

**College of Education & Community Innovation Undergraduate Advising Center**  
**Public and Nonprofit Administration**

(for students who entered GVSU Fall 2023 or later)

<b>PROGRAM PRE-REQUISITE (3 Credits) – all students must complete this course</b> (also satisfies one Social & Behavioral Science foundation requirement)	
PLS102 American Government and Politics (SBS)	
<b>I. CORE REQUIREMENTS (24 Credits) – All students must complete the following 8 courses</b>	
_____ PNH 270 Public & Nonprofit Administration (SBS)	_____ PNH 376 Public Personnel Policy & Administration
_____ PNH 307 Local Politics and Administration <i>Pre-requisite: PLS102</i>	_____ PNH 420 Organization Theory and Dynamics (SWS) <i>Pre-requisite: PNH270&amp; WRT120&amp;130 Stretch or WRT150 or equivalent. &amp; Senior Standing</i>
_____ PNH 360 Voluntarism and the Nonprofit Sector	_____ PNH 490 Public Administration Internship <i>Pre-requisite: PERMIT REQUIRED-see <a href="http://www.gvsu.edu/spnha">www.gvsu.edu/spnha</a> for more info</i>
_____ PNH 375 Public Budgeting & Finance Admin.	_____ PNH 495 Community Analysis (capstone) <i>Pre-requisite: Senior Standing – Must be taken last semester (PERMIT REQUIRED)</i>
<b>II. ADDITIONAL ELECTIVE (3 Credits) – All students must complete 1 of the following courses. Certain emphasis areas may require a specific choice. See notes by each course.</b>	
_____ PNH 220 Organizing to Make a Difference	_____ PNH 372 Internat’l & Comparative Admin (Issues)
_____ PNH 330 Health Care Financing <i>Offered fall only (required if Community Health emphasis)</i>	_____ PNH 395 Emergency Management
_____ PNH 335 Grant Writing <i>(recommended if Budget &amp; Finance emphasis)</i>	
<b>III. COGNATE REQUIREMENTS – All students must complete either the BA or BS degree cognate</b>	
<b>Bachelor of Science (BS) Degree Cognate</b>	<b>Bachelor of Arts (BA) Degree Cognate</b>
_____ STA 215 Introductory Applied Statistics (MATH) <i>Pre-requisite: MTH110 or equivalent</i>	_____ 3rd semester proficiency in a foreign language Please see the Modern Languages and Literature Department for testing and placement. (Sequence is typically 101→102→201)
_____ PNH 300 Research Methods <i>Pre-requisite: STA215, Jr. Standing, PNH Major</i>	
_____ PNH 449 Policy Research & Evaluation <i>Pre-requisite: Senior Standing</i>	
<b>IV. CAREER EMPHASIS REQUIREMENT (9 Credits)</b> <b>All students must complete ONE of the five career emphasis area from this section.</b>	
<b>Community Development &amp; Planning</b>	<b>Community Health</b>
<b>Complete 2 of the following:</b>	<b>Complete 3 of the following (and PNH330 in Section II):</b>
_____ GPY 209/PNH209 - Intro to Urban & Regional Planning <i>Offered fall only</i>	_____ PH 222 – Public Health Concepts
_____ GPY 307 - Intro to Computer Mapping & Geographic Information Systems	
_____ HST 327 - History of United States Urban Society	_____ COM 209 - Health Communication Systems <i>Pre-requisite: Sophomore Standing</i>
_____ PNH 390 - Leadership Dynamics	_____ MKT 300 – Fundamentals of Marketing for Non-Business Majors
_____ PLS 338 - Citizenship <i>Pre-requisite: Junior Standing</i>	_____ OSH 300 - Intro to Occupational Safety and Health
_____ SOC 313 - Race and Ethnicity (Issues) <i>Pre-requisite: Junior Standing</i>	_____ PNH 310 - Politics and Health Policy <i>Pre-requisite: PLS102 or PNH270 or Junior Standing</i>
<b>And Complete:</b> _____ PNH 449 –Policy Research & Evaluation <i>Already required for BS degree; must add to plan if BA degree</i>	_____ AHS 340 - Health Care Management (Issues) <i>Pre-requisite: Junior Standing</i>

<b>Local Economic Development</b>	<b>Public Personnel Management</b>
<b>Complete 3 of the following:</b>	<b>Complete 3 of the following:</b>
_____ BUS 201 - Legal Environment for Business	_____ INT 341 – Leadership for Social Change (Issues)
_____ CAP 220 – Fundamentals of Public Relations <i>Pre-requisite: CAP 105, CAP 115, and WRT120&amp;130 or WRT150</i>	_____ MGT 334 - Labor and Employment Law <i>(SEE: Seidman College of Business note below)</i>
_____ ECO 336 – Urban & Real Estate Economics <i>Pre-requisite: ECO 211(SEE: Seidman College of Business note below)</i>	_____ MGT 355 - The Diversified Workforce (US Diversity) <i>(SEE: Seidman College of Business note below)</i>
_____ HTM 101 – Introduction to Hospitality & Tourism	_____ MGT 432 - Grievance Administration, Arbitration, and Collective Bargaining <i>Pre-requisite: MGT334 (SEE: Seidman College of Business note below)</i>
_____ ECO 200 – Business Economic Issues <i>Pre-requisite: MTH 110 or MTH 122 or MTH 201; Sophomore Standing</i>	_____ PHI 325 - Ethics in Professional Life (Issues) <i>Pre-requisite: Junior Standing</i>
_____ MGT 339 – Business and Society <i>(SEE: Seidman College of Business note below)</i>	
<b>Public Budgeting &amp; Finance</b>	<b>Nonprofit Administration</b>
<b>Complete 3 of the following:</b>	<b>Complete 2 of the following:</b>
_____ ACC 212 - Principles of Financial Accounting	_____ PNH 370 – Human Dynamics in Nonprofit Admin. <i>Pre-requisite: PNH360</i>
_____ ACC 213 - Principles of Managerial Accounting <i>Pre-requisite: ACC212</i>	_____ PNH 335 - Grant Writing
_____ CIS 231 - Problem Solving Using Spreadsheets <i>Pre-requisite: MTH110 or equivalent</i>	_____ PNH 390 - Leadership Dynamics
_____ ECO 210 - Introductory Macroeconomics (SBS) <i>Pre-requisite: MTH110 or equivalent; sophomore standing recommended</i>	_____ PNH 220 – Organizing to Make a Difference
_____ ECO 211 - Introductory Microeconomics (SBS) <i>Pre-requisite: MTH110 or equivalent; sophomore standing recommended</i>	_____ MKT 300 – Fundamentals of Marketing for Non-Business
_____ FIN 331 - Risk and Insurance <i>(SEE: Seidman College of Business note below)</i>	<b>And Complete (required)</b> _____ PNH 374 - Finance and Fundraising <i>Pre-requisite: PNH360</i>
_____ PNH 335 - Grant Writing <i>(choose if another PNH elective was completed in Section II)</i>	

<b><u>Nonprofit Administration Minor</u></b> (21 credits)	<b><u>Public Administration Minor</u></b> (21 credits)
Students in other majors may minor in Nonprofit Administration by completing a <b>total of 21 as outlined below</b> . It's not possible to add this minor to a degree in Public, Nonprofit & Health Administration.	Students in other majors may minor in Public Administration by completing a <b>total of 21 credits as outlined below</b> . It's not possible to add this minor to a degree in Public, Nonprofit & Health Administration.
<b>Complete ALL of the following Core courses (15 credits):</b> _____ PNH 270 - Public and Nonprofit Administration (SBS) _____ PNH 335 - Grant Writing _____ PNH 360 - Voluntarism and the Nonprofit Sector _____ PNH 420 - SWS Organization Theory and Dynamics _____ PNH 490 - Public Administration Internship	<b>Complete ALL of the following courses (18 credits):</b> _____ PNH 270 - Public and Nonprofit Administration (SBS) _____ PNH 360 - Voluntarism and the Nonprofit Sector _____ PNH 375 - Public Budgeting & Finance Admin _____ PNH 376 - Public Personnel Policy & Admin _____ PNH 420 - Organization Theory and Dynamics _____ PNH 495 - Community Analysis (capstone)
<b>Complete TWO of the following courses (6 credits)</b> _____ MGT 355 - The Diversified Workforce (NOTE: Seidman) _____ MKT 300 - Marketing Management _____ PNH 376 - Public Personnel Policy and Admin _____ PNH 390 - Leadership Dynamics _____ PNH 449 – Policy Research & Evaluation _____ PNH 491 - Public Administration Internship II	<b>Complete ONE of the following courses (3 credits)</b> _____ PNH 307 - Local Politics and Administration  OR _____ PLS 203 - State Politics

Some PNH Courses may have registration permits placed on them to restrict enrollment in high demand courses. If you require a registration permit you will need to submit an override request online in myBanner. More info at [www.gvsu.edu/ccpsadvising/overrides](http://www.gvsu.edu/ccpsadvising/overrides)

**Note for Non-Business Majors regarding 300 level business courses:** Seidman College of Business (SCB) 300/400 level courses in ACC, BUS, ECO, FIN, MGT, and MKT require Junior Standing, a 2.5 cumulative GPA and an approved permit from the SCB. If you have junior standing and a 2.5, request a permit on Banner via the “registration override request form.”