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2024-25 UAC Members

<p>Brooks College of Interdisciplinary Studies (1) Andrew Schlewitz, Area & Global Studies (24-27)</p> <p>College of Computing (1) Greg Schymik, Computing Info Systems (22-25)</p> <p>College of Education & Community Innovation (2) Raymond Higbea, Comm Leader & Devel (23-26) Wei Gu, Teaching & Learning (24-27)</p> <p>College of Health Professions (2) Libby MacQuillan, Sch. Interdisc. Health (24-27) Martina Reinhold, Physician Assist. Stu. (22-25)</p> <p>College of Liberal Arts and Sciences (11) Richard Besel, Communications (23-26) Charles Ham, Classics (23-26) Jon Hasenbank, Mathematics (23-26) Julie Henderleiter, Chemistry (24-27) chair Zsuzsanna Palmer, Writing (23-26) (sabbatical) Christine Smith, Psychology (22-25) <i>unfilled position</i> <i>unfilled position</i> <i>unfilled position</i> <i>unfilled position</i> <i>unfilled position</i></p> <p>(bold, in attendance; <i>italics, notified absence</i>)</p>	<p>Kirkhof College of Nursing (1) Julie Bekius, College of Nursing (24-27)</p> <p>Padnos College of Engineering (1) Nabeeh Kandalajt, Comp. & Electrical (22-25)</p> <p>Seidman College of Business (2) Suzanne Benet, Marketing (24-26) Joe Little, Marketing (24-27)</p> <p>Service Unit Representatives (6) Colleen Bailey, Housing & Res. Life (23-26) Melissa Baker-Boosamra, Student Life (24-27) Brian Bossick, Counseling Ctr (22-25) Kate Harmon, AVP Student Affairs (24-27) <i>Susan Mendoza, CUSE (24-27)</i> <i>Mike Messner, Director SSP, SASC (24-27)</i></p> <p>University Libraries Representative (1) <i>unfilled position</i></p> <p>Student Senate Representatives (2) (1-year term) Undergraduate: <i>TBD</i> Graduate: <i>TBD</i></p> <p>Ex Officio (Office of the Provost): Sean Lancaster, AVP for SPAA Puong Vo, Assessment and Accreditation Specialist Ruth Yeboah, Graduate Assistant</p>
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Agenda:

- 1) Arrivals and pre-meeting review of the Minutes (3:00 – 3:05). Minutes taken via Zoom.
- 2) Approval of minutes from 3/10/2025 (attachment).
 - a) Approved with no changes.
- 3) Report from the Chair
 - a) Henderleiter contacted all programs still needing an Assessment Plan, with an August 1 deadline.
 - b) Henderleiter contacted Group A programs, letting them know their assessment reports will be reviewed by UAC in the fall. A paper template and instructions were provided. Units were told that UAC is looking to see that assessment efforts have resumed, please report on your progress.
 - c) Emails to Groups B, C, and D will go out soon, again with the paper template, with a reminder to provide updates to GVAssess (or email UAC) with updates.
 - d) Updates to the UAC webpage are ongoing.
- 4) Report from the Provost's Office
 - a) Lancaster announced the topic of the Quality Initiative, A barrier free access to experiential learning. This has been presented to the SLT and Provost and will go to the Board next month. Part of the focus to barrier free is to identify costs as well as work to embed experiential learning within programs. Many

programs have experiential learning opportunities. The goal is to explore how to do this systematically across campus.

- i) Schymik asked about internships, where students pay tuition.
- ii) Henderleiter asked about research for credit, the 15-credit tuition cap, and summer research experiences.
- iii) Benet asked about internships that did not go well and the potential for burning bridges if students are not good fits for the experiences.

5) New Business

a) Bylaws proposal, attachment

- i) The Bylaws committee kept membership from colleges from the 2020 UAS update. UAC will request that UAS rebalance membership based on college size, with a request to keep voting members in the 24-27 range. This will allow UAC enough members to manage the review of assessment plans and reports and provide feedback to programs in a timely fashion.
 - (1) Henderleiter provided context, explained Team 0 as second reviews.
 - (2) Request is to ask UAS to rebalance, based on college sizes.
 - (3) Co-curricular membership is requested from Student Affairs, Enrollment & Development, and Academic Affairs
 - (4) Schymik noted that PCE and CoC numbers reset by UAS, CoC is growing.
 - (5) Hasenbank noted the previous membership ask considered the number of programs needing review in each college/division plus.
 - (6) Henderleiter noted the Expedited Process programs have different reporting.
 - (7) Hasenbank shared the 2018 memo asking for UAC expansion.
 - (8) Henderleiter noted that we now have stand-alone badges and minors to review. There are about 240 assessable items, so roughly 60 per semester, about a dozen programs per review team.
 - (9) Hasenbank wondered if Expedited Process programs might need less representation, Schymik noted that expertise from across campus is important.
 - (10) Hasenbank noted that CLAS is having difficulty filling seats.
 - (11) Henderleiter explained some of the language changes, relating named reports (e.g. self study) with "reports" to reduce the need to redo bylaws moving forward.
 - (12) Hasenbank recommended removing GVAssess by name.
 - (13) Bailey noted that "Co-curricular" was encompassed all student support programs and is appropriate and desired language.
 - (14) Motion for Henderleiter to draft a memo, modeled after 2018 memo, to UAC explaining committee membership changes. The memo will be circulated to UAC for discussion and approval, online discussion and voting if it works.

b) Annual report, attachment

- i) Please review and send edits to Henderleiter before 11 am on Monday, 3/24.
 - (1) Hasenbank requested specific reference to him was not a necessary detail.
 - (2) Benet noted the empty seats, which need to be filled in order for the committee to be more able to do its work. Henderleiter did submit a description of UAC's tasks and workload to help faculty understand the scope and commitment. Once our review process restarts, committee time can focus mostly on that.

c) Long-term assessment map template to help programs develop long-term assessment plans.

- i) Messaging and template will go to all programs that are not approved for Expedited Process.
 - (1) Henderleiter noted that much of the narrative may frame our thinking more than need communication to campus. Should UAC ask campus to up their SLOs/SCOs to the numbers in this draft by May 1, 2026?

- (2) Lancaster noted that most stand-alone badges could not realistically do this. Henderleiter noted that stand-alone minors may not be able to do this, either.
- (3) Henderleiter noted that an upper limit may make more sense than a lower limit. Some programs did carefully construct their SLOs/SCOs so that key objectives are covered in two, other programs likely did not.
- (4) Benet noted that ACSB, Seidman's accrediting body, is shifting language to value quality over quantity.
- (5) Henderleiter noted that the goals for assessment are to provide programs with meaningful data that they can act on to get better and move forward and not feel like trapped by an assessment structure. The goal is for programs to have honest discussions internally. Do we need this memo or should we delay and reflect?
- (6) Kandalaft asked for clarification about ABET accredited programs and the expedited process; engineering programs are approved for the expedited process.
- (7) Schlewitz brought up report fatigue, how to address resistance to more reporting.
- (8) Harmon expressed concerns about some co-curricular programs not being able to meaningfully write 5 SCOs.
- (9) Henderleiter requested that committee members ponder how to best communicate the need for programs to have a meaningful number of SLOs/SCOs to address the student outcomes for their programs, considering majors, emphases, certificates, and stand-alone badges and minors. How to codify flexibility and help programs do and use assessment meaningfully.

6) Adjourn

- a) The meeting was adjourned to small groups.

7) Adjourn to small groups

Winter Meeting Schedule-Full Committee Meetings

~~January 13~~

~~January 27~~

~~February 10~~

~~February 24~~

~~March 10~~

~~March 24~~

April 7

UAC Assessment Plan Review Teams, Winter 2025

Review Team	Assigned APs
Richard Besel, Communications Wei Gu, Teaching & Learning Joe Little, Marketing Martina Reinhold, Physician Assist. Studies Andrew Schlewitz, Area & Global Studies	<ul style="list-style-type: none"> • Classics-major + 3 emphases • CJ (Crim. Justice) BS + MS • Geology & Geochem major + emphasis • Philosophy major + 4 minors (listed as emphases) • Physics major
Julie Bekius, College of Nursing Charles Ham, Classics Raymond Higbea, Comm Leader & Devel Libby MacQuillan, Sch. Interdisc. Health	<ul style="list-style-type: none"> • Visual & Media arts-5 majors + 9 emphases** • MLL (Modern Lang & Lit) + emphasis**
Suzeanne Benet, Marketing Jon Hasenbank, Mathematics Nabeeh Kandalajt, Computer & Electrical Christine Smith, Psychology Greg Schymik, Computing, Info Systems	<ul style="list-style-type: none"> • AHS (Allied Health Science), major + 9 emphases • BCOIS – 2 majors + certificate • Early childhood minor • Anthropology Major + certificate • Sociology major + minor
Kate Harmon, AVP Student Affairs Melissa Baker-Boosamra, Student Life Brian Bossick, Counseling Ctr Mike Messner, Director SSP, SASC	<ul style="list-style-type: none"> • Fred Meijer Center for Writing & MI Authors • University Libraries
BYLAWS FOCUS: Colleen Bailey, Housing & Res. Life Julie Henderleiter, Chemistry Susan Mendoza, CUSE	Bylaws and “Team 0”
**CLAS – secondary education emphases in VMA, MLL do not need to be assessed, programs have been notified to work with CECI on information they need under Process 2.	