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2024-25 UAC Members

<p>Brooks College of Interdisciplinary Studies (1) Andrew Schlewitz, Area & Global Studies (24-27)</p> <p>College of Computing (1) Greg Schymik, Computing Info Systems (22-25)</p> <p>College of Education & Community Innovation (2) Raymond Higbea, Comm Leader & Devel (23-26) Wei Gu, Teaching & Learning (24-27)</p> <p>College of Health Professions (2) Libby MacQuillan, Sch. Interdisc. Health (24-27) Martina Reinhold, Physician Assist. Stu. (22-25)</p> <p>College of Liberal Arts and Sciences (11) <i>Richard Besel, Communications (23-26)</i> Charles Ham, Classics (23-26) Jon Hasenbank, Mathematics (23-26) Julie Henderleiter, Chemistry (24-27) chair Zsuzsanna Palmer, Writing (23-26) (sabbatical) Christine Smith, Psychology (22-25) <i>unfilled position</i> <i>unfilled position</i> <i>unfilled position</i> <i>unfilled position</i> <i>unfilled position</i></p> <p>(bold, in attendance; <i>italics, notified absence</i>)</p>	<p>Kirkhof College of Nursing (1) Julie Bekius, College of Nursing (24-27)</p> <p>Padnos College of Engineering (1) Nabeeh Kandalajt, Comp. & Electrical (22-25)</p> <p>Seidman College of Business (2) Suzanne Benet, Marketing (24-26) Joe Little, Marketing (24-27)</p> <p>Service Unit Representatives (6) Colleen Bailey, Housing & Res. Life (23-26) Melissa Baker-Boosamra, Student Life (24-27) Brian Bossick, Counseling Ctr (22-25) Kate Harmon, AVP Student Affairs (24-27) <i>Susan Mendoza, CUSE (24-27)</i> Mike Messner, Director SSP, SASC (24-27)</p> <p>University Libraries Representative (1) <i>unfilled position</i></p> <p>Student Senate Representatives (2) (1-year term) Undergraduate: <i>TBD</i> Graduate: <i>TBD</i></p> <p>Ex Officio (Office of the Provost): Sean Lancaster, AVP for SPAA Puong Vo, Assessment and Accreditation Specialist Ruth Yeboah, Graduate Assistant</p>
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Agenda:

- 1) Arrivals and pre-meeting review of the Minutes (3:00 – 3:05). Minutes taken via Zoom.
- 2) Approval of minutes from 1/27/2025 (attachment).
 - a) The minutes were approved with no changes.
- 3) Report from the Chair
 - a) Need a vice-chair, can be by semester
 - i) Henderleiter encouraged members to consider stepping in as vice-chair to learn more about the internal workings of the committee. Henderleiter's term as chair ends June 2026. The chair position comes with 3-credits reassigned time, pending approval of the chair's college.
- 4) Report from the Provost's Office
 - a) Lancaster discussed the evaluation of student learning outcomes through the General Education Committee. He noted that while the university has adopted these outcomes, there are concerns about their assessment and questions about the role of UAC. Lancaster mentioned the potential adoption of digital literacy as a university student learning outcome, which could be assessed by the committee. Schymik noted that the assessment of these outcomes should be content-specific and not just rely on Gen. Ed. courses. Schlewitz raised the idea of "double dipping" by using Gen. Ed. assessments for program reviews, which was historically acceptable. Hasenbank noted that GVAssess allows programs to add the

university outcomes to their programs. However, Lancaster pointed out that Gen. Ed. assessments only might not fully capture the program's specific learning outcomes. The committee agreed to consider these points in future discussions.

5) New Business

a) GVAssess updates, approve edits

i) Discussion ended with a question. UAC needs more information about how much reporting can be completed on a template with a file upload versus what needs to be reported in text boxes for ease of searching/generating reports. This is a question for Lancaster; Lancaster, Henderleiter, and Vo will schedule a meeting with the programmer to further discuss options here.

ii) The exact functions of “finalize”, “archive”, and “lock” need to be explained (“i” icon) each time these functions appear. Most people using GVAssess do so 1-2 times a year, so familiarity with the system is not high.

(1) Balance between allowing programs to edit versus preventing programs from overwriting entries.

iii) Leave the “Context for Assessment” box, ensure that programs see the same instruction (save vs. finalize, Vo noted discrepancies between programs)

iv) Add “stand-alone badge” and “stand-alone minor” as sub-entities.

v) “Student Outcome” information should simply state “Enter all your program’s SLOs and SCOs” and not specify a number.

vi) “Courses/Activities where assessment occurs” option:

(1) Need to be able to pull from courses outside of one’s program (academic)

(2) Need to identify meaningful things to put here for co-curricular programs, since they will not assign courses. This section is part of assessment planning and mapping. “Other” is an option if “other” can be defined. Could there be a list of Co-Curr “courses” or activities for these programs to use?

vii) UAC needs to provide instruction as to how many semesters are shown in the Measures Calendar so that it is useful but also readable. Need additional information about the Start/End term options.

viii) Assessment Result

(1) Process 2 programs

(a) Will need information on how to get hold of data, information about external accreditor’s requirements and most recent accreditation report.

(b) Will need an executive summary of current/ongoing assessment efforts.

(c) UAC will need to do due diligence and look for updates on a regular basis, 4-year UAC reaccreditation calendar for Process 2

(2) Process 1/non-externally accredited programs: How much of this can/should be a fillable form that is uploaded? What needs to be text boxes and searchable?

(a) Likely need to search: SLO/SCO, Measure, Action items/planned action (review list, what should be added), and Summary of Assessment Efforts. What else?

b) White paper, long-term SLO/SCO and assessment map memo
Tabled due to time.

c) Review team time
Plan for time at the 2/17 meeting.

6) Adjourn

Winter Meeting Schedule-Full Committee Meetings

~~January 13~~

~~January 27~~

~~February 10~~

~~February 24~~

March 10

March 24

April 7