

Zoom: please contact the UAC chair for a link, uac@gvsu.edu

2023-24 UAC Members

<p>Brooks College of Interdisciplinary Studies (1) <i>unfilled position</i></p> <p>College of Education & Community Innovation (2) Raymond Higbea, Comm Leader & Devel (23-26) Wei Gu, Teaching & Learning (21-24)</p> <p>College of Health Professions (2) Libby MacQuillan, Sch. Interdisc. Health (21-24) <i>Martina Reinhold, Physician Assist. Stu. (22-25)</i></p> <p>College of Liberal Arts and Sciences (11) Richard Besel, Communications (23-26) Caitlin Callahan, Geology (23-24) Charles Ham, Classics (23-26) Jon Hasenbank, Mathematics (23-26) Julie Henderleiter, Chemistry (21-24) chair Maja Krmar, Physics (23-24) Christopher Kurby, Psychology (23-24) Zsuzsanna Palmer, Writing (23-26) Joel Potrykus, Visual & Media Arts (23-24) Christine Smith, Psychology (22-25) <i>unfilled position, W24</i></p> <p>Kirkhof College of Nursing (1) <i>Sylvia Mupepi, College of Nursing (21-24)</i></p> <p><i>(bold, in attendance; italics, notified absence)</i></p>	<p>Padnos College of Engineering and Computing (2) Farid Jafari, School of Engineering (W24) Kruttika Sutrave, School of Computing (W24)</p> <p>Seidman College of Business (2) Suzeanne Benet, Marketing (23-24) Joe Little, Marketing (21-24)</p> <p>Service Unit Representatives (6) Andy Beachnau, AVP Student Affairs (22-25) Brian Bossick, Career Devel. Services (22-25) Colleen Bailey, Housing & Res. Life (23-26) Amy Campbell, Recreation & Wellness (W24) Susan Mendoza, CUSE (21-24) Mike Messner, Director SSP, SASC (21-24)</p> <p>University Libraries Representative (1) <i>unfilled position</i></p> <p>Student Senate Representatives (2) (1-year terms) Undergraduate: <i>TBD</i> Graduate: <i>TBD</i></p> <p>Ex Officio (Office of the Provost): Sean Lancaster, AVP for SPAA Phuong Vo, Assessment and Accreditation Specialist Kathy Wilson, Graduate Assistant</p>
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Agenda:

- 1) Arrivals and pre-meeting review of the Minutes (3:00 – 3:05). Minutes taken for full meeting via Zoom, teams please take minutes when you meet.
 - a) The chair welcomed Farid Jafari, stepping in for Nabeeh Kandalaft, Kruttika Sutrave, stepping in for Greg Schymik, Amy Campbell, stepping in for Kate Harmon, and Suzeanne Benet, our new member from Seidman.
- 2) Approval of minutes from 1/22/2024 (attachment).
 - a) Besel moved to approve the minutes from 1/22, seconded by Higbea. Minutes were approved.
- 3) Report from the Chair.
 - a) Lancaster, Beachnau, Vo and Henderleiter met to review co-curricular and service units, identify the divisions that now house each program, and discuss which programs offer student programming and thus report to UAC. Thanks to Beachnau for providing an updated list with contact information.
 - b) Henderleiter drafted the assessment plan form in the CMS. She also drafted the assessment plan template for academic programs, based on the assessment report form used in 2016-2017 when UAC transitioned from Weave to GVAssess. Both drafts were shared with the committee.

- 4) Report from the Provost's Office.
 - a) Lancaster congratulated Henderleiter for 25 years of service at GVSU, Palmer as the 2024 recipient of the University Internationalization Award, and Beachnau for the Laker of the Year award-announced at the President's Ball.
 - b) Lancaster stated that HLC requires GVSU to document that student learning in online and in physical classrooms is equivalent. Currently, his office can use grades to show equivalency between instructional modalities. He needs to let HLC know if programs do 25% or more of their programs online, going back to 2018. Henderleiter noted that UAC reporting requires programs to demonstrate equivalency between different instructional modes, this has been the norm even prior to COVID. Messaging to programs, as assessment planning resumes, needs to include the requirement to assess across all instructional modalities. Hasenbank shared a link to UAC's Reviewer Rubric on this issue
https://www.gvsu.edu/cms4/asset/EF4BB85F-CE60-13B2-48C316794B210EBA/uac_ar_rubric--offline_version_12.04.17.pdf

- 5) New Business
 - a) UAC will use the CMS system to collect assessment plans. Henderleiter drafted a CMS form and an assessment plan template, which were shared with the committee. The committee broke into two groups, with one group taking each form for discussion and editing. The groups rejoined and presented edits.
 - b) Henderleiter led the discussion on the assessment plan template,
 - c) Hasenbank led the discussion on the CMS form.
 - d) Edits were suggested to both to improve clarity, organization, and simplicity. Concerns about specific language to make what UAC is requesting clear to myriad programs across campus was discussed. Informational text boxes are available for some types of CMS forms entries, Henderleiter will add them where available. Drop down menus to simplify some sections were recommended. Henderleiter received copies of the recommended changes and will make edits, then reshare the documents with the committee.

- 6) Adjourn
 - a) Hasenbank moved to adjourn, seconded by Mendoza. The meeting was adjourned, with the option for small groups to meet in breakout rooms, as needed.

Winter Meeting Schedule-Full Committee Meetings

- ~~January 22~~
- ~~February 5~~
- February 19
- March 11
- March 25
- April 8
- April 15 (if needed)

Team Assignments (tentative)

Team 1-Online	Team 2-Ext. Accred.	Team 3-Academic	Team 4-Co Curr.	Team 5-Bylaws
Hasenbank Vo Palmer	Higbea Bossick Benet Jafari (for Kandalraft) MacQuillan	Besel Smith Sutrave (for Schymik) Wilson	Messner Beachnau Wilson Callahan Mendoza	Bailey Palmer Ham

	Little Mupepi Lancaster Reinhold Potrykus	Gu Kurby Krcmar	Campbell (for Harmon)	
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