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2024-25 UAC Members

<p>Brooks College of Interdisciplinary Studies (1) Andrew Schlewitz, Area & Global Studies (24-27)</p> <p>College of Computing (1) Greg Schymik, Computing Info Systems (22-25)</p> <p>College of Education & Community Innovation (2) Raymond Higbea, Comm Leader & Devel (23-26) Wei Gu, Teaching & Learning (24-27)</p> <p>College of Health Professions (2) Libby MacQuillan, Sch. Interdisc. Health (24-27) <i>Azizur Molla, Sch. Interdisc. Health (Fall 2024)</i></p> <p>College of Liberal Arts and Sciences (11) Richard Besel, Communications (23-26) Charles Ham, Classics (23-26) <i>Jon Hasenbank, Mathematics (23-26)</i> Julie Henderleiter, Chemistry (24-27) chair Zsuzsanna Palmer, Writing (23-26) (sabbatical) Christine Smith, Psychology (22-25) <i>unfilled position</i> <i>unfilled position</i> <i>unfilled position</i> <i>unfilled position</i> <i>unfilled position</i></p> <p>(bold, in attendance; <i>italics, notified absence</i>)</p>	<p>Kirkhof College of Nursing (1) Julie Bekius, College of Nursing (24-27)</p> <p>Padnos College of Engineering (1) Nabeeh Kandalaft, Comp. & Electrical (22-25)</p> <p>Seidman College of Business (2) Suzanne Benet, Marketing (24-26) Joe Little, Marketing (24-27) (return W25)</p> <p>Service Unit Representatives (6) Colleen Bailey, Housing & Res. Life (23-26) Melissa Baker-Boosamra, Student Life (24-27) Brian Bossick, Counseling Ctr (22-25) Kate Harmon, AVP Student Affairs (24-27) Susan Mendoza, CUSE (24-27) Mike Messner, Director SSP, SASC (24-27)</p> <p>University Libraries Representative (1) <i>unfilled position</i></p> <p>Student Senate Representatives (2) (1-year term) Undergraduate: <i>TBD</i> Graduate: <i>TBD</i></p> <p>Ex Officio (Office of the Provost): Sean Lancaster, AVP for SPAA Phuong Vo, Assessment and Accreditation Specialist Ruth Yeboah, Graduate Assistant</p>
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Agenda:

- 1) Arrivals and pre-meeting review of the Minutes (3:00 – 3:05). Minutes taken for full meeting via Zoom, teams please take minutes when you meet.
- 2) Approval of minutes from 9/9/2024 (attachment).
 - a) Minutes were approved without revisions.
- 3) Report from the Chair
 - a) Henderleiter will reach out to programs that have not submitted an assessment plan or requested an extension.
- 4) Report from the Provost's Office.
 - a) Lancaster is scheduling time to meet with Henderleiter and Vo to talk about assessment of minors that are not attached to majors, as per HLC guidelines.
 - b) Three programs passed their site visits by the Commission on Accreditation of Allied Health Education Programs, 7-year approvals from Cardiovascular Technology. The programs are Noninvasive Vascular Study, Adult Echocardiography, and Pediatric Echocardiography.

5) New Business

- a) Fishbowl-style review of new assessment plans (APs), 7 attachments – 3 APs, 2 curr. maps + rubrics
 - i) Three experienced committee members talked through their evaluation of the assessment plans from two academic and one service program.
 - ii) As the committee teams complete reviews, please keep the following in mind:
 - (1) UAC's role is to offer guidance to programs to help them improve.
 - (2) Look at the clarity and depth of the SLOs, including if assessment methods are clear and if assessment happens across a program, not just at the end/capstone course.
 - (3) Curriculum maps will ideally show introduction, reinforcement, and assessment of SLOs/SCOs in courses or programs. Programs that have recent updates in SAIL may have better maps than programs that have not, since SAIL requests maps. UAC can comment on adding this information going forward. The current assessment plan template does not require this, UAC deleted the "I, R, A" designations early winter 2024 to simplify the form.
 - (4) Programs should note assessment across delivery modes, even if only one mode is used.
 - (5) Rubrics and benchmarks or thresholds will come with reporting, they do not need to be in the assessment plans.
 - (6) It is appropriate to comment when it is not clear what assessment tools a program plans to use. Reviewers may suggest that a tool (rubric, checklist, etc.) might be a good tool.
 - (7) Co-Curricular and Service program APs should include information about how units teach and engage with students, specifics can be expected.
 - (8) Henderleiter will review internal rubrics and draft memo for programs, ensure consistency in tone and language.
 - iii) A suggestion to not gray out the "P" curriculum map box was made. That change can be made, the current review rubrics are being used for the first time and are currently for UAC internal use.
 - iv) During the fishbowl discussion of AP review, important discussion about short-term SLO/SCO reporting and longer-term planning arose. Key questions and comments are summarized below.
 - (1) UAC has asked programs for all SLOs/SCOs with a plan to assess over time. In the past, this was 6-10 goals with objectives and outcomes in a 6-year cycle to assess all. The new model focuses on short-term assessment of fewer outcomes. UAC may want to ask programs for all their SLOs/SCOs in the future and have programs determine when to assess them. Raises questions of time frame.
 - Having whole list of outcomes helps programs and UAC ensure that programs are delivering what they claim to deliver.
 - Discussion of how many outcomes should a program have, two is probably too few.
 - (2) Discussion of ensuring programs close the loop. UAC can encourage programs to retire an SLO/SCO if it is consistently met, or to up the threshold/benchmark. Programs can also "retire" an SLO/SCO and move on to something else to aid improvement.
 - (3) Adding "Introduced", "Reinforced" and "Assessed" back to the curriculum map should be reconsidered. Clarification about designing the curriculum map should be provided to programs.
- b) Set review teams, assign APs
 - i) Will be shared later Monday or early Tuesday with the committee. Assessment reports are in Bb.
- c) Discuss Process 2 reporting – Tabled.
 - i) 2-year cycle like rest of campus or annual updates (executive summary for either)
 - ii) How long is Process 2 approval good for

6) Adjournment

Fall Meeting Schedule-Full Committee Meetings

September 9

September 23

October 7
October 14
November 4
November 18
December 2