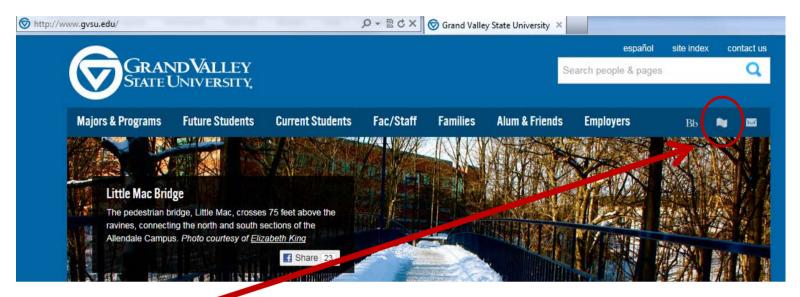
### How to find your Advance Registration date in myBanner

- 1. Open an internet browser.
- 2. Go to the following address: www.gvsu.edu the following page will display:



- 3. Click the Banner icon.
- 4. Type your User ID (i.e., G#) and PIN, then click the **Login** button. If you have logged in previously and changed your PIN but cannot remember it, click on **Forgot PIN**?

#### Enter your G-Number/Student ID and your Personal Identification Number (PIN).

- What is my G-number? If you do not know your G-number, contact the Records Office at 616-331-3327.
- Forgot PIN?: If you have forgotten your PIN, you MUST enter your G-Number prior to selecting the "Forgot PIN?" button below.
- . To protect your privacy, please Exit and close your browser when you are finished.

Return to	GVSU Homepage	
User ID:		)
PIN:		
Login	Forgot PIN?	
DELEASE A		

#### 5. Click the Student tab.



### Main Menu

#### Personal Information

Update addresses, contact information or marital status; review name or social security number change i

Register, View your academic records, Financial Aid and Student Account Information

#### Financial Aid

Apply for Financial Aid, review status and loans

#### Faculty & Advisors

Enter Grades and Registration Overrides, View Class Lists and Student Information

#### Employee

Paystubs, direct deposit allocations, W2, W4 data and ebilling.

#### Finance

Create or review financial documents, budget information, approvals.

#### Parking/Permits

Additional information available at www.gvsu.edu/gvpd

### 6. Click Registration.

Personal Information	Student	Financial Aid	Faculty Services	Employee	Finance	
Search	Go				RETURN T	O ME

# Student and Financial Aid

#### Registration

Check your registration status, class schedule and add or drop classes.

#### Student Records

Request official transcripts, view your advisor, major, holds, grades, transcripts and degree progress report.

#### Financial Aid

Apply for Financial Aid, review status and loans

#### Student Account

View your ebill and account detail, pay by echeck or credit card, set up direct deposit, apply for a student accou

#### myHousing

Click here to go to MyHousing

#### myCatalog

Click here to store catalog information.

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7. Select the term

# Registration

NOTICE: You may not be registered for the same course in multiple semesters.



Registration Status - Before checking registration status, click on Select Term to choose appropriate term Search for Classes
Add or Drop Classes
Registration History

Student Schedule Week at a Glance

Registration Fee Assessment Withdrawal Information

View Major and Advisor Information

8. Choose the term for which you would like to check your registration status from the drop down menu, then click **Submit**. If you previously selected a term and want to choose a different one, follow steps 5-7 listed above.

# Registration Term



9. Click Registration Status.

# Registration

NOTICE: You may not be registered for the same course in multiple semesters.

Select Term

Registration Status - Before checking registration status, click on Select Term to choose appropriate term

Search for Classes Add or Drop Classes Registration History

Student Schedule Week at a Glance

Registration Fee Assessment Withdrawal Information

View Major and Advisor Information

10. On the Registration Status screen, there is a message that shows the first date you are eligible to register. In the example below, this student's date is March 17. Please note that the earliest time you may register is 7am on your assigned day. After the first day, you may register anytime that Banner is available.

**NOTE:** During advance registration, all students who have an assigned registration date will also see a message directly below the registration date that states "You have holds which will prevent registration."

# Registration Status

You may register during the following times

**From Begin Time To End Time** Mar 17, 2014 07:00 am Apr 25, 2015 05:00 pm

### ▲ You have Holds which will prevent registration.

- ✓ Your Academic Standing is Good Standing which permits registration.
- ✓ Your Student Status permits registration.

Your Class for registration purposes is Masters.

11. To view holds on your record, click on **View Holds** at the bottom of the Registration Status screen.

# Registration Status

▲ You have Holds which will prevent registration.

✓ Your Academic Standing is Good Standing which permits registration.

✓ Your Student Status permits registration.

Your Class for registration purposes is Masters.

#### Earned Credit

Level	Туре	Hours
Masters	Institutional	30.000
Undergraduate	Transfer	52.700
Undergraduate	Institutional	134.000
Masters	Transfer	3.000

#### Curriculum Information

### Current Program

Master of Education

Level: Masters

Program: Education-MED

Admit Term: Fall 2008

Admit Type: Transfer Non Michigan 4 Year

Catalog Term: Fall 2008

College: College of Education

Major: General Education

Major Concentration: Adult & Higher Education

[ View Holds | Add or Drop Classes ]

Every student with an advanced registration time ticket will also have an Advance Registration Hold. This hold ends on the student's first date to register and will automatically be released on that date (March 17 in the example above). If you have any other holds (financial, advisor approval required, etc) resolve them prior to your first date to register to ensure there are no barriers to registration at your assigned time.

# View Holds

Please note that some holds are sensitive and may not display.

#### Administrative Holds

Hold Type From Date To Date Amount Reason Originator Processes Affected
Advance Registration Hold Feb 27, 2014 Mar 17, 2014 Registration

### Return to Previous