



Zoom: Please email uac@gvsu.edu for a link.

2023-24 UAC Members

<p>Brooks College of Interdisciplinary Studies (1) <i>unfilled position</i></p> <p>College of Education & Community Innovation (2) Raymond Higbea, Comm Leader & Devel (23-26) Wei Gu, Teaching & Learning (21-24)</p> <p>College of Health Professions (2) Libby MacQuillan, Sch. Interdisc. Health (21-24) Martina Reinhold, Physician Assist. Stu. (22-25)</p> <p>College of Liberal Arts and Sciences (11) <i>Richard Besel, Communications (23-26)</i> Caitlin Callahan, Geology (23-24) Charles Ham, Classics (23-26) Jon Hasenbank, Mathematics (23-26) Julie Henderleiter, Chemistry (21-24) chair <i>Maja Krcmar, Physics (23-24)</i> Christopher Kurby, Psychology (23-24) Zsuzsanna Palmer, Writing (23-26) <i>Joel Potrykus, Visual & Media Arts (23-24)</i> Christine Smith, Psychology (22-25) <i>unfilled position, W24</i></p> <p>Kirkhof College of Nursing (1) Sylvia Mupepi, College of Nursing (21-24)</p> <p><i>(bold, in attendance; italics, notified absence)</i></p>	<p>Padnos College of Engineering and Computing (2) Farid Jafari, School of Engineering (W24) Kruttika Sutrave, School of Computing (W24)</p> <p>Seidman College of Business (2) Suzanne Benet, Marketing (24-27) Joe Little, Marketing (21-24)</p> <p>Service Unit Representatives (6) Andy Beachnau, AVP Student Affairs (22-25) Brian Bossick, Career Devel. Services (22-25) Colleen Bailey, Housing & Res. Life (23-26) Amy Campbell, Recreation & Wellness (W24) <i>Susan Mendoza, CUSE (21-24)</i> Mike Messner, Director SSP, SASC (21-24)</p> <p>University Libraries Representative (1) <i>unfilled position</i></p> <p>Student Senate Representatives (2) (1-year terms) Undergraduate: <i>TBD</i> Graduate: <i>TBD</i></p> <p>Ex Officio (Office of the Provost): Sean Lancaster, AVP for SPAA Phuong Vo, Assessment and Accreditation Specialist Kathy Wilson, Graduate Assistant</p>
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Agenda:

- 1) Arrivals and pre-meeting review of the Minutes (3:00 – 3:05). Minutes taken for full meeting via Zoom, teams please take minutes when you meet.
- 2) Approval of minutes from 2/19/2024 (attachment).
 - a) Hasenbank moved to accept the minutes, seconded by Bossick. Minutes from the 2/5/2024 meeting were approved.
- 3) Report from the Chair.
 - a) The Chair had no report.
- 4) Report from the Provost's Office.
 - a) Lancaster recognized the work of the Physician's Assistant Program.
 - b) Lancaster recognized the hard work of faculty at this busy and challenging time of the semester.
 - c) Hasenbank asked about the adult learning programs being discussed at the University level, and how this will impact UAC's work. Lancaster responded that the programs will need to be evaluated according to HLC requirements.

- 5) New Business (4 attachments). Discuss, modify, approve the following DRAFT documents:
- a) UAC planning and reporting policy_11-19 version
 - i) Discussion of wording: Replace implementable with attainable.
 - ii) Support student growth through Academic or Co-curricular programming.
 - iii) Need to return to the table (page 2) at a later date to provide committee members time to reflect and comment on the table.

 - b) CMS assessment plan form_draft_2-6-24
 - i) No deadlines in the form so that it can be reused
 - ii) Discussion of the due date for the form was discussed, with different dates for Academic and co-curricular programs. The chair decided when the email invitation to complete the work went out (2/26/24) on a Sept. 1 deadline for all forms, as UAC will not be reviewing over the summer.
 - iii) Clarification on delivery modes, Traditional or In-person, add HyFlex.
 - iv) Discussion of certificates and badges, collect as separate entities or include on a form with academic majors. Decided to stay with one form, two SLOs/SCOs per stand-alone certificate or stand-alone badge.
 - (1) Lancaster noted that is communication with HLC suggests that though they have not currently addressed badges, stand-alone badges should be treated like certificates. Badges that are part of a minor or other entity do not need to be assessed separately.
 - (2) Stand-alone will be defined in the form.
 - (3) Certificates or badges that overlap substantially with existing programs (more like a minor) do not need to be assessed separately. Certificates or badges that stand alone do need to be assessed.
 - v) Curriculum maps for academic programs will be uploaded as separate documents to simplify the process for units, pdf or xls or xlsx formats.

 - c) Assessment plan template-academic programs_DRAFT_2-6-24
 - i) Language cleanup suggestions in the form were accepted.
 - ii) Remove SCO from the academic assessment plan template.
 - iii) Curriculum maps will go in a separate document, some programs keep complex plans as spreadsheets, others have simple documents. Separate uploads will simplify the process for many.
 - iv) Remove "I" and "R" designations, since programs will list courses in which assessment will happen and UAC can view where the courses are from the curriculum maps.
 - v) Programs will include one unique SLO for an emphasis.
 - vi) Language defining stand-alone for certificates and badges was discussed and added to the form. UAC will ask for 2 SLOs for stand-alone badges and certificates, the committee has asked for two for certificates in the past.

 - d) Assessment plan template-co-curr & service programs-DRAFT_2-6-24
 - i) The applicable template language from the academic assessment plan template will be applied to this template.
 - ii) SCOs and SLOs will be listed, no curriculum map is needed.
 - iii) Language edits were suggested, "traditional" became "in person", keep "hybrid".
 - iv) GVAssess may require calendars on a semester-long basis, co-curricular and service programs prefer yearlong calendars. The calendar headings will read "Beginning Fall 2024", etc. If semesters are required in GVAssess, programs can put all assessments in the fall semester and leave winter open, if desired.
 - v) The form was voted on and approved.
- 6) Adjourn
- a) A motion was made to adjourn, the motion passed.

Winter Meeting Schedule-Full Committee Meetings

January 22

February 5

February 19

March 11

March 25

April 8

April 15 (if needed)

Team Assignments (tentative)

Team 1-Online	Team 2-Ext. Accred.	Team 3-Academic	Team 4-Co Curr.	Team 5-Bylaws
Hasenbank Vo Palmer	Higbea Bossick Benet Jafari (for Kandaloft) MacQuillan Little Mupepi Lancaster Reinhold Potrykus	Besel Smith Sutrave (for Schymik) Wilson Gu Kurby Krcmar	Messner Beachnau Wilson Callahan Mendoza Campbell (for Harmon)	Bailey Palmer Ham