



To: **Prospective Bidder**

Date: **March 20, 2024**

Subject: **Request for Proposal - Bid# 224-40 Copier Center**

RE: **Addendum # 1: In-Person RFP Review Meeting**

Here is the date and time for the in-person RFP review meeting as stated in section 5.3 of the RFP:

Date: Monday, March 25th @ 1pm EST

Length: 1 Hour

Location: Copy Center on the GVSU Allendale campus (lower level of the Marketplace Building)

Agenda:

- Overview of day-to-day operations of the Copy Center (GVSU)
- Overview of type of jobs typically run at Copy Center (GVSU)
- Overview of key components needed in copy equipment (GVSU)
- Overview of issues we most commonly run into with equipment (GVSU)
- Q&A for Vendors

Attached is a map of the Allendale campus. I have highlighted the Marketplace Building and the parking lot to be used. Please note this is a park-to-pay lot and GVSU does not validate parking. You will park in Lot MP and go to building LMP on the map.

<https://www.google.com/maps/place/42%C2%B057'55.1%22N+85%C2%B053'23.3%22W/@42.9653092,-85.8923756,17z/data=!3m1!4b1!4m4!3m3!8m2!3d42.9653092!4d-85.8898007?entry=ttu>

CAMPUS BUILDINGS

AGS	Art Gallery Support Building	G18
AH	Alumni House & Visitor Center	G2
ASH	Au Sable Hall	K11
	Blue Connection (see CON)	
CAC	Calder Fine Arts Center	M13
	Campus Health Center (see UHC)	
CC	Children's Enrichment Center	E11
CCT	Cook Carillon Tower	I11
CDC	Cook-DeWitt Center	I10
COM	Commons	J8
CON	Blue Connection	I15
COP	Copeland Living Center	K6
CR	Calder Residence	M12
CUB	Central Utilities Building	J2
DLC	DeVos Living Center	M4
FC	Hosford Football Center	D3
FH	Fieldhouse	H7
FLC	Frey Living Center	L4
GVA	Grand Valley Apartments	K19
	Benzie	
	Keweenaw	
	Mackinac	
	Oakland	
	Tuscola	
	Wexford	
	Haas Center for Performing Arts (see PAC)	
HHLC	Holton-Hooker Learning & Living Center	K8
HLC	Hoobler Living Center	K3
	Hosford Football Center (see FC)	
HLL	Hills Living Center	L5
HRY	Henry Hall	I9
JHZ	Zumberge Hall	J11
JLC	Johnson Living Center	J5
KC	Kirkhof Center	I11
KHS	Kindschi Hall of Science	H8
KIS	Kistler Living Center	K5
KLC	Kleiner Commons	K4
KRP	Kirkpatrick Living Center	M5
KTB	Kelly Family Sports Center	E6
LHH	Lake Huron Hall	K12
LIB	Mary Idema Pew Library	H11
LMH	Lake Michigan Hall	K13
LMP	Marketplace	H9
LOH	Lake Ontario Hall	K13
LSH	Lake Superior Hall	J12
LTT	Loutit Lecture Hall	I9
LVA	Laker Village Apartments	F15
	Lubbers Stadium	D4
	Lubbers Student Services Center (see STU)	
MAK	Mackinac Hall	J7
MAN	Manitou Hall	J8
	Marketplace (see LMP)	
	Mary Idema Pew Library (see LIB)	
MCH	Meadows Clubhouse	B8
MLC	Meadows Learning Center	B10
MMB	Meadows Maintenance Building	D11
MPF	Multipurpose Facility	D3
MPLC	Maple Living Center	L8
MUR	Murray Living Center	J15
NLC	North C Living Center	L4
NMH	Niemeyer Learning & Living Center (Honors College)	K15
	Niemeyer East Living Center	
	Niemeyer West Living Center	
OKLC	Oak Living Center	L8
OLC	Ott Living Center	J4



PAC	Haas Center for Performing Arts	I13
PAD	Padnos Hall	J9
PKC	Pickard Living Center	L6
PLC	Pew Living Center	M5
PNLC	Pine Living Center	K8
RAC	Ravine Center	F4
RC	Recreation Center	G8
ROB	Robinson Living Center	K7
SAC	South C	J18
SAD	South D	J19
SAE	South E	I19
SER	Service Building	I2
SH	Seidman House	K12
SLC	Seidman Living Center	M6
STA	Stafford Living Center	N5
STU	Lubbers Student Services Center	H10
SUB	South Utilities Building	L14
SWN	Swanson Living Center	N6
UHC	Campus Health Center	H17
VLC	VanSteeland Living Center	J16
WES	Wesley House	F19
WLC	Weed Living Center	K3
	Zumberge Hall (see JHZ)	

PARKING LOTS

Lot A	D3	Lot E	G6	Lot K2	G14
Lot B1	G4	Lot F	F8	Lot KC	H12
Lot B2	F3	Lot G1	G10	Lot M	K14
Lot C1	I5	Lot G2	F10	Lot N	L14
Lot C1 East		Lot G3	F9	Lot O1	M12
Lot C2	H5	Lot GVA	K19	Lot O2	M12
Lot C2 West		Lot H1	F12	Lot P1	H15
Lot D1	J5	Lot H2	G13	Lot P1 North	
Lot D2	J4	Lot H3	F13	Lot P2	I16
Lot D3	J3	Lot H4	G14	Lot P2 South	
Lot D4	J3	Lot J	E16	Lot R	I20
Lot D5	K3	Lot K1	H14	Lot Z	H18
Lots D6-D8	M2				
Lot D9	M3				

LEGEND

	Bus Stop
	ADA Only
	Allendale Resident
	Calder Resident
	Student Commuter
	Lot J Remote Commuter
	Faculty & Staff
	Short term
	Visitor (pay-to-park)

ADA-compliant spaces are available in all GVSU lots