

Graduate Funding Board Meeting Minutes

List of Organizations in Attendance

SAGA, MA English Student Organization, BGC, DPT (Doctorate of Physical Therapy Organization), GSA, RPC, PAGES, RPC, GSAB, HPGSA, NPGSO, MSWSO, PTE, KCONGSO, SOTA, Steven Lipnicki , (Irene) OGS, GSO, Student life.

List of Organizations NOT in Attendance:
FIMBA, CCPS-UAC, SCGSO, ICMA.

Agenda Items/Discussion Points

- Changes during this year
Funding administration moved from Office of Student Life to Office of Graduate Studies. An operating budget is allocated for GSA in the beginning of the year. This year the amount is \$10,800. Since GSA doesn't request funding anymore in the Funding Board, GSA will not vote about approval or denial of budget requests. But the GSA e-board has the power to change the bylaws without bringing it to the Funding Board.
- Update the profiles in OrgSync. Changes the members who will no longer are in association. Organizations should send the name of the president and financial officer, and two representatives to gsa_finance@gvsu.edu.
- How to ask fund. Go to treasure section in OrgSync page of organization. It is good to describe the event you want the funding for and upload the useful documents. Only one request per event.

After event the RSO has to fill out the event evaluation form. GSA e-board will talk about whether the event evaluation form is need for reimbursement or not.

- Due to the change to the Office of Graduate Studies there won't be any P-cards. The students will be reimbursed after purchase. The RSOs are encouraged to talk to their departments if they can do the purchase in order to get reimbursement from the Office of Graduate studies through an internal transfer. If this is not possible the RSOs should send a list with the names of the attendees to the conference in order to get an invoice which can be paid by the Office of Graduate studies.
- Representative in funding meeting
The RSOs need at least one representative (any member of the RSO – preferably an officer) at the Funding Board Meetings. If one meeting is missed, the RSO gets ineligible for funding for the rest of the year. If two are missed, the RSO gets ineligible for the 12 month since the missed meeting. If the RSO misses it three times or more, the RSO will be ineligible for funding until they meet with GSA e-board.

- Submit the funding request at least 30 days before funding is needed and 7 days before funding board meeting.
- Fund should not be spent if it is not approved by office of graduate studies.
- Off-campus food is only funded with a waiver signed by on-campus dining. An exception is the case of donated food. For on-campus dining the menu for students must be considered for budgeting food funding requests in orgsync.

Food only for RSO member is not funded.

- The funding should only be for conferences related to your program. Funds are only for RSO members and have to be registered on OrgSync. Funded students have to be currently enrolled in a program with at least 3 credits or in the semester after the conference. Organization fees, Lodging, bus, airfare but not gas for cars or meals are funded. The maximum funding for each student is 500\$/event and 3500\$/event for the whole RSO.
- Funded events/travel cannot be canceled because this cannot be used for the rest of the academic year.

From now, also regular registration fees, not only early-bird, will be funded.

- The approval of next meeting dates
October 23rd 4-6 pm
November 13th 4-6 pm
December 4th 4-6 pm or 11th 4-6 pm.

If there won't be any requests the December meeting will be canceled.

Budget Requests

- Budget left after April 10 is \$99,000
- **KCON:** advocacy meeting in Lansing approved.

30 students are attending
Funding request: 1,050.00\$ for registration

Vote:

- ❖ For: All
- ❖ Against: None
- ❖ Motion Approved

- **KCON:** GSO Meeting Food Request Fall 2015

Vote:

- ❖ Motion pending to next meeting decision

- **NPGSO:**

Funding request: \$3,000 for registration fee and accommodation.

Vote:

- ❖ For: All
- ❖ Against: None
- ❖ Motion Approved

- **NPGSO:** Introduction Event

Funding request: \$200 for food.

Vote:

- ❖ For: All
- ❖ Against: None
- ❖ Motion Approved

- **SOTA:** MiOTA Conference

Funding request: 3,240.00

Vote:

- ❖ For: All
- ❖ Against: None
- ❖ Motion Approved

- **DPT:** NPTE Board Preparation
Funding request: \$3,500.00 for 35 students.

Vote:

- ❖ For: All
- ❖ Against: None
- ❖ Motion Approved

- **SAGA:** GLACUHO 2015

Funding request: \$1,181.80.

Vote:

- ❖ For: All
- ❖ Against: None
- ❖ Motion Approved

- **SAGA:** NACA Mid America Conference

Funding request: \$574.00.

Vote:

- ❖ For: All
- ❖ Against: None
- ❖ Motion Approved

- **SAGA:** NASPA IV-East Conference
Funding request: \$680.00

Vote:

- ❖ For: All
- ❖ Against: None
- ❖ Motion Approved

- **SAGA:** MCPA 2015

Funding request: \$203.65

Vote:

- ❖ For: All
- ❖ Against: None
- ❖ Motion Approved

- **GSAB:** Non-Profit Board Training by the Johnson Center for Philanthropy

Funding request: \$750.00

Vote:

- ❖ For: All
- ❖ Against: None
- ❖ Motion Approved

Total Allocated: \$14,465.25

Total Remaining: \$85,434

Closing Comments

Upcoming Events

- Funding Board Meeting October 23rd, 4-6pm SCB 2022

Adjourned at: 5:45pm