

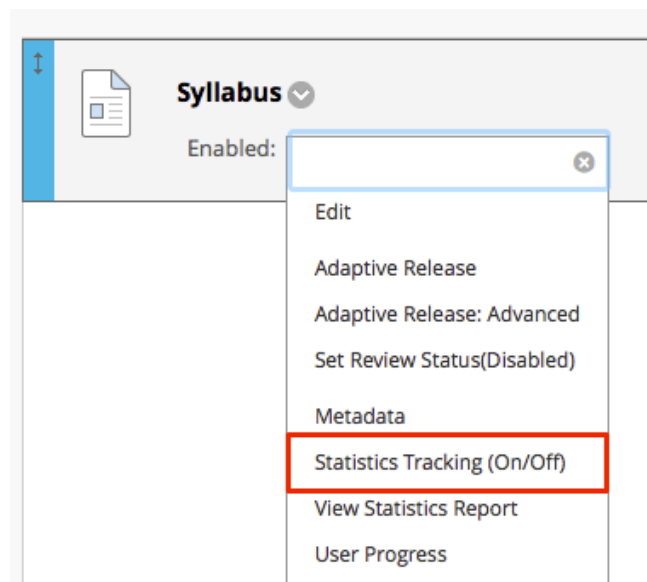
Statistics Tracking – (Gathering Bb Statistics for Individual Content Items)

Statistics Tracking at the content item level allows Instructors to view detailed statistics on content item usage for all course users. These detailed statistics can help Instructors determine how many times the particular content item was viewed and exactly when it was accessed.

Turning Statistics Tracking On and Off

The Instructor can turn Statistics Tracking ON/OFF from the Manage page of any content item:

1. Click the drop down arrow next to an item in the Content Area. The current status is displayed on this page. Select **Statistics Tracking**. The Statistics Tracking page appears.



2. Select ON to enable Statistics Tracking. Select OFF to disable Statistics Tracking.

STATISTICS TRACKING

Statistics Tracking ☒ On ☐ Off

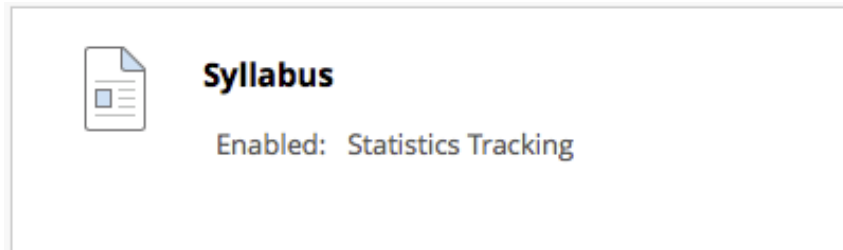
*Click **Submit** to proceed. Click **Cancel** to go back.*

Cancel

Submit

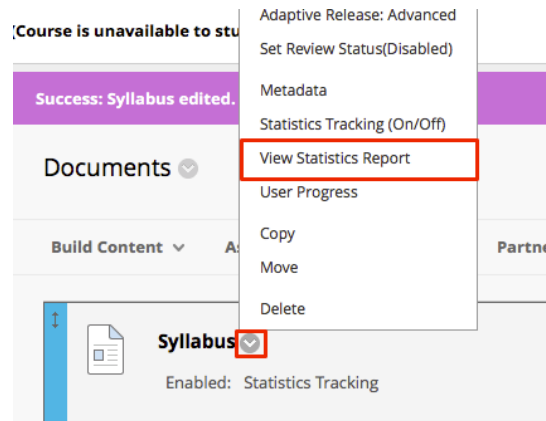
Viewing Statistics for a Content Item

When Statistics Tracking is enabled, the View Statistics link is active on the Statistics Tracking page. (This link is displayed, but not in an active state, if Statistics Tracking is not enabled for the content item.)

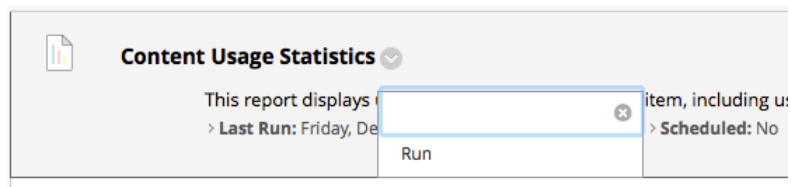


Follow the steps below to view statistics for a content item:

1. Select the drop down arrow next to an item in the Content Area. The current status is displayed on this page.
2. Select **View Statistics Report**



3. Hover your mouse next to **Content Usage Statistics** and click the drop down arrow, then select Run.



4. Select the format (PDF, HTML, Excel or Word)

5. Select the appropriate users. Press CTRL or SHIFT to select more than one user from the list.
6. Select the Time Period for the report (be sure to use the calendar icon to select dates)

Run Reports

★ Indicates a required field.

REPORT INFORMATION

Name

Content Usage Statistics

Description

This report displays usage statistics for one content item, including user activity for the date, the day of the week, and the hour of the day.

Elapsed Time of Last Run

12.562 seconds

REPORT SPECIFICATIONS

All report types will open in a new browser window upon Submit.

Select Format

PDF

Charts will not display in Excel format. Run reports in HTML or PDF format if charts are required.

★ Select a Start Date

04/17/2017

Enter dates as mm/dd/yyyy

★ Select an End Date

04/18/2017

Enter dates as mm/dd/yyyy

Select Users

Mennenga, Anna (mennenan.sup)
Mennenga_PreviewUser, Anna (mennenan.sup_previewuser)

Click **Submit** to run this report. Click **Cancel** to quit.

Cancel

Submit

7. Select Submit to run the report.

The report displays three sections of data: Access by Date, Access by Hour of the Day, and Access by Day of the Week. The Access by Date section displays information for all enrolled users.

eLearning
and Emerging Technologies grsu.edu/elearn/help