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2024-25 UAC Members

<p>Brooks College of Interdisciplinary Studies (1) Andrew Schlewitz, Area & Global Studies (24-27)</p> <p>College of Computing (1) Greg Schymik, Computing Info Systems (22-25)</p> <p>College of Education & Community Innovation (2) <i>Raymond Higbea, Comm Leader & Devel (23-26)</i> Wei Gu, Teaching & Learning (24-27)</p> <p>College of Health Professions (2) Libby MacQuillan, Sch. Interdisc. Health (24-27) Martina Reinhold, Physician Assist. Stu. (22-25)</p> <p>College of Liberal Arts and Sciences (11) Richard Besel, Communications (23-26) Charles Ham, Classics (23-26) Jon Hasenbank, Mathematics (23-26) Julie Henderleiter, Chemistry (24-27) chair Zsuzsanna Palmer, Writing (23-26) (sabbatical) Christine Smith, Psychology (22-25) <i>unfilled position</i> <i>unfilled position</i> <i>unfilled position</i> <i>unfilled position</i> <i>unfilled position</i></p> <p>(bold, in attendance; <i>italics, notified absence</i>)</p>	<p>Kirkhof College of Nursing (1) Julie Bekius, College of Nursing (24-27)</p> <p>Padnos College of Engineering (1) Nabeeh Kandalaft, Comp. & Electrical (22-25)</p> <p>Seidman College of Business (2) Suzeanne Benet, Marketing (24-26) Joe Little, Marketing (24-27)</p> <p>Service Unit Representatives (6) Colleen Bailey, Housing & Res. Life (23-26) Melissa Baker-Boosamra, Student Life (24-27) <i>Brian Bossick, Counseling Ctr (22-25)</i> Kate Harmon, AVP Student Affairs (24-27) Susan Mendoza, CUSE (24-27) Mike Messner, Director SSP, SASC (24-27)</p> <p>University Libraries Representative (1) <i>unfilled position</i></p> <p>Student Senate Representatives (2) (1-year term) Undergraduate: TBD Graduate: TBD</p> <p>Ex Officio (Office of the Provost): Sean Lancaster, AVP for SPAA Phuong Vo, Assessment and Accreditation Specialist Ruth Yeboah, Graduate Assistant</p>
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Agenda:

- 1) Arrivals and pre-meeting review of the Minutes (3:00 – 3:05). Minutes taken via Zoom.
- 2) Approval of minutes from 11/18/2024 (attachment).
- 3) Report from the Chair
 - a) Meeting dates for Winter, 2025: January 13, 27; February 10, 24; March 10, 24; April 7
 - b) Vote for meeting format, stay on Zoom or return to in-person, or hybrid of both
 - i) The committee voted and approved continuing to meet on Zoom.
 - c) Report from assessment plan review and feedback to programs
 - i) Henderleiter provided an update on the status of providing feedback to programs on their assessment plans. Emails were sent to all programs who submitted prior to Sept. 15, 2025. A return to GVAssess will be welcome.
 - ii) There are about 2 dozen programs that have stand-alone minors that may need separate assessment plans. Vo, Lancaster, and Henderleiter have reached out to these programs.
 - iii) Henderleiter is working with Vo's spreadsheet to identify programs that still need to submit assessment plans and will reach out to those programs.
 - iv) Assessment reporting will begin once GVAssess is ready to accept reporting data. This will be too complex to handle in the CMS.

- v) Programs will need to be reminded that UAC expects annual reporting, but that programs do not need to include the most recent semester of data for UAC to complete reviews. This will be particularly important for programs that have reviews due in January; UAC does not expect programs to have entered data from the previous Fall semester. UAC will review reporting since the last review.
 - d) Report from Assessment Conference, Friday January 10, 8 am – 1 pm.
 - i) Harmon, Henderleiter, Higbea, and Mendoza presented.
 - ii) Harmon has agreed to provide her PowerPoint to UAC for inclusion on the website. Her presentation was on using a “SMART” method to write good SLOs and SCOs.
- 4) Report from the Provost’s Office
- a) Lancaster praised the conference as a valuable annual event.
 - b) The university is launching the Reach Higher Together planning process to get feedback on the future direction.
- 5) New Business
- a) Assessment plan review for Winter 2025
 - i) There are currently ~20 programs with assessment plans to review this semester. More are expected.
 - ii) Assignments to review teams will be made by the next UAC meeting on 1/27/25.
 - b) Bylaws revisions, updates and path forward
 - i) The committee briefly reviewed the status of bylaw updates. Henderleiter asked for a few volunteers to move onto a subcommittee that will work on bylaws this semester. These individuals would not do assessment plan review in addition to bylaws. Please email Henderleiter if you are interested in bylaws work.
 - ii) The size of the committee is one bylaws recommendation that will require discussion. Henderleiter expressed concern about the committee's balance, particularly the representation from the service side of campus versus the number of programs needing review; few of these programs fall under Process 2. Hasenbank suggested that if the workload could be streamlined, the committee size could be reduced. There is a need for a balanced committee that includes expertise of service unit representatives and faculty from across campus.
 - c) White paper, long-term SLO/SCO and assessment map memo
 - i) Henderleiter provided an overview of the white paper, thank you to Schymik for providing comments to the original draft.
 - ii) This paper will evolve into a request for programs to design a long-term assessment map with 5-12-ish SLOs/SCOs and plans to assess over time (6-10 years, length TBD).
 - iii) HLC has revised its criteria, the new criteria should be included in this document. Lancaster confirmed that HLC is proposing changes to criterion 3 and 4, which are expected to take effect in August or September. The committee agreed to review the white paper and discuss further adjustments considering the HLC changes.
 - iv) Program review, as related to UAC’s work with assessment plan and report review and self-studies was raised. UAC can best support program review if the committee knows when and who on campus will be doing this work. Harmon shared that Student Affairs has begun a system for program review, using CAS (Council on the Advancement of Standards) standards where appropriate. Lancaster will follow up with information from the SLT. UAC agreed that program review should be a decision at the Provost level and include faculty input and interpretation of data.
- 6) Adjourn – The committee adjourned at 4 pm.

Winter Meeting Schedule-Full Committee Meetings

January 13	January 27	February 10	February 24
March 10	March 24	April 7	