



AP Committee Agenda
Thursday, February 26, 9a-10:30a
JHZ 2012

Name	Group	Expiration Term
Kyle Barnhart	Central Admin/Development/I&E	2027
Cassonya Carter	CHS, KCON	2027
Melanie Rabine-Johnson	CECI, PCE, CoC	2028
Myesha Gholston	Academic Affairs Student Support Units	2026
Jaime Guizor	Finance & Admin	2027
Keigh-Cee Bell	BCOIS, CLAS	2026
Justin Melick	Information Technology	2027
Justin Wickenheiser	University Relations	2028
Bri Slager	Student Affairs	2028
Heather Taylor	Finance & Admin	2027
Fran Golden	Enrollment Development	2028
Jen Torreano	SCB/Library	2027
Ex-Officio		
Mary Albrecht	Provost Office Liaison	
Tara Bivens	HR Liaison	
2025-26 Sub-Committee Chairs (optional)		
VACANT	Social Justice Sub-Committee Chair	
Kelley Senkowski	Awards Sub-Committee Chair	
Jon Dean	Salary & Benefits Sub-Committee Chair	
Paul Cullen	Professional Development Sub-Committee Chair	

Sub-Committee and Representative Updates

- Social Justice – Justin
 - They’re meeting today, anticipate electing a chair
- Awards – Kelley
 - Nominations for all awards have been received, and the committee is reviewing all materials. *Notifications will be sent to nominees in March.*
- Salary & Benefits – Jon
 - Working through memo; *draft completion goal is for March.*
- Professional Development – Paul
 - The Generations in the Workplace event had a great turnout; *committee is considering offering this session regularly to AP community.*
 - Fourth & final session: University Budget Overview 03/18 3:00 – 4:30 KC. **Action Item: Share RSVP opportunity information with your constituents (there are still seats available, but the session is capped).**

- AP Social finalizing date (tentatively looking at May 6th. Tentative 7 Monks or New Holland because it's walkable from downtown).
- UAS- Jaimie
 - Topics discussed at meeting: Creation of Identity Verification Process (David Carlisle from Admissions spoke); Healthy International admissions numbers so far; Parking waivers for GA's but it's unclear who will pay for them. UAS memo about the retirement medical benefits change (Provost Drake contextualized and acknowledged).
- AALT - Keigh-Cee
 - Nothing new
- Public Safety Liaison Committee- Heather
 - Nothing new
- Shared Leadership Governance Committee – Heather
- Shared Equity Leadership: invitations have been out. **Action Item: RSVP for the event if you wish to attend (see inbox).**

Approval of the Minutes

- January 15th
- January 29th
- February 12th - **approved**

New Business

- Social Justice Subcommittee Appointments
 - Potential Voting Item
 - Justin will circle back with Tim on committee interest
 - **Move to accept** (subject to candidate's understanding): Melanie, Jaime
- More direct AP EC communication to constituents (Justin/Jen)
 - Discussion about the benefits of workday report pulling for up-to-date lists of APs to be utilized for more direct communication between AP representative and constituents. *Focus on this for a Fall. Maybe someone could create template contact language.*
- Timing of officer elections (Justin)
 - Nothing in bylaws that suggests they have to be done in June or July.
 - Propose that changes to last meeting in April for the next academic year. This is similar to UAS
 - Discussion: AP Executive considering electing next year's chair before summer so as to provide continuity/planning ease for fall – leaving all other roles to be voted on in Fall after new members join (i.e. Vice Chair). Justin is encouraging someone else take over as chair
 - Proposal: onboarding repository of materials for new committee members. It could include Bylaws, template emails, etc. It exists for APC Chair, but it could be for every member. **Tabled.**
 - Proposal: Elect the APC Executive Committee Chair at the last meeting of the academic year, then all other elections on the current cadence. **Approved**

Old Business

- Adjunct AP Recommendations Memo (Jen, Keigh-Cee, Jaime)
 - Support structure: short, medium & long-term goals. Shows quick wins.
 - Question: does the budget 101 change opinion validate or change decisions?
 - No it validated the assumptions that were made. They're funded by the unit. There's not a "slush" fund the way there is for faculty. Most of these positions are being funded by a vacant AP position for temporary use
 - Proposal: Salary & Benefits committee can take this afterward to make sure that they have some benefits.
 - Motion to Endorse ad send the memo to Dr Shorty – Moved Francesca & 2nd Justin. **Approved**
- Subcommittee Term Re-Balancing (Paul/Justin)
 - Discussion: Reviewed the implications of fill-ins extending to a full term. A) It creates an imbalance and B) Those fill-ins are appointed, not elected and they should be elected for a full term.
 - Discussion: Should we be amending bylaws for this one-off issue, or is there a simpler solution? Commentary: We as a body have a responsibility to correct mistakes, so if we need a process to fix mistakes, that's a bylaw, but if we're fixing a mistake that's just a vote.
 - Proposal: Reappoint to the timeframe of the seat expiring. 1 – 3 year term depending on the needs of the committee (fill the term of the vacancy).
 - Paul & Justin will rethink this – leaning toward
 - **Tabling – no vote**
- Professional Development Survey Request (Paul)
 - Potential Voting Item: Support from AP EC
 - Motion: Moved Justin, 2nd Fran. **Approved**
- Retiree Medical Benefit Changes
 - Concerns shared/discussed: removal of the ability to buy into the retiree plan and the marketplace isn't stable. It's not about the money being paid out. Timing, information, communication; Tax implications; They still don't have the packet so they can't discuss with their financial planners.
 - March 23rd will have 4 or 5 town halls (hoping the appropriate people will be there). They should provide feedback if someone retires before 65 (if it's within 18 months of 65, you can go on COBRA). **Information about town halls will be added to the relevant Newsletter.**
 - Request: as representatives for affected APs, this body has an opportunity to articulate the experiences of those affected. We should speak to our community's needs/wants/concerns like UAS.
 - **Action item: Justin & Jen will propose a draft for comment.**
- Splitting Salary and Benefits into 2 committees (Jon)
 - Feedback from the subcommittee

- Discussion: if the committee is willing to handle the logistical responsibility, doubling the size and having topic based working groups. Comment: Concern – what if personal interests align more strongly with one over the other.
- *Action item: The subcommittee will vote.*
- AP Forum Rethink
 - *Please review and add any suggestions or things you think are missing.*
 - Discussion: what are these topics and how do we define them? Can we ask that SLT bring questions to these tables? Are there themes from the survey that could frame topics? Answer: We can ask them to create questions related to our topics.
 - *Suggestion: rank topics of interest through the RSVP process.*
 - *Action item: Melanie will create a list of topics to bring to Robert*
- AP Survey Rethink Update (Justin/Jen/Melanie/CC)
 - Investigating partnering with faculty researchers on a new survey
 - Susan Mendoza is working with faculty researchers on survey design. Other options were discussed by taskforce (3rd party similar to COACHE and Pekon, available through Workday).
 - *Implementation goal: Fall Timeline*