# Configure a Course Wiki for Group Editing and Class Commenting

Any course member can read a "Group Wiki", but the user must be a member of the group to edit a page or make a comment. In order to give all course members the ability to comment on a group's Wiki you must setup a "Course Wiki" for each group and use Adaptive Release to limit editing only to that group.

Create Course Groups

1. Configure your groups in Blackboard using the "Groups" tool in the Blackboard Control Panel. In the "Tool Availability" section, be sure to uncheck the "Wikis" option. This will prevent the students from accessing the wrong Wiki when completing their assignment.
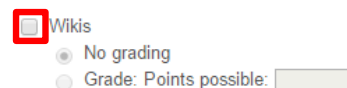
NOTE: For more information about creating Blackboard Course Groups watch the Creating Groups in Blackboard video at https://gvsu.ensemblevideo.com/Watch/m8P7CiRn. For more information about Blackboard, visit our Blackboard Help page at http://www.gvsu.edu/it/learn/.

Create a Course Wiki for Each Group

1. In the Control Panel, expand the Course Tools section. Select Wikis.

2. On the Wikis listing page, click the "Create Wiki" button on the Action Bar.

3. On the Create Wiki page, type a Wiki Name.

4. Type optional Instructions for the Wiki and using the Text Editor format the text, add images, links, Mashups and attachments as required.

5. Select the "Yes" option to make the Wiki available to users.

6. Select the "Display After" and/or "Display Until" check boxes to enable any date and time restrictions.

7. Set the Wiki Participation options. Click the "Open to Editing" and "Open to Commenting" check boxes.

WIKI PARTICIPATION

Student Access ⚪ Closed to Editing ⦿ Open to Editing

Student Comment Access ⚪ Closed to Commenting ⦿ Open to Commenting

NOTE: Student Access can be changed at any time.

    a. Closed to Editing: Select this option when the Instructor will be the only one contributing pages or to disallow further page editing by users, such as when the Wiki pages are set to be graded. Wikis can still be viewed when Closed to Editing is selected.

    b. Open to Editing: Allows users to modify any Wiki page.

    c. Closed to Commenting: Prevents students from commenting on a Wiki page.

    d. Open to Commenting: Allows students to comment

8. Select No grading or the Grade option and type the number of Points possible. Points possible will apply to one or more pages added and all edits by the user. Once a Wiki is set to be graded, a column is created for it in the Grade Center. It is permanently gradable and cannot be set to No grading.
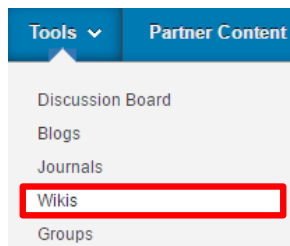
9. Repeat steps 1 – 8 for each Group in the course.

Add Each Wiki to a Content Area

1. Select/create a content area for the Wikis.

▼ STGERMAV - Your Practice Test Course 🏠
Group Wikis ▦
Announcements
Course Information
Course Documents

2. In the Content Area hover your cursor over the "Tools" tab and select "Wikis"

Tools ⌄ | Partner Content

Discussion Board
Blogs
Journals
Wikis
Groups

3. On the Create Link page select the "Link to a Wiki" checkbox, select a Wiki from the list below and click the "Next" button.

CREATE LINK: WIKI

Link to the Wikis page, link to a specific Wiki, or create a new Wiki.

○ Link to the Wikis Page

● Link to a Wiki

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----Select Wiki below----
Project Group A Wiki
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4. On the "Link Information" page modify any of the options as needed and then click "Submit". A link to that specific Wiki will be created.

Project Group A Wiki
Build your group project using the Blackboard Wiki tool.

5. Repeat steps 1 – 4 for each Wiki in the course.

Add Group Access to each Wiki using Adaptive Release

1. Hover your cursor over the Wiki link in your Content Area, click the dropdown menu and select "Adaptive Release".

Project Group A Wiki
Build your group project us

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Edit
Edit Properties

Adaptive Release

Adaptive Release: Advanced
Set Review Status(Disabled)

Metadata
Statistics Tracking (On/Off)
User Progress

Copy
Move

Delete

2. On the Adaptive Release page scroll to the Membership section and under Course Groups in the "Items to Select" window, click the name of the group that you want to edit/modify this Wiki.

3. Click the "move" button between the two windows to transfer the group to the "Selected Items" window.

4. Scroll to the top or bottom of the page and click "Submit". The group selected will now be able to edit and comment on this Wiki, but no other students in the course will be able to view or comment on the Wiki at this time.


Project Group A Wiki

Enabled: Adaptive Release
Build your group project using the Blackboard Wiki tool.

5. Repeat steps 1 – 4 for each Wiki link in the course.

Close a Wiki to Editing

1. In the Control Panel, expand the Course Tools section. Select Wikis.

2. On the Wikis listing page, hover your cursor over the Wiki you want to "Close to Editing", click the dropdown menu and select "Edit Properties".
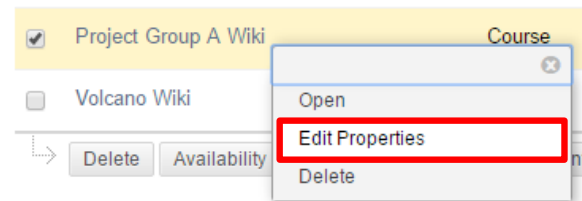
3. On the Edit Wiki page scroll down to the Wiki Participation section and next to Student Access, click the "Closed to Editing" checkbox.

WIKI PARTICIPATION

Student Access — ● Closed to Editing ○ Open to Editing

Student Comment Access — ○ Closed to Commenting ● Open to Commenting

4. Click "Submit".

5. Repeat steps 1 – 4 for each Wiki you want to "Close to Editing" or to close multiple Wikis simultaneously, click the checkbox next to a Wiki's name and using the "Student Access" drop down menu select "Close to Editing".

Student Access ⌄   Student Comment Access ⌄

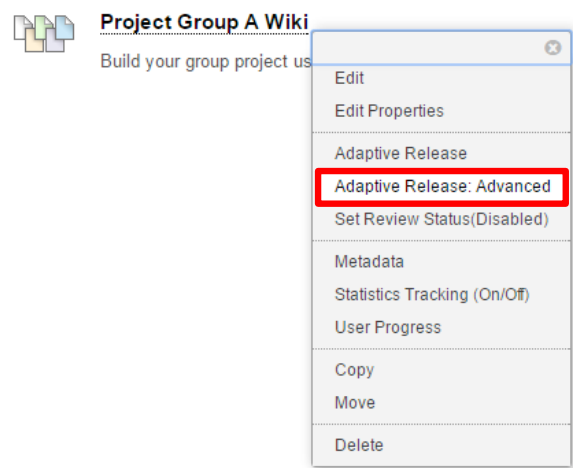Open to Editing
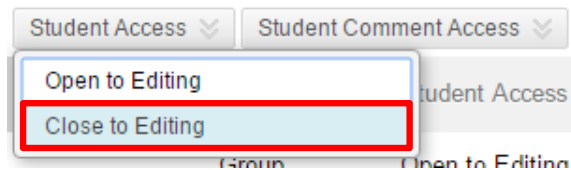
Close to Editing

NOTE: You must close a Wiki to editing before allowing all of the students to access the Wiki for commenting. If you do not close to editing, then all of the students will be able to edit the Wiki pages since this is a Course Wiki.

Enable Commenting for All Students

1. Select the Content Area that contains the Wiki links.

2. Hover your cursor over the Wiki link that you want all students to comment on, click the dropdown menu and select "Adaptive Release" Advanced".

Project Group A Wiki
Build your group project us...

Edit
Edit Properties

Adaptive Release
Adaptive Release: Advanced
Set Review Status(Disabled)

Metadata
Statistics Tracking (On/Off)
User Progress

Copy
Move

Delete

3. On the Adaptive Release: Advanced page click the checkbox of the Adaptive Release rule and then select the "Delete" button.

4. Click "OK" in the pop-up window and the rule will be deleted. All students will now be able to comment on this Wiki.

5. Repeat steps 1 – 4 for each Wiki you want to allow all students to comment on.