
JOB DESCRIPTION

Job Title: Security Officer

Department: Security

Reports To: Owner & General Manager

Job Overview: Security Officers are responsible for ensuring the safety of our property, performers and patrons during the 2019 season.

Hours of Operation: Opened 22 nights in 2019 from September-November.

Thursdays- Sundays (6pm-11pm/12am)

**Hours and nights will vary based on day and month*

Essential Duties and Responsibilities:

- Patrol premises regularly to maintain order and establish presence.
- React promptly to any mistreatment of property, patrons or performers.
- Check surveillance cameras periodically to identify disruptions or unlawful acts.
- Remove wrongdoers if necessary.
- Meet scheduling and availability requirements.
- Adhere to all policies and procedures outlined in the Employee Handbook.
- Comply with the Code of Ethics and Workplace Harassment policy.
- Support for other departments/ employees as necessary.

Required Skills:

- Ability to stand or sit for extended periods of time.
- Ability to work in dark and confined spaces.
- Ability to speak loudly.
- Ability to move quickly from one spot to another.
- Ability to think and respond quickly.
- Ability to listen to others.
- Reliability, flexibility and punctuality.

Working Conditions: Work for an extended period of time in dark and confined spaces. This may include loud music, fog, strobe lights, animatronics, effects, etc.

Approval:

I have read and understand the above position description and have received a copy of it. In addition, I understand that my supervisor will further explain the duties and responsibilities to me during orientation. If I need further clarification, I will address questions to my direct supervisor or Human Resources.

Print Name

Signature

Date