

**Duncan Park Commission  
Fellowship Proposal 2025**

Duncan Park is a 40-acre, city park located in Grand Haven, Michigan. The park's management is the responsibility of a five-member commission, appointed by the city's mayor. This commission is tasked with the maintenance of all natural and infrastructure resources within the park. The Duncan Park Commission is offering a summer fellowship for those interested in completing a project within the park that facilitates our mission. Areas of current interest include (but are not limited to) the following:

- Forest Health (in general)
- Surveillance of specific tree diseases (Oak Wilt, Beech Bark Disease, Hemlock Woolly Adelgid)
- Community Education and Outreach
- Enhancements to facilitate long-term sustainability of natural and/or infrastructure resources
- Trail Use and Management

Successful applicants will be awarded a stipend of \$3000 to support their successful completion of a summer project to be paid through [GVSU Financial Aid Office](#). There is no minimum GPA required for this fellowship. Interested students must work with a knowledgeable mentor to develop and implement their project. Upon completion of the fellowship project, the recipient will submit documentation of the project's outcomes as well as provide a presentation on the project to the Duncan Park Commission. If you need help identifying a project mentor, contact the Duncan Park Commission ([duncanpark@grandhaven.org](mailto:duncanpark@grandhaven.org)). **Applications are due April 1.**

**Student Applicant:** \_\_\_\_\_

**Mentor:** \_\_\_\_\_

Applications must contain the following information.

1. **Project Description:** Please **attach** a detailed description of the project. This should include specific information about how it will support or benefit the management of Duncan Park. Your project description should focus on the activity that will be done during the summer months. If this project is part of a larger effort (either by the City of Grand Haven, the Duncan Park Commission or your mentor), briefly describe that relationship in the attached description as well.
2. **Student Goals:** *What goals or objectives does the student have for their summer project?*
3. **Funding:** This fellowship is meant to provide direct financial support to students engaging in a summer project within the park. Does the successful completion of your project require additional funding (for supplies, equipment, etc.)? *Provide the anticipated amount needed and **attach** an explanation that includes a budget.*

\$ \_\_\_\_\_ Additional funding needed.

Does the applicant have funding support from other sources for this or a related project? *If you indicate **Yes**, explain with a description of the funding support in the space provided.*

No

Yes

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4. **Duncan Park Commission Engagement:** *Is there an opportunity for the Duncan Park Commission to be directly involved in the project?* If you indicate “Yes”, explain with a description of the involvement in the space provided.

No

Yes

5. **Community Partners:** *Are there additional organizations or community partners collaborating on this project?* If you indicate **Yes**, describe their specific role in the successful completion of your project in the space provided.

No

Yes

6. **Community Engagement:** *Is there an opportunity for public engagement in the project?* If you indicate **Yes**, explain with a description of the types of public engagement that would be possible in the space provided.

No

Yes

**Signatures:**

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Student

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Mentor(s)

Please submit this application by email to the Duncan Park Commission ([duncanpark@grandhaven.org](mailto:duncanpark@grandhaven.org)). Applications are due April 1.