# Petition for Exception from ScholarWorks@GVSU Submission

This exception form is for those wishing to opt-out of including a final project, thesis, or dissertation into in Grand Valley State University's institutional repository, ScholarWorks@GVSU. All exceptions to the current policy require the approval of The Graduate School. If the exception is approved, the student will provide only the title and abstract of the project, thesis, or dissertation to ScholarWorks@GVSU.

All petitions are fillable PDFs—no Adobe subscription needed; use the Adobe desktop app to access full features and sign digitally.

**Student Information:**

Student Name: _____ G-Number: _____
Graduate Program: _____ Email: _____
Faculty Advisor/Chairperson: _____
Check One: ☐ Project ☐ Thesis ☐ Dissertation
Title of submission: _____

**Reason for requesting an exemption from including a student's final work from ScholarWorks@GVSU:**

☐ Patentable information
☐ Sensitive or confidential information
☐ Desire to submit research for publication
☐ Other, please explain: _____

**Please email the electronic document for final review to: shumwayt@gvsu.edu**

**Decision of The Graduate School:**

This request for an exception to the requirement that students submit all final project, thesis, or dissertation files to ScholarWorks@GVSU is:

☐ Approved
☐ Not Approved

Signature: _____

The Graduate School

cc: Faculty Advisor