DIVISION OF K-12
EDUCATION INNOVATION
AND SCHOLAR SUCCESS
GRAND VALLEY STATE UNIVERSITY®

# Continuing Education Scholarship Program Process

1) **Verify Eligibility**

Eligible Applicants:

- Must be employed full-time at a GVSU-authorized charter school
- Must meet GVSU graduate program eligibility requirements

Financial Support:

- 50% of GVSU tuition for individuals with less than five years of continuous employment at a GVSU-authorized charter school
- 80% of GVSU tuition for individuals with five or more years of continuous employment at a GVSU-authorized charter school

Credit Limit:

- Scholarships are limited to 12 credits per person per academic year (Fall, Winter and Summer Semesters).

Application Requirement:

- Applicants must complete the scholarship application before each semester.

Funding Availability:

- Scholarships are subject to the availability of funds and are awarded on a first-come, first-served basis to applicants who complete all requirements.

**2) Choose Program or Course(s)**

Courses Approved for Scholarship Funding (pending availability):

- Graduate level Education Program courses offered by the College of Education and Community Innovation (CECI)
- Undergraduate courses within the Teachable Majors and Minors Endorsements
- Courses within the Professional Master of Arts in Social Innovation (PMASI) program, offered by the School of Interdisciplinary Studies

Other Courses May Be Considered if they:

- Are relevant to the applicant's current role and responsibilities at their school
- Address a demonstrated need within the school

Explore Grand Valley State University's Undergradute & Graduate Catalog for current information regarding course offerings and degree requirements.

| For questions related to: | Please contact: |
|---|---|
| Any of the graduate programs within the College of Education and Community Innovation (CECI) | Program Contact listed for your program/ program of interest |
| Teachable Majors and Minors Endorsements | CLAS Academic Advising Center |
| Professional Master of Arts in Social Innovation (PMASI) | Azfar Hussain. Ph.D,<br>Program Director |
| Any other courses/ programs at GVSU | Appropriate College Advising Center |
| Scholarship Eligibility and Application | Jayme Lesperance,<br>Manager of Educator Enrichment and Outreach |

**3) Apply to GVSU**

- Review the university's Admission requirements and processes.
- Review the university's Tuition and Fees.
- Submit the appropriate Application for enrollment.

If you have questions about applying to GVSU, please contact the Admission's Office.

**4) Register for Course(s)**

Register for your course(s) via Banner.

If you have questions about course registration, please contact the Registrar.

**5) Complete Scholarship Program Application**

View important dates and access the scholarship application.

If you meet eligibility requirements, scholarship funds will be applied to your GVSU Student Account by the tuition deadline set by the university.

If you are *not* eligible for scholarship funds, you will be notified within two weeks of submitting your scholarship application.

**6) Pay Remaining Tuition and Fees**

You are responsible for paying, or setting up a payment plan for the tuition and fees not covered by your scholarship funds.

If you have questions about tuition or billing, please contact Student Accounts.

**7) Successfully Complete Course(s)**

If you drop or fail a course after receiving scholarship funds, your Student Account will be billed for the amount awarded, and you will be responsible for paying the balance.

**8) Maintain Employment**

If you do not maintain employment at a GVSU-authorized charter school during the semester for which you receive scholarship funds, your Student Account could be billed for the amount awarded, and you could be responsible for paying the balance.

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