

2025 Time Card Approval Deadlines

****Note deadlines are at 3:00 p.m. on these dates****

January

1/5/26
1/19/26

February

2/2/26
2/16/26

March

3/2/26
3/16/26
3/30/26

April

4/13/26
4/27/26

May

5/11/26
5/25/26

June

6/8/26
6/22/26

July

7/6/26
7/20/26

August

8/3/26
8/17/26
8/31/26

September

9/14/26
9/28/26

October

10/12/26
10/26/26

November

11/9/26
11/23/26

December

12/7/26
12/21/26