Adding Users to an Organization

To add a user to an organization that you are leading, go to the **myBB** tab on your Blackboard. At the top left, click on **Add Module**.

![Add Module](image1)

Select Add Module

Scroll down (you may need to click over to Page 2) to find **My Organizations Plus**, click on **Add**

![My Organizations Plus](image2)

Scroll down to **My Organizations Plus** and click Add

Once you have added the module, go back to your **myBb** tab and find the module. To add users, click on the **Edit Users** link next to the organization you are working in.

![Edit Users](image3)

Select Edit Users under **My Organizations Plus** module
To add the users, click on Add Users, or to change a user’s role, click the drop down arrow next to their name. When you are finished, press Submit.

Select Add Users to add users. Click drop down arrow next to a users name to change their role.