



Petition to Return

☐ **Application for Re-Entry:** Students who are in good standing but have not been enrolled in a course for two or more semesters must submit this form to the Registrar's Office.

☐ **Application for Re-Admission after Dismissal:** Students who have been asked to leave for academic and/or disciplinary reasons must fill out this form and complete the directions on the back. All materials need to be submitted at least 10 business days in advance to the start of the semester.

Name: _____ Student G#: _____

Former Name(s): _____

Permanent Address: _____

Telephone #: _____ Email Address: _____

Parent/Next of Kin Address: _____

Parent/Next of Kin Telephone #: _____

Date of Birth _____ * (*see certification section below)

Veteran: ☐ Yes ☐ No Do you qualify for Veteran's Education Benefits? ☐ Yes ☐ No

Citizen: ☐ Yes ☐ No

In what state do you claim your legal residence? _____

Semester/Year of Return: Fall ☐ Winter ☐ Spring/Summer ☐ Year: _____

Have you earned a degree since you last attended GVSU? No ☐ Yes ☐

Are returning to GVSU to pursue a second bachelor's? No ☐ Yes ☐

Major Area of Study: _____ Advisor Name: _____

Have you taken courses at another college or university since you were last enrolled at GVSU? No ☐ Yes ☐

Where? _____

(Note: If you have attended elsewhere, please have an official transcript sent to Grand Valley State University, 150 Student Services, Allendale, MI 49401.)

I. FOR ALL APPLICANTS:

Grand Valley Requests additional information on either of the following areas that apply to you:

a. **Disability Support Resources** provides support services and accommodations that enhance the learning environment for students with documented disabilities. We have a number of services that allow students to overcome the challenges that they face in a traditional educational system, from assistive technology to extra tutoring. If you feel that you can benefit from our services please call (616) 331-2490 or visit our offices at 215 Blue Connection Building.

b. **Felony Conviction/Pending Criminal Charges:** Have you ever been convicted of a felony or have you been arrested for a crime for which criminal charges are pending? ☐ Yes ☐ No

If yes, you must submit additional information with this form explaining the nature of the crime, relevant facts, and the name, address and telephone number of your corrections officer. You may be required to meet with an admissions representative before a decision on your application will be made. You may be dismissed from GVSU if you fail to indicate such felony convictions or pending charges.

GRADUATE STUDENTS: Following an absence of 24 consecutive months, you are obliged to follow the catalog requirements in effect at the time of your return. Please consult your program advisor concerning any impact to your study plan.

UNDERGRADUATE STUDENTS: Follow the catalog requirements in effect at the time of your initial degree-seeking registration or any succeeding catalog. However, you may not graduate under the requirements of a catalog that is more than eight years old. Work with your advisor to determine the most appropriate catalog year for your program.

II. APPLICATION FOLLOWING DISMISSAL:

GRADUATE STUDENTS: Direct your written appeal to the dean of the college you were attending.

UNDERGRADUATE STUDENTS: File a written statement that responds to the items listed below. Your application will not be reviewed until your written statement and a statement of support from your advisor have been received.

Send all documents to:

Grand Valley State University
Academic Review Committee
ATTN: Registrar
150 Student Services
Allendale, MI 49401
or Regdept@gvsu.edu

1. List major activities in which you have been engaged since leaving Grand Valley.
2. Include a detailed academic plan. Indicate what courses you intend to take, why you feel you can now handle them and what study arrangements you have made to assure academic success.
3. Communicate any additional information that you would like to have considered when your case is reviewed.
4. Meet with your advisor and present written support of your appeal from your advisor or a faculty member in the area of your major.

NOTICE OF TITLE IX COMPLIANCE: An affirmative action and equal opportunity institution.

***Certification**

Your signature is required before GVSU can process this form. You are not required to give your Social Security number, date of birth, marital status, sex, or racial/ethnic group.

I certify that all the answers I have given on this form are complete and accurate to the best of my knowledge. I understand that withholding information requested on this form will make me ineligible for admission to the University, or subject to dismissal.

I certify that this form has been filled out completely and correctly.

Signature: _____ Date: _____

Return to:

Regdept@gvsu.edu or
Grand Valley State University
Registrar's Office
150 Student Services
Allendale, MI 49401