

The Constitution of History Club of Grand Valley State University

Preamble:

We, the History Club at Grand Valley State University, aim to provide resources and activities for all students interested in history.

Article One: Name

The name of the organization shall be History Club.

Article Two: Purpose

The purpose of this organization shall be to provide undergraduates with information on graduate school and careers and/or possibilities related to history and similar fields in the humanities. We will promote an environment in which learning about history is fun, exciting, and interesting to both majors and non-majors by hearing and meeting the demands of our organization members. We will organize and attend events like historical research being shared by peers and faculty, presentations and education on historical topics (e.g. History of a holiday, the Evolution of Humans, and the History of Body Art), game nights revolving around historical settings, and various other events as suggested by members.

Article Three: Affiliation with Other Organizations

The History Club is affiliated with the GVSU chapter of Phi Alpha Theta (The Historical Honor Society).

Article Four: Membership

Section One: General Assembly Membership

- 4.1.1 The membership of History Club shall consist of any interested student currently enrolled at GVSU. It is the policy of GVSU and History Club that no person on the basis of age, color, disability, familial status, height, marital status, national origin, political affiliation, race, religion, sex/gender, sexual orientation, veteran status, or weight shall be discriminated against. ****This is a University mandated statement that cannot be modified****
- 4.1.2 Membership Expectations: There are no expectations regarding major, GPA, or any other limitations. History Club is open to all who wish to join.
- 4.1.3 Selective Membership Criteria: History Club does not have selective membership criteria.

Section Two: Dues and Fees

4.2.1 There are no annual or any membership fees for History Club.

Article Five: Executive Board

Section One: Description

5.1.1 The Executive Board shall consist of four e-board members. Our core members: President, Vice President, Treasurer, and Secretary.

Section Two: Qualification

5.2.1 Each Executive Board member must be registered for at least six semester hours of credit at GVSU.

5.2.2 Each Executive Board member must carry a 2.0 cumulative GPA and be in good academic standing with the University.

Section Three: Elections

5.3.1 The officers shall be nominated by a general assembly of History Club members at the end of the spring semester. Members may nominate one another for a position at the beginning of our election.

5.3.2 The officers shall be elected by a majority vote during our in-person election meeting. Elections will not be shared online through a poll; they will be conducted in-person during our regularly scheduled meeting time.

5.3.3 The New Executive Board shall serve from April, 2026 to April, 2027.

Article Six: Executive Board Responsibilities

Section One: President

6.1.1 Preside at all meetings of History Club

6.1.2 Create an agenda and plan for organization.

6.1.3 Work with advisor to book rooms and facilities for club events.

6.1.4 Create presentations for weekly meetings explaining what the meeting will encompass.

6.1.5 Send weekly messages across platforms to inform members of activities and events.

6.1.6 Be willing to attend RSO events like Ignite and Relgnite.

6.1.7 Make amendments to the Constitution with Advisor and reregister the club for the following year.

Section Two: Vice President

6.2.1 Address any duties deemed necessary by the organization and/or the President.

6.2.2 Perform the duties of the President in their absence.

6.2.3 Be willing to attend RSO events like Ignite and Relgnite.

6.2.4 Maintain contact with other officers and aid other roles like Secretary as needed.

Section Three: Secretary

6.3.1 Manage and update LakerLink rosters with active members, retire old members, etc.

6.3.2 Responsible for recording the minutes and attendance for each meeting.

6.3.3 Create content for social media platforms regarding events and activities.

Section Four: Treasurer

6.4.1 Continually update all financial records including both on and off-campus accounts.

6.4.2 Submit GVSU Student Senate Appropriations funding requests (campus programming, travel, etc.) and attend assigned funding meetings as required.

6.4.3 Assist in fundraising events like t-shirt sales or book sales.

Article Seven: Advisors

Section One: Advisors

7.1.1 The Advisor(s) of the History Club shall be chosen by a general election. Each advisor shall serve his/her term from April, 2026 to April, 2027.

7.1.2 Advisor is not expected to attend weekly meetings but may attend as they see fit.

7.1.3 Advisors should hold monthly meetings on the progress of the club.

Article Eight: Meetings

Section One: Meetings

8.1.1 The first general assembly meeting in the fall semester shall be held within the first three weeks of the semester.

8.1.2 General Assembly meetings shall be held every Tuesday, at 6:00pm, in Mak D-1-123.

Section Two: Quorum

8.2.1 Quorum (number of members required to conduct business) shall be composed of four or more people of the membership.

Article Nine: Amendments

Section One: Proposed Amendments

9.1.1 All proposed amendments must be proposed to the President and Advisor in writing to be taken for consideration to propose an amendment to the constitution.

9.1.2 The President must have the proposed amendment one week before an amendment may be voted upon.

9.1.3 70% of membership vote is required to pass an amendment.

Article Ten: Impeachment

Section One: Executive Board

10.1.1 Impeachment proceedings and charges may be moved by the executive board.

10.1.2 A vote of 70% or more of the members is necessary for impeachment.

Article Eleven: Roberts Rules of Order

Section One: Roberts Rules of Order

11.1.1 Look to "Roberts Rules of Order" to resolve any disputes, conflicts, or rulings.

Article Twelve: Dissolution

Section One: Dissolution

12.1.1 Upon the disbandment of the organization, off-campus and non-Office of Student Life assets and funds should be donated to the Grand Valley State University Phi Alpha Theta chapter. **(The designated non-profit organization must be chosen and listed now to complete this document) **Funds may NOT be dispersed among organization members or to an Individual****

Ratified: March 3, 2026