

# GVSU LAKER STORE POLICY

SLT 6.21

**Date of Last Update:**

August 11, 2023

**Approved By:**

- Senior Leadership Team

**Responsible Office:**

GVSU Laker Store

## POLICY STATEMENT

GVSU Laker Store is dedicated to serving the students of Grand Valley State University with resources, which enhance the University's mission and image.

## PROCEDURES

### Textbook Locations

**GVSU Laker Store - Allendale** carries the textbooks and supplies required for classes taught on both the Allendale & Robert C. Pew campuses and for those taught at other locations across the state. These are available online at <http://lakerstore.gvsu.edu>.

**GVSU Laker Store – Robert C. Pew Grand Rapids Campus** carries the textbook and supplies for classes taught in Grand Rapids, including those at the Health Campus. These materials can also be ordered at <http://lakerstore.gvsu.edu>.

### GVSU SAVE

GVSU SAVE is the Laker Store's digital course materials initiative aimed at making books more convenient and affordable. Visit the GVSU SAVE website for more information: <https://lakerstore.gvsu.edu/GVSUSAVE>.

### Other Merchandise

GVSU Laker Store – Allendale offers GVSU imprinted clothing and gifts, school and art supplies, and a full line of computers and accessories, including Apple products. GVSU Laker Store – Robert C. Pew Grand Rapids Campus offers an assortment of apparel, gifts and supplies.

## **Discounts, Sales and Promotions**

GVSU Laker Store attempts to maintain pricing policies that are reasonable, fair and consistent. As a result, the same pricing is made available to students, faculty and staff. Sales and promotions are announced in advance on the GVSU Laker Store website and on social media. All GVSU constituents are invited to sign up for Laker Store Rewards.

## **Merchandise Returns Policies**

Textbooks may be returned for a full refund through the first week of classes with a valid receipt. Check here for complete refund policies:

<https://lakerstore.gvsu.edu/SiteText?id=89206>

## **Book Sell Back**

Since GVSU is cashless, Book Sell Back is only offered in-person during finals week after Fall & Winter semesters, however, students can use the Laker Store online portal to sell back books any time: <https://onlinebuyback.mbsbooks.com>.

## **Textbook Orders**

Faculty & academic department textbook orders need to be submitted by October 25 for winter semester, February 25 for spring-summer semester, and March 25 for fall semester. Requisitions may be submitted on-line in the faculty access section of the bookstore's website at <http://lakerstore.gvsu.edu/>.

For access information, please consult your department coordinator or contact the GVSU Laker Store Faculty Relations Team. When submitting a requisition, please provide accurate ISBN information to ensure that the correct book is ordered. GVSU Laker Store staff also appreciate notification that "no books are required" for a class when appropriate.

## **Desk Copy Loans**

Publishers will not honor requests for desk copy loans from bookstore personnel, so such requests should be made directly to the publisher. Faculty requiring a desk copy of an adopted textbook should contact their publisher representative for additional information.

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