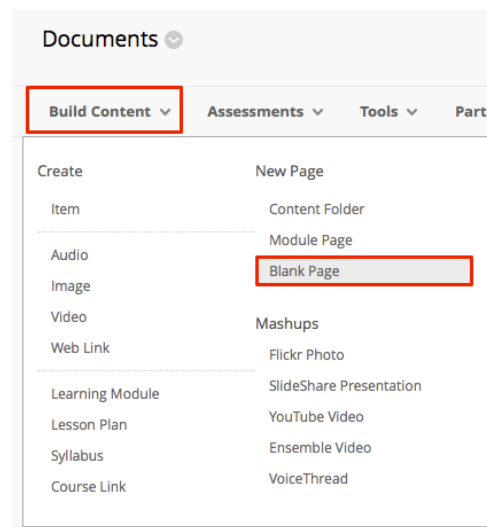


Blackboard - Creating a Blank Page

A blank page presents information on a single page. It appears as a link in a content area or folder and clicking on it will open the content on a new page. You can also use blank pages in the menu. Blank pages use the text editor for creating the content that will appear on the page.

How to Create a Blank Page from a Folder

1. From a course folder, click Build Content.
2. Select Blank Page. This appears under the New Page heading.
3. Build the page using the Text Editor. Files can be attached from your computer or from Course Files.
4. Set the Options for permissions and tracking. Blank pages use the same set of Standard Options as other content items.
5. Click Submit to finish.



How to Create Blank Page as Part of the Course Menu

1. In Edit Mode, point to the plus sign above the Course Menu. The Add Menu Item drop-down list appears.
2. Select Create Blank Page.
3. Type a Name for the link.
4. Select the Available to Users check box.
5. Click Submit. The Edit Blank Page appears in the content frame and the new Blank Page link appears last on the Course Menu.
6. Add content to the blank page and click submit.

