

## AP Executive Committee

6 November 2025

9am-10:15am

JHZ 2012 + Virtual

**In Attendance:** Justin Melick (Information Technology), Jen Torreano (SCB/Library or University Relations), Tara Bivens (HR Liaison), Kyle Barnhart (Central Admin. Development/I&E), Melanie Rabine-Johnson (CECI, PCE, CoC), Jaime Guizor (Finance & Admin), Justin Wickenheiser (University Relations), Fran Golden (Enrollment Development), Jon Dean (Salary & Benefits Subcommittee Chair), Paul Cullen (Professional Development Subcommittee Chair)

**Guest Speaker:** Tonya Parker– Intercollegiate Athletic Advising

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- *“How can athletics contribute to the culture and community of GV, Greater Area according to the staff perspective?”*
- Conversation covered topics:
  - Cost of attendance to games and other barriers for attendance
  - Awareness, celebration, and marketing of other sports beyond football
  - Campus calendars
  - Social media presence but also radio, television, and print materials that could communicate to staff
  - City Campus’ connection to sports

**Vacancies:** Conversation about the future of the Social Justice Subcommittee

- *Bylaw changes proposed*
  1. SJ rep for each committee/subcommittee (instead of separating the work into its own committee, we are formally integrating the work into each subcommittee and committee)
  2. Officer position on EC
  3. Something around ad hoc committees
- **Action:** meeting between Social Justice Subcommittee members, Justin Melick, and Jen Torreano to discuss the future of the committee

**Updates:**

- **Salary & Benefits:** split up into 5 working groups based on topics of interest in order to create the next memo. Goal to have the draft done by December. Currently working on data collection.
  - \*See [public statement](#) by Matt Boelkins made to the board
  - \*See [NMU article](#)
- **Professional Development:** data collection from peer institutions (looking into topics like “pd funds for staff”). Still planning AP social.
- **UAS Update:** Jaime, got calendar invite and will be attending
- **ALT Update:** Keigh-Cee, waiting to attend

**Old Business:**

- **AP Forum Rethink Discussion**
  - **Action:** Jen and Justin will facilitate a meeting with Robert/Jenny Hall-Jones
    - [Next Level Leaders Format](#)
    - Focused on divisional strategies and/or RHT

**New Business:**

- **RHT Update:** RHT strategic plan will move forward without endorsement
- **December Full AP Meeting:**
  - Format: reach out to subcommittee and request 2 questions per committee (shared document for strategic question design); provide hard copies of questions to share at event
- **November Newsletter**
  - RHT Info (Justin) Newsletter Blurb (see email)
  - Lakers Ready Archive Link added
  - HR
  - IT
  - Keigh-Cee: Blurb about support for Staff via Replenish
  - Giving Tuesday Email: is prioritizing Replenish
  - Jen: info about Library fines
  - Paul: AI Navigator