

ANNOUNCEMENTS

April 2025



**GRAND VALLEY
STATE UNIVERSITY[®]**

**SCHOOL OF CRIMINOLOGY,
CRIMINAL JUSTICE,
AND LEGAL STUDIES**

WE ARE HIRING!

PAID POLICE INTERN/CADET

REQUIREMENTS:

- Must be a full-time college student, taking at least 9 credits
- Maintain at least a 2.0 GPA
- Possess good moral character
- Possess good reading and writing skills
- Be at least 18 years of age
- Possess a valid drivers license
- Be able to work between 18-24 hours a week

PAY:

- Starting pay is set at \$15.00 per hour
- Top pay is set at \$17.00 per hour

APPLY NOW AT [JoinGRPD.com](https://www.joingrpd.com)



Questions? Scan to Talk to a Recruiter



Applications are open for Police Cadet now through April 21. The easiest way to apply will be through [JoinGRPD.com](https://www.joingrpd.com). There is an apply button on the upper righthand side which leads to all active applications with the police department. Or they can follow this link <https://www.governmentjobs.com/careers/grandrapids/jobs/4892290/police-intern?keywords=police&pagetype=jobOpportunitiesJobs>

Police Cadet: We hope you continue to promote this position with your students as it is a great opportunity to have a part-time job while in school. If anyone has questions feel free to direct them to me but here is a brief overview of the position! **THIS IS NOT A SUMMER INTERNSHIP BUT A PAID PART-TIME YEAR ROUND POSITION!** Students employed by use can use this for internship credit hours with permission from their advisor.

Minimum Training and Experience

This position requires the following basic requirements:

- Must be enrolled as a student in a college or university of good standing and be at least 18 years age.
- A minimum of 9 credit hours shall be sustained per semester (excluding summers)
- Maintain a GPA of 2.0
- Possess a valid Michigan driver's license
- No history of felony convictions or convictions that prohibit ownership, possession, or control of a firearm.
- The ability to read and understand departmental policies, rules, regulations, police literature, the ability to write clear and accurate reports, basic computer skills, and the desire to be part of an organization that values service, people, integrity, responsibility, innovation, and teamwork.

Other Necessary Qualifications

- Possess good moral character as determined by a favorable comprehensive background investigation covering school and employment record, personal traits, and integrity. (Arrests and expunged convictions, all previous law violations, and personal protection orders.) A poor driving record or misdemeanor convictions may negatively affect opportunity for employment.
- This position will be disqualified upon completion of an Under Graduate Degree or Master's Degree or failure to maintain current college enrollment.
- There is no requirement to major in Criminal Justice, all majors will be considered for this position. This position requires a minimum of an 18-hour work week and a maximum of a 24-hour work week.



OakRidge Public Schools

Student Services Administrative Assistant Position

Apply today:

<https://jobs.redroverk12.com/org/OakridgePublicSchools/opening/118791>

Overview: The Student Services Administrative Assistant provides administrative support to the Director of Student Services and special education staff by managing compliance, record-keeping, Medicaid reporting, purchasing, scheduling, and data reporting tasks. This role requires coordination with the business office, special education providers, and the Muskegon Area Intermediate School District (MAISD) to ensure accurate documentation, financial tracking, and adherence to state and federal regulations. The Student Services Administrative Assistant is responsible for maintaining student records, monitoring IEP and 504 due dates, processing transfer documentation, supporting Medicaid billing, and assisting with audits. Additionally, the Student Services Administrative Assistant may be required to assist district wide staff within the department with clerical and operational tasks as needed.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

RICHFIELD TOWNSHIP POLICE DEPARTMENT

(IN GENESEE COUNTY)

Richfield Township Police Department (in Genesee County) is accepting resumes and applications for a full-time police officer position. Resumes and applications are being accepted from anyone who has, or will have, completed an MCOLES Certified Academy or those willing to attend a Certified Academy.

- ❖ Those candidates still needing to complete an MCOLES Certified Academy can receive sponsorship from Richfield Township Police Department, if chosen and upon completion of a background investigation and MCOLES written exam and physical agility test. Sponsorship will include:
 - Complete payment of academy tuition, uniforms, and academic supplies,
 - Paid wage of \$23.92/Hr, while attending the academy (16 weeks @ 40 hours/week)

Those candidates who wish to join our police department can expect the following:

- ❖ Excellent individual/family benefits for medical, optical and dental to include medical upon retirement for the employee and their spouse
- ❖ April 1, 2025, starting pay to begin at \$26.88/hour, and after 1 year increases to \$28.78/hour
- ❖ Contracted pay increases every year for the first 5 years, then at 10, 15 and 20 years
- ❖ Prior police experience can receive up to a 5-year rate, with Employer approval (5-year rate as of April 1, 2025 is \$33.00/hour)
- ❖ Up to 208 hours of vacation time with an additional 40 hours of personal time per year
- ❖ Reimbursement for college courses, with the approval of the board of trustees and if courses are taken while employed by Richfield Township Police Department
- ❖ Education benefits for pay equal to 2% additional base pay for any officer having a Bachelor's degree and 4% additional base pay for any officer having a Master's degree
- ❖ 3% Shift Premium for any shift starting after 12:00 PM (noon)
- ❖ Opportunity for specialized instructorships within the department such as: Firearms, Defensive Tactics, First Aid, Davison Area Reconstruction Team (DART crash team)
- ❖ 13 Paid Holidays per year to include the employee's birthday
- ❖ Pension through MERS being a Hybrid plan of a MERS Defined Benefit Plan with a 1.5 multiplier and a 401(a) Defined Contribution Plan with the Township contributing 7%
- ❖ MERS Vesting at 6 years – 55/25 Retirement (Age 55 with 25 years of service) – FAC 5
- ❖ POLC Union membership
- ❖ Employer paid \$50,000.00 Life Insurance Policy
- ❖ 12 Hour Shifts (generally working 7 out of 14 days, with a 3-day weekend every other week)
- ❖ Non-offensive tattoos allowed & beards allowed up to a half inch in length
- ❖ 36 square mile rural township with a community that is very supportive of the Police Department

Interested candidates may email a resume to Chief Melissa Galloway:

Policechief@richfieldtp.org

OR

Personally submit a resume and receive an application at:

Richfield Township Police Department, 5381 N State Rd, Davison, MI 48423

Richfield Township

Police Officer Position Posting – No Closing Date

https://www.gvsu.edu/cms4/asset/F13F3B61-DB70-56AE-D4F80B23E630AE5F/police_officer_position_posting_-_no_closing_date.pdf

Mutual Learning in Prison Education

AUP is offering a special course on prison education to undergraduate students interested in law, social work, social psychology, and education, as well as all those from various disciplines who are interested in civic engagement, dialogue, and justice. This innovative class brings AUP students into a shared educational and creative space with people detained at La Santé prison in Paris. After introductory classes at AUP, AUP students will spend the semester sharing readings, discussions, and creative activities with detainees. In each class session at the prison, AUP participants ("outside students") and people detained at La Santé ("inside students") participate in ice breakers and read short texts in English and French together as a group. This class emerges from a collaboration between AUP and the cultural activities department of the Centre Pénitentiaire Paris La Santé, a newly renovated remand prison in the 14th district of Paris. Detained participants, who primarily speak French (but also other languages), will learn alongside AUP participants, who primarily speak English (but also other languages). A creative, inclusive, and experimental multilingual environment is maintained in the classroom.

More about the program

AUP students can participate with a low-intermediate conversational French level (B1 or higher). Interested students will need to complete a secondary application for faculty approval in addition to the application for AUP Summer School.

Program Dates
June 3-July 16, 2025

For more information

- Visit www.aup.edu/summer
- Write to admissions@aup.edu

Conservation office cadet academy

The Michigan Department of Natural Resources is excited to announce that we are currently accepting applications for the first Conservation Officer Cadet Academy! The academy will operate July 6-11 at the DNR Ralph A. MacMullan Conference Center in Roscommon.

If you know someone who you think would be a strong candidate, please urge them to apply – a flyer is attached.

Applicants should meet the following criteria:

- 18-21 years of age.
- Must be a senior in high school or enrolled in college, trade school, or military with a GPA of 2.7 or higher (most recent transcript and proof of current enrollment are required).
- Interested in pursuing a career in law enforcement or natural resources.
- Have no felony or misdemeanor convictions within the past three years.
- Must be willing to lodge overnight at the RAM Center and participate in all activities, which will be directly supervised by conservation officers.
- Successfully complete and submit all of the required documents and forms.

All information, including the application process, can be found online at:

<https://www.michigan.gov/dnr/managing-resources/laws/hiring/cadet-academy>

HOLLAND POLICE DEPARTMENT

JOIN OUR CADET PROGRAM

The Holland Police Department is seeking highly motivated individuals to join our team as Police Cadets.

Job Responsibilities

- Customer service oriented
 - Gun permits, sex offender registration
- Work directly with police officers
- Code Enforcement activities
- Jail operations

Benefits

- Gain valuable experience and insight into the daily operations of the police force
- Competitive pay
- Opportunity for ride-alongs
- LEIN certification

GENERAL REQUIREMENTS :

Enrolled in a college program
Valid driver's license with a clean driving record
Willing to complete a background check

INTERESTED? EMAIL ME:

m.schippa@cityofholland.com



School of Criminology, Criminal Justice, and Legal Studies Director: Dr. Jacquelynn Doyon-Martin DeVos 237C (616) 331-7130 <u>martijd@gvsu.edu</u>	Criminal Justice Undergraduate Coordinator	Criminal Justice & Legal Studies Internship Coordinator	Master Criminal Justice Graduate Program Director	Legal Studies Coordinator	Police Academy
	Dr. Jennifer Marson-Reed	Laura Marsh, LMSW	Dr. Carrie Buist	Joshua Sheffer, J.D.	Geoff Collard
	<u>marsonj@gvsu.edu</u>	<u>marshla1@gvsu.edu</u>	<u>buistcar@gvsu.edu</u>	<u>sheffjos@gvsu.edu</u>	<u>collardg@gvsu.edu</u>
	DeVos 214C	DeVos 275C	DeVos 277C	DeVos 255C	HOL 116

RESOURCES

<u>Academic Calendar</u>	<u>Banner</u>	<u>Blackboard</u>	<u>Career Center</u>	<u>CECI Dean's Office</u>
<u>CECI Undergraduate Advising Center</u>	<u>Course Catalog</u>	<u>GVSU Course Equivalencies</u>	<u>GVSU Forms</u>	<u>Handshake</u>
<u>Navigate</u>	<u>Police Academy Employment Opportunities</u>	<u>SCCJLS Job Opportunities & Internships</u>	<u>SCCJLS Scholarships</u>	<u>Veterans Network</u>



Office Hours

Monday – Friday

8:00 a.m. – 5:00 p.m.

Phone: (616) 331-7130

Fax: (616) 331-7155

Location: 289C DeVos

Website: <https://www.gvsu.edu/cj>

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