

August 11, 2021

**Clarification I: Question and Answer**

**Ref: Bid #222-12 – Grounds Maintenance Services**

Grand Valley State University has received the following questions in regards to our request for proposal(s) for Grounds Maintenance Services. Please reference questions and answers listed below.

**Question 1.** Could you please let us know the method of submitting the bid – whether it is through the procurement site or whether the documents have to be sent physically to a specific address (please let us have the address)?

**Answer:** A physical copy is not required. Please submit your proposal to the e-mail address listed below:

[RFP-Received@gvsu.edu](mailto:RFP-Received@gvsu.edu)

**Question 2.** Hoping to clarify where bids for this project must be submitted. The RFP document does not seem to include if they need to be emailed or mailed, or to where?

**Answer:** U.S. postal mailing not required.Please submit your proposal to the e-mail address listed below:

[RFP-Received@gvsu.edu](mailto:RFP-Received@gvsu.edu)

Thank you for your participation,

Valerie Rhodes-Sorrelle, C.P.M.

Vendor Relations Manager

***Procurement Services - 2033 Zumberge Hall - Allendale, MI 49401***

***Phone – 616/331-2283 – Fax 616/331-3287***