
<th>Type of Travel</th>
<th>Approval</th>
<th>Notification of Quarantine Dates</th>
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<tbody>
<tr>
<td>International business travel</td>
<td>Executive Officer</td>
<td>Appointing Officer &amp; Direct Supervisor</td>
</tr>
<tr>
<td>International personal travel</td>
<td>N/A</td>
<td>Appointing Officer &amp; Direct Supervisor</td>
</tr>
<tr>
<td>Domestic out-of-state business travel</td>
<td>Appointing Officer</td>
<td>Direct Supervisor</td>
</tr>
<tr>
<td>Domestic out-of-state personal travel</td>
<td>N/A</td>
<td>Direct Supervisor</td>
</tr>
<tr>
<td>In-state business travel</td>
<td>Appointing Officer</td>
<td>N/A - quarantine not required</td>
</tr>
<tr>
<td>In-state personal travel</td>
<td>N/A</td>
<td>N/A - quarantine not required</td>
</tr>
</tbody>
</table>
Academic Plan

Grand Valley will begin the Fall 2020 semester August 31 with courses offered in-person, remotely and in a hybrid format, while following guidance from the CDC, as well as state and public health officials. The university is simultaneously striving to offer more flexibility and options in course delivery in order to accommodate the various needs of all students.

At this time, there are no plans to alter the GVSU Fall 2020 academic calendar. The Incident Management Team and the Senior Leadership Team will continue to monitor public health developments in Michigan, along with any updates to CDC guidelines, to determine if any changes are needed.

Grand Valley has developed three options for Fall 2020 courses: fully online, a hybrid model, and face-to-face instruction. Click the image below to watch a video of faculty members describe these options.

Guiding Principles

» Foster living the mission of high-impact, high-engagement teaching

» Maximize face-to-face components as much as possible within the health requirements

» Include high-impact face-to-face opportunities, academic and co-curricular

» Favor hybrid approaches, with online learning with some in-seat time where required

» Support a streamlined, even online/hybrid experience from the students’ perspective

» Increase online-only class time where feasible

» Articulate methods that allow for the delivery to match the needs of the curriculum

» Support financial sustainability of the university

» Work to contain the impact of faculty workload
Study Abroad

All fall study abroad programs and courses are canceled, including all faculty-led study abroad programs. For more information, visit gvsu.edu/studyabroad.

Teaching and Technology Excellence

Faculty and staff across the Academic and Student Affairs Division have put together plans to ensure the high quality of Grand Valley’s programs continue.

Best practice approaches have been developed for courses delivered in online, hybrid, and in-person formats. Attention is being paid to ensure students have access to appropriate technologies, software and specialized laboratory equipment, and are well prepared for learning in the fall semester.

Over the summer, Grand Valley faculty participated in specialized workshops about online and hybrid teaching. Faculty are supported in their course design efforts by both the Robert and Mary Pew Faculty Teaching and Learning Center and eLearning and Emerging Technologies.

With the help of an expanded staff and a wider array of professional development opportunities, fall courses were designed, enhanced and optimized to make the best use of virtual educational approaches. As part of preparatory work this summer, Grand Valley faculty are serving as peer mentors to fellow faculty. Still others have engaged in online inclusive teaching institutes, participated in book discussion groups, and worked together to create rich learning experiences that meet students’ needs amidst changing circumstances.

Academic Advising

Academic advising is a critical part of fostering success at Grand Valley and beyond GVSU as students transition into a career, graduate school or wherever their choices and opportunities lead them.

For the health and safety of the Grand Valley community, Advising & Registration sessions for Fall 2020 are being held online through individual video-conference appointments.

Grand Valley offers several advising resources and options for student support. Advisors are providing accurate and timely information regarding academic requirements, university resources and opportunities to develop critical thinking skills that will enrich a student’s college experience.

Visit https://www.gvsu.edu/advising/advising-centers-70.htm for more information.
Admissions

As Grand Valley continues to plan for the Fall 2020 semester, admissions counselors are available to help students apply to and register at Grand Valley. Virtual appointments can be scheduled through the admissions office via email at admissions@gvsu.edu or call (616) 331-2025.

Admissions will begin in-person presentations and tours, by appointment, starting July 15. Students can also take part in live virtual sessions hosted by Admissions counselors via Zoom that include information from current GVSU students.

Face coverings that cover the mouth and nose are required in indoor and outdoor spaces when visiting Grand Valley.

Guests are required to complete a brief online Health Self-Assessment prior to participating in the campus presentation and tour.

A virtual tour of campus was created for new and prospective students and their families.

Grand Valley has launched VisiTOUR. Using a mobile device, a virtual tour guide will lead guests through an on-campus visit using 360 degree images, videos, audio and text, to highlight each stop on the tour.

A video tour of campus was created to showcase popular spots on the Allendale Campus, including the Kirkhof Center, Fieldhouse, living centers, Mary Idema Pew Library, Lubbers Student Services Center, Laker Bookstore, the Arboretum and nature trails, Little Mac Bridge and much more.

In an effort to reduce barriers for prospective students, Grand Valley implemented a “test-optional” policy for students applying for the fall 2021 entering class. This option means SAT and ACT standardized tests are not required for students applying to enter in fall 2021.
Resources

» For people unable to wear face coverings: Disability Support Resources
» For faculty and staff: Human Resources Office Return to Work
» For faculty in the classroom: Faculty Toolkit
» For faculty and staff: Encompass (Employee Assistance Program)

For more information visit: www.gvsu.edu/lakerstogether, or send an email to virusactionteam@gvsu.edu.

Methodology

Incident Management Team members meet regularly to plan for any necessary actions surrounding COVID-19. The team makes recommendations to the Senior Leadership Team, using public health and CDC guidance. The IMT is made up of representatives from various campus departments, including the Grand Valley Police Department, Office of the Vice Provost for Health, Facilities Services, Housing and Residence Life, Human Resources, Academic Affairs, Student Affairs and University Communications. An expanded group of more than 35 people meets weekly.

Members of the university’s Technical Advisory Group (TAG) serve as a resource to research and advise the IMT regarding varying aspects of the current emergency facing the university. TAG ensures the IMT has up-to-date recommended health standards and information from federal, state and local authorities, as well as best practices regarding preparedness, prevention and response information.

In mid-August, the Virus Action Team (VAT) was named to replace the daily work done by the IMT. Members of the VAT will lead the university through the health and safety monitoring phase.