

Grand Valley State University
Seidman College of Business
INDEPENDENT RESEARCH CONTRACT

Independent Research can vary from 1 to 3 credit hours. Consult an advisor to determine how your independent research can be used toward your degree. Please note that in your academic program the sum of all independent research credit hours and internship credit hours together cannot exceed 6 credit hours.

To be completed by Student:

Student Name G-Number _____

Local Student Address (street, apt #, city, state and zip code)

Local Student Phone Number E-mail address _____

The above student has approval to enroll in _____499 for _____ credit hours in _____ Semester 20____.

Overall GPA _____ # of credit hours completed _____ # of credit hours currently enrolled _____

Please attach a typed proposal statement (3 copies). Prepare the proposal with the assistance of the supervising faculty member. The proposal statement should include the following items:

1. **Preparation** (Relevant course work, reading, work experience and anything else that would have prepared you for this independent research)
2. **Proposal:**
 - a.) The topic and the learning outcomes of the independent study.
 - b.) A list of readings
 - c.) If the Topic includes primary research include a detailed description of the objectives and methodology.
 - d.) List of target dates and project commitments

Signature of student Date _____

To be completed by Faculty:

Estimated contact hours per week with student _____

Evaluation procedure below (to be completed by Faculty Sponsor) must equal 100%: The independent study must culminate in an oral presentation and a written research papers as one of the requirements of the independent study.

I approve the independent research and will give the necessary time to direct the work and sponsor the student's research:

Supervising Faculty Member Date _____

It is the student 's responsibility to obtain final signatures of approval in the order listed below:

Department Chair Date _____

Director Undergraduate Business Programs Date _____ Override _____