



**AP Executive Committee Meeting
Wednesday, April 16th 11a-12p**

Name	Group	Expiration Term
Kyle Barnhart	Central Admin/Development/I&E	2027
Cassonya Carter	CHS, KCON	2027
Jason Cronkrite	CECI, PCEC	2027
Myesha Gholston	Academic Affairs Student Support Units	2026
Jaime Guizor	Finance & Admin	2027
Michelle McCloud	BCOIS, CLAS	2026
Justin Melick	Information Technology	2027
Bobby Nielsen	Student Affairs	2025
Michael Przydzial	Student Affairs	2025
Heather Taylor	Finance & Admin	2027
Daniel Vainner	Enrollment Development	2025
Jen Torreano	SCB/Library or University Relations	2027
Ex-Officio		
Mary Albrecht	Provost Office Liaison	
Tara Bivens	HR Liaison	
2024-25 Sub-Committee Chairs (optional)		
Keigh-Cee Bell	Social Justice Sub-Committee Chair	
Erica Herwig	Awards Sub-Committee Chair	
Jon Dean	Salary & Benefits Sub-Committee Chair	
Paul Cullen	Professional Development Sub-Committee Chair	

Member present in person

Member present virtually

Committee Updates

- Social Justice: Keigh-Cee
 - Meeting with faculty & staff associations on where/how they'd like to work with the Subcommittee
 - Drafting a memo relating to the implementation of a survey committee: focus on survey design, privacy concerns, etc – collaborate with internal stakeholders who are content specialists
- Salary and Benefits – Jon
 - Merit Memo is under construction
 - Should the AP Survey include questions or should a small focused survey be a better approach?
- Professional Development - Paul



- Project Management session in Uclub: 21 registered, 17 attended
 - Considering a recurring series of sessions on project management
- AP Social is May 7th: Uccellos in Standale: 42 registered
- Planning Subcommittee Summer Retreat – pulling qualitative survey data to plan next years' sessions
- Awards – Erica
 - Ceremony: 300 RSVPs
 - Budget sits in HR – and it's nearly insufficient currently
 - We'd like to invite PSS to join, but it would need to change = no luncheon
 - Suggestions for new awards will be discussed at May meeting
- Activation & Accountability Leadership Team (AALT) - Keigh-Cee
 - Shared equity leadership summit in May
 - Further discussions about Chic Fil A – why does Athletics have different guidelines around vendor procurement. Dr Shorty will meet with Keri
 - Appointing Officers – who receives information about federal updates and how is that disseminated. More information currently coming from certain Deans
 - Exploring creating spaces for students and how we're caring for employees

Old Business Updates

- AP Forum (Justin & Jason)
 - Panel/Room Hosts: Erica & Heather – reach out to Justin if you're interested
 - Hosts will stay in one room and take notes
 - 118 Registered
- AP Survey
 - Timeframe: early/mid-May?
 - Concerns about timing – are people burned out?
 - Would June be better?
 - Survey working group
 - Make changes to Qualtrics
 - Consider year-to-year comparisons: are those comparisons valid?
 - Consider demographics:
 - Are we measuring the correct datapoints?



- Are minoritized individuals too easily identifiable despite the anonymized and aggregated use of the data?
- Is the data being used in a positive way? At all?

▪ [Survey questions by SC](#)

▪ [Transparency Statement](#)

- If people are concerned about survey, they should contact their AP Rep

New Business

● Elections

- Term limited: Bobby, Dan & Mike
- Jen & Justin will meet to discuss operationalizing the recent Bylaw change: needs to be finalized prior to the election cycle
- Nomination page timing
- Election timing
- Sub-committee changes: Jen & Justin

● Meetings going forward

- This is our last AY24 – 25 academic year
- Summer retreat?

▪ Try to do it in June instead of July but consider orientations

○ Next year:

▪ Change working meetings to 90 minutes, but keep 60 minutes for guests

▪ Guests:

- Request them if there's something specific in their area, rather than schedule everyone once.
- But meet with Robert once a semester, and the President annually
- Budget time for people who request to meet with us

▪ Location:

- They used to be held in Seidman & Zumberge
- Maybe 1 or 2 per semester downtown for AY26

● Updates from meeting with Dr Shorty (Justin & Jason)

- Survey discussion including reluctance to participate
- Salary & Benefits memo response is in draft form

▪ Institutional focus on defining appropriate ranges for positions with work with Salary & Benefits Committee once that framework is further developed

● Budget



- Justin will work with subcommittees on determining budget moving forward
- ESTA roll out
 - Send questions to HR Generalist – they'll have an FAQ