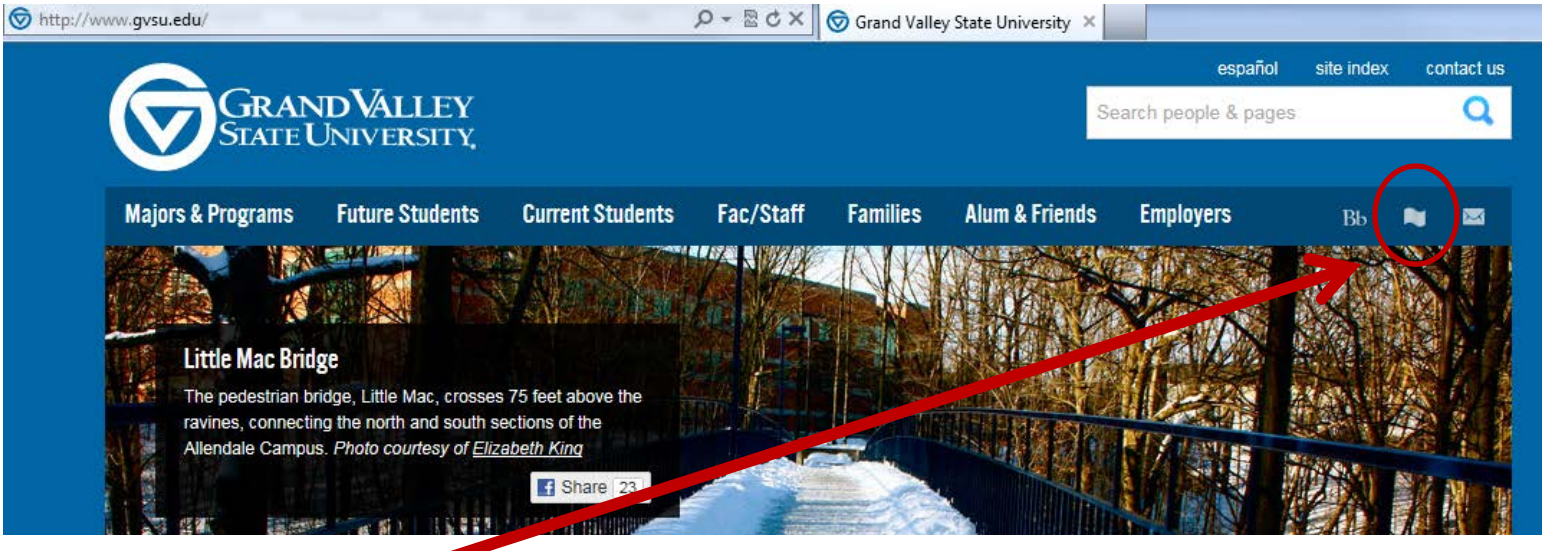
How to find your Advance Registration date in myBanner

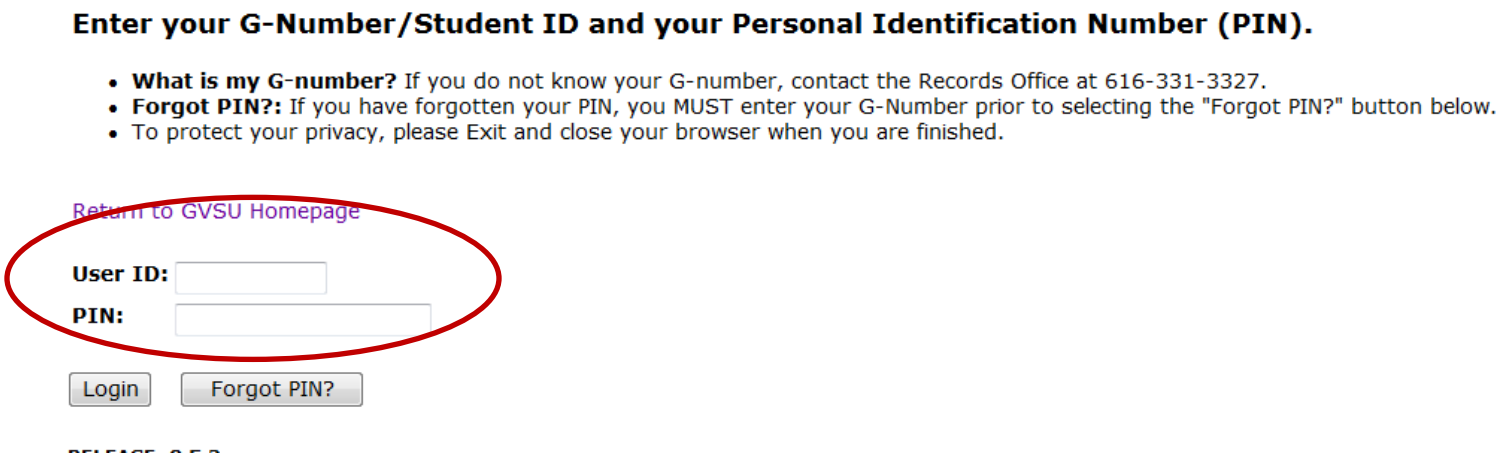
1. Open an internet browser.

2. Go to the following address: www.gvsu.edu – the following page will display:

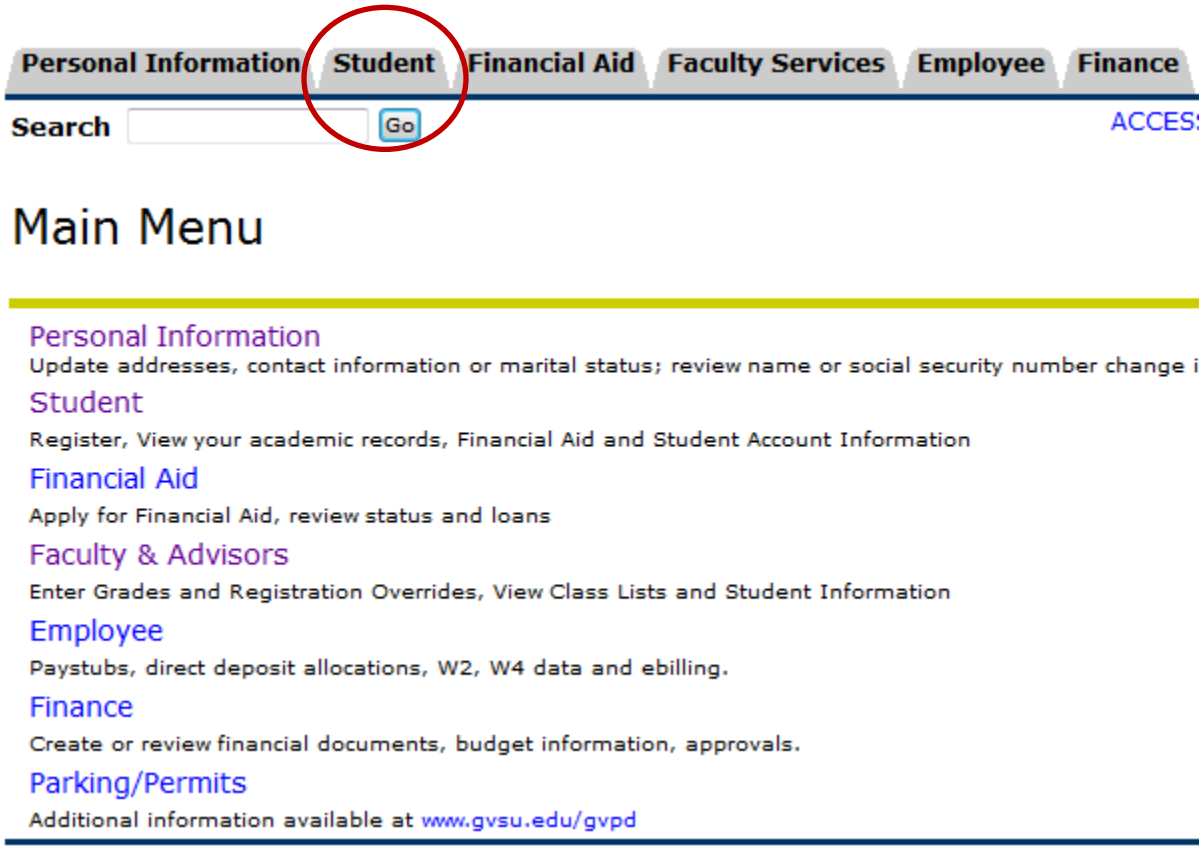


3. Click the Banner icon.

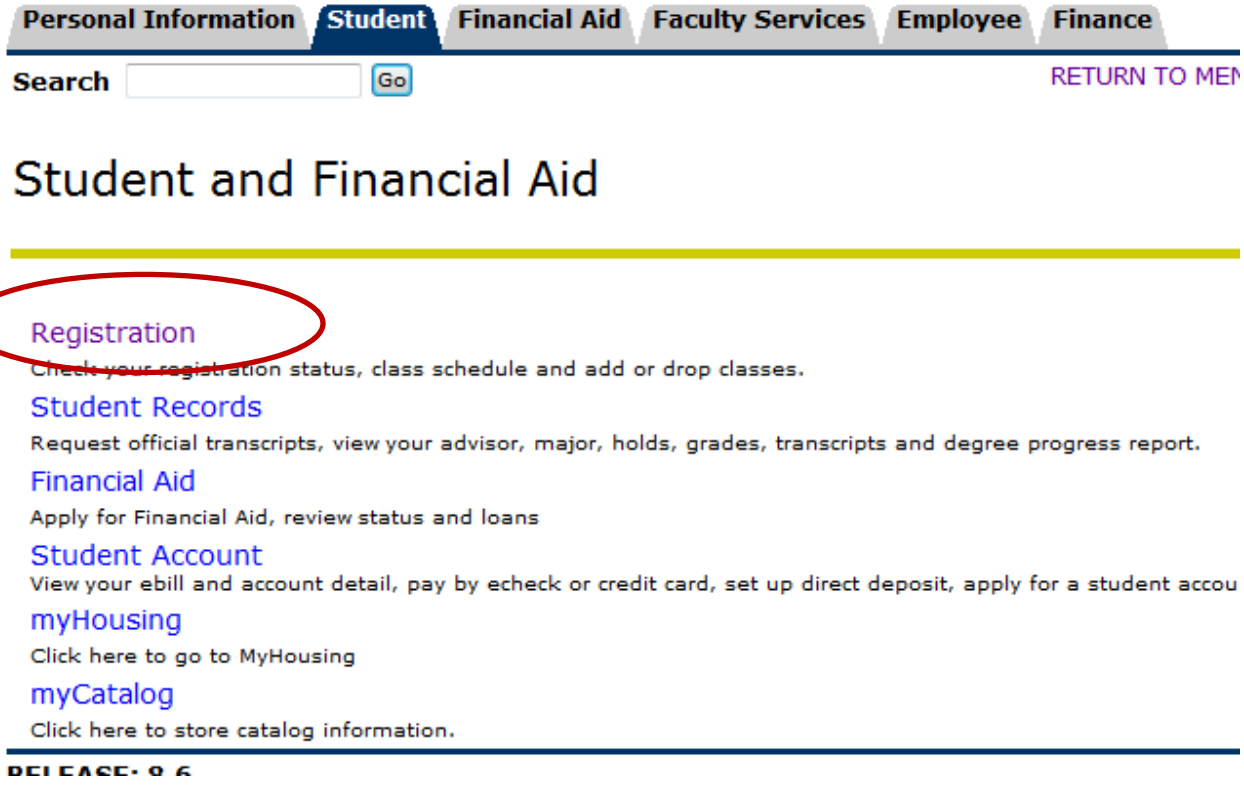
4. Type your User ID (i.e., G#) and PIN, then click the **Login** button. If you have logged in previously and changed your PIN but cannot remember it, click on **Forgot PIN**?



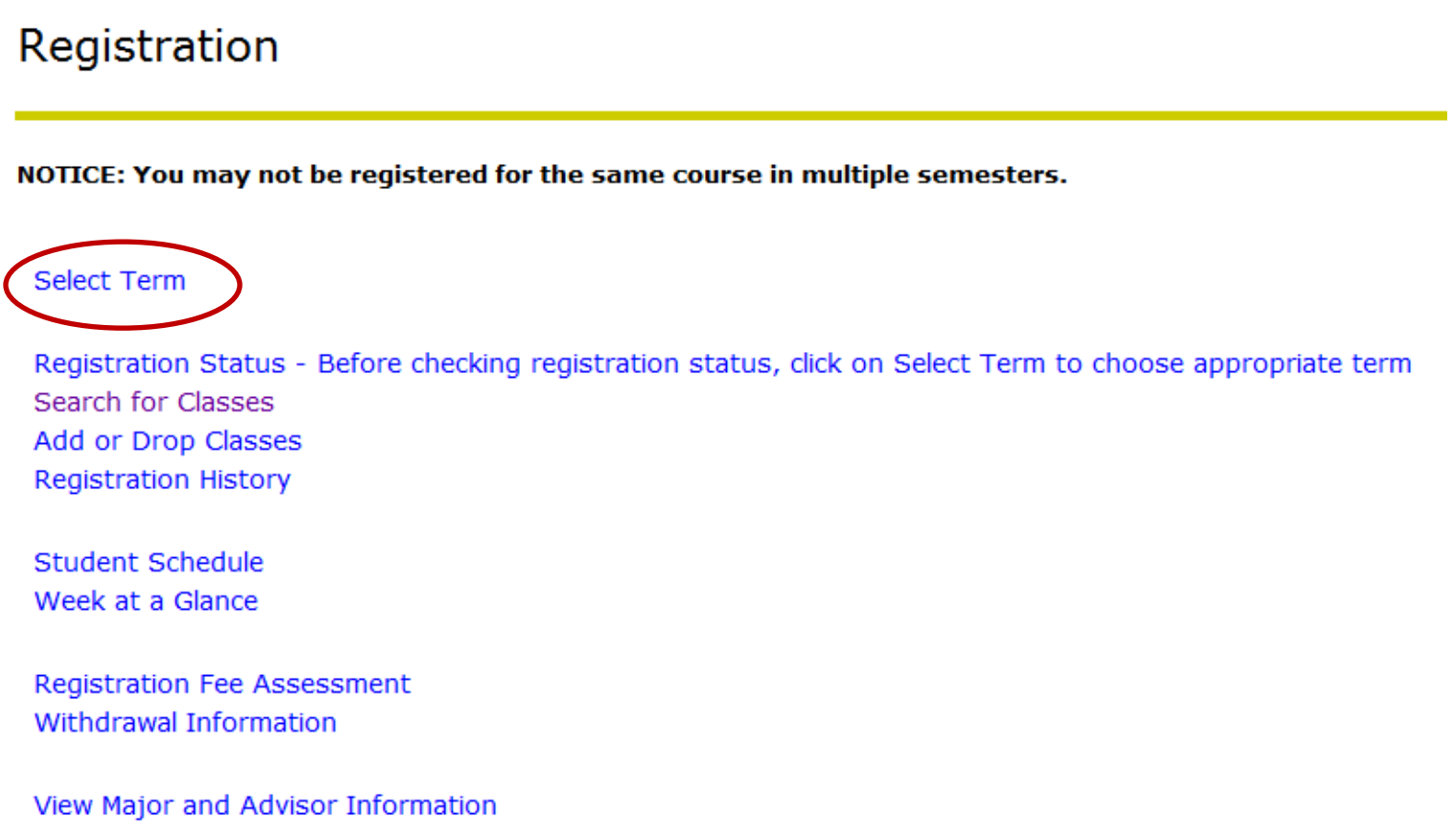
5. Click the **Student** tab.



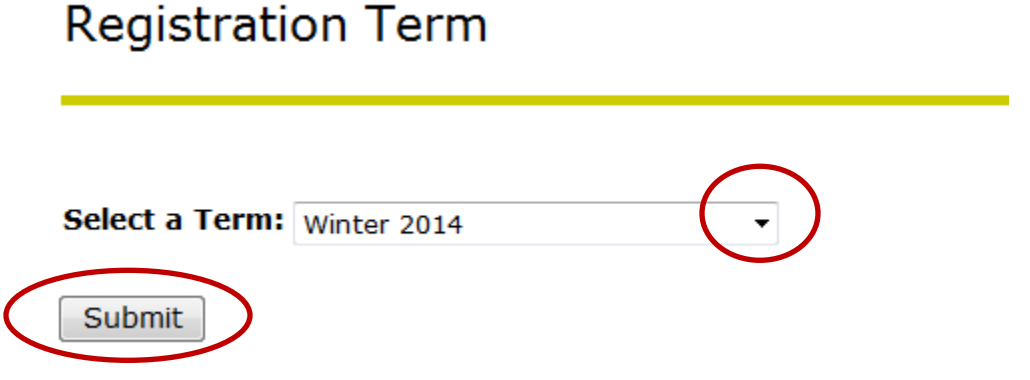
6. Click **Registration**.



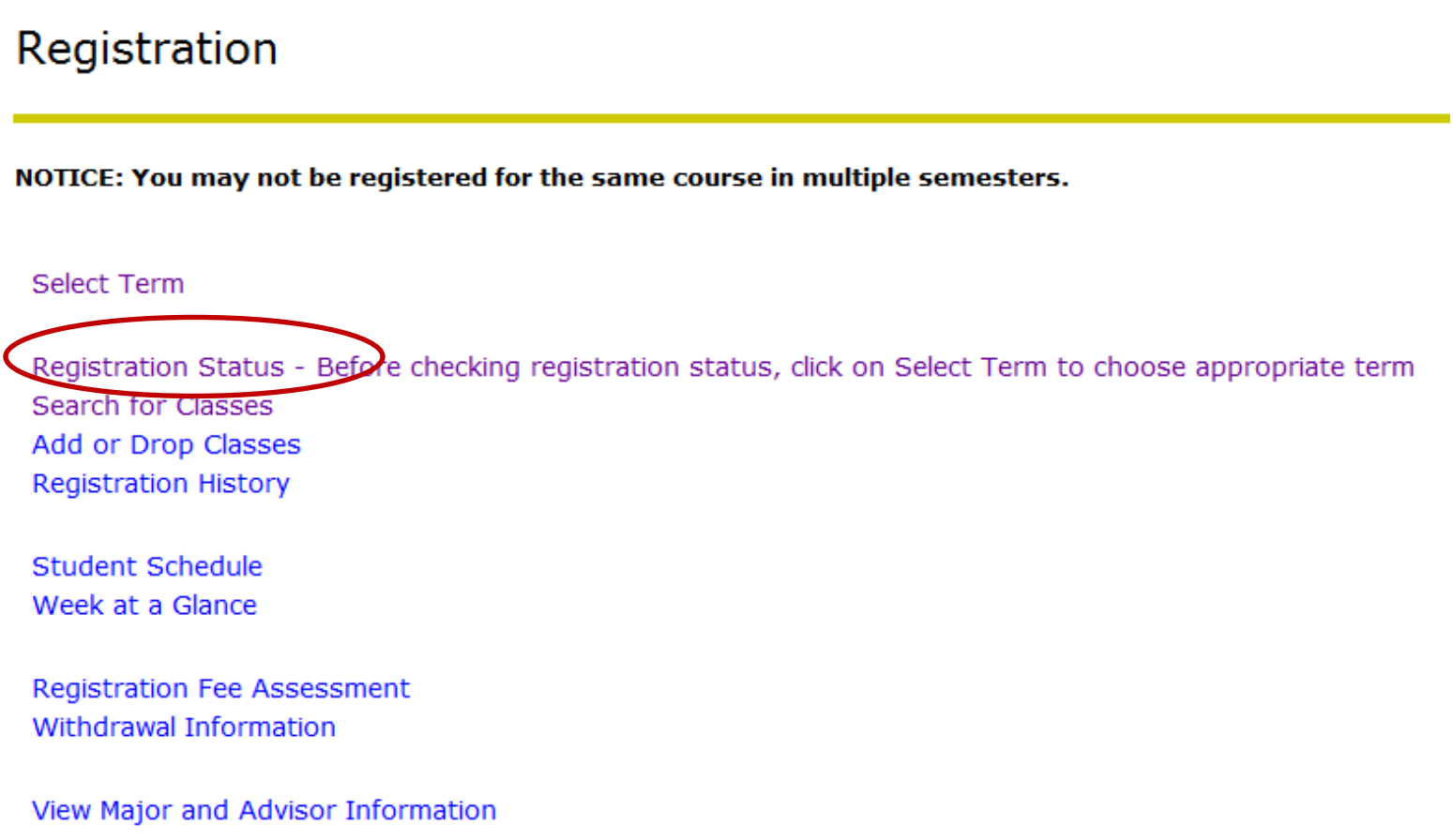
7. Select the term



8. Choose the term for which you would like to check your registration status from the drop down menu, then click **Submit**. If you previously selected a term and want to choose a different one, follow steps 5-7 listed above.

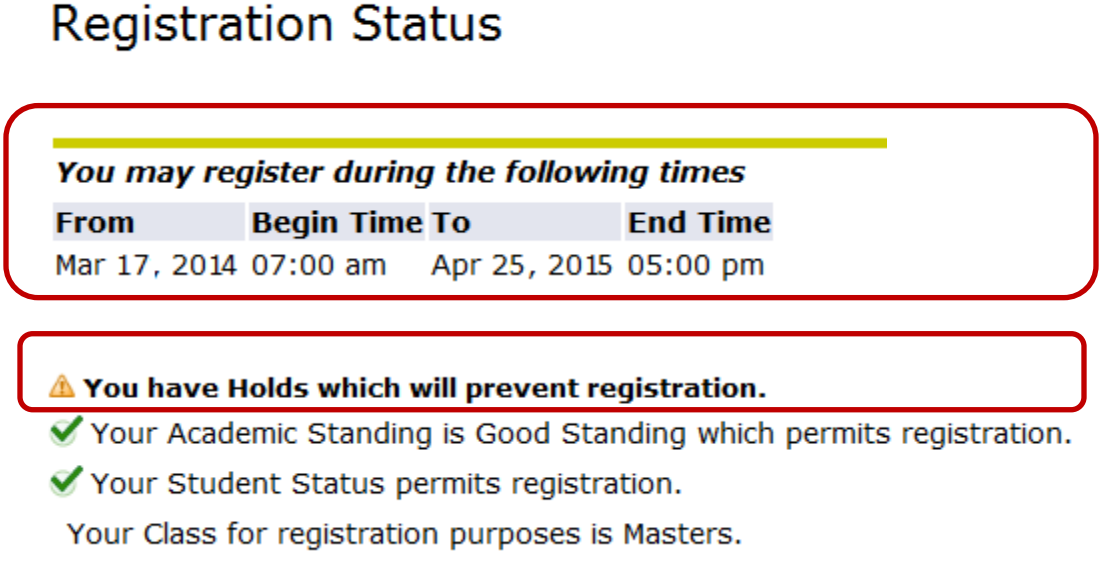


9. Click **Registration Status.**

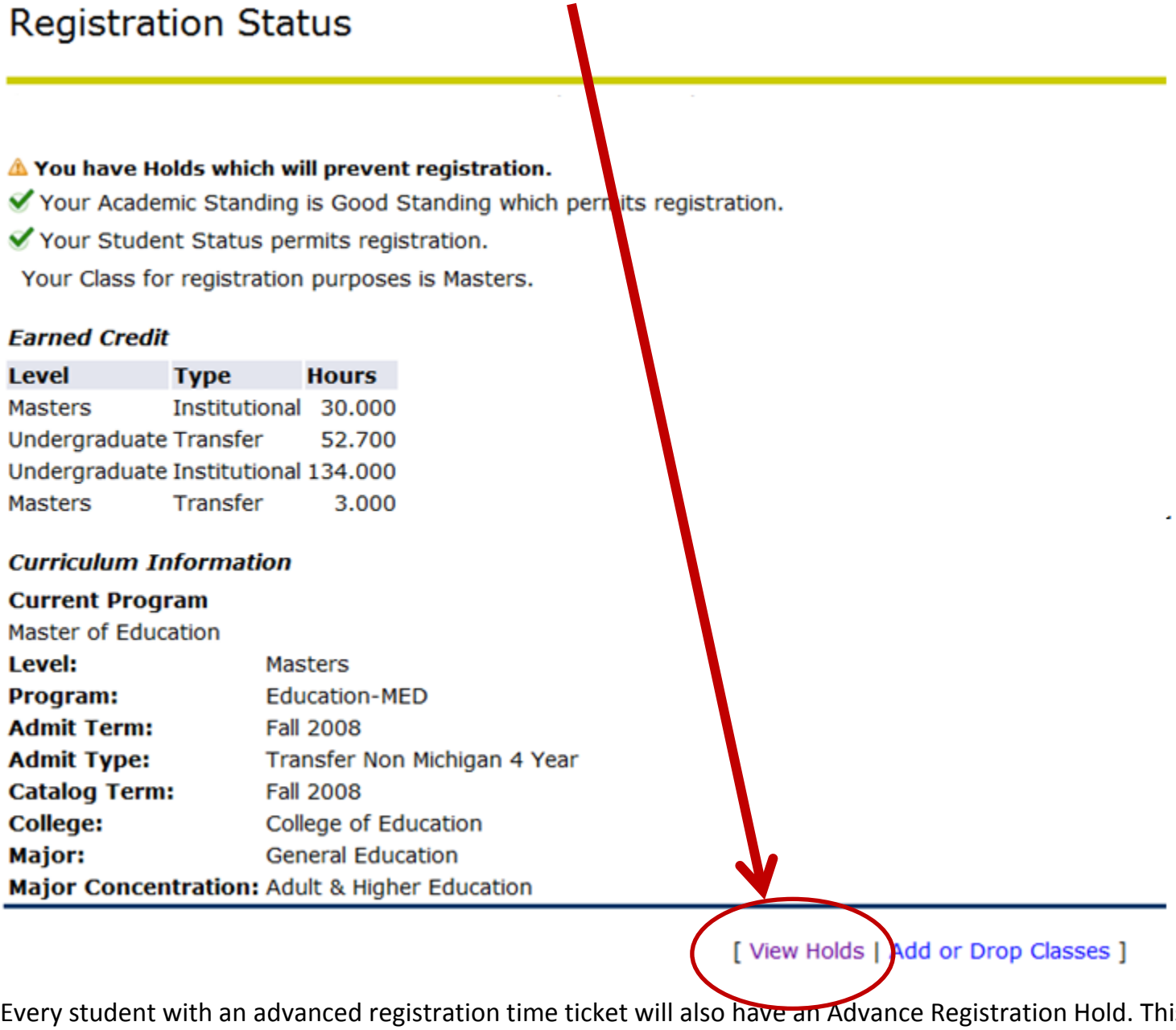
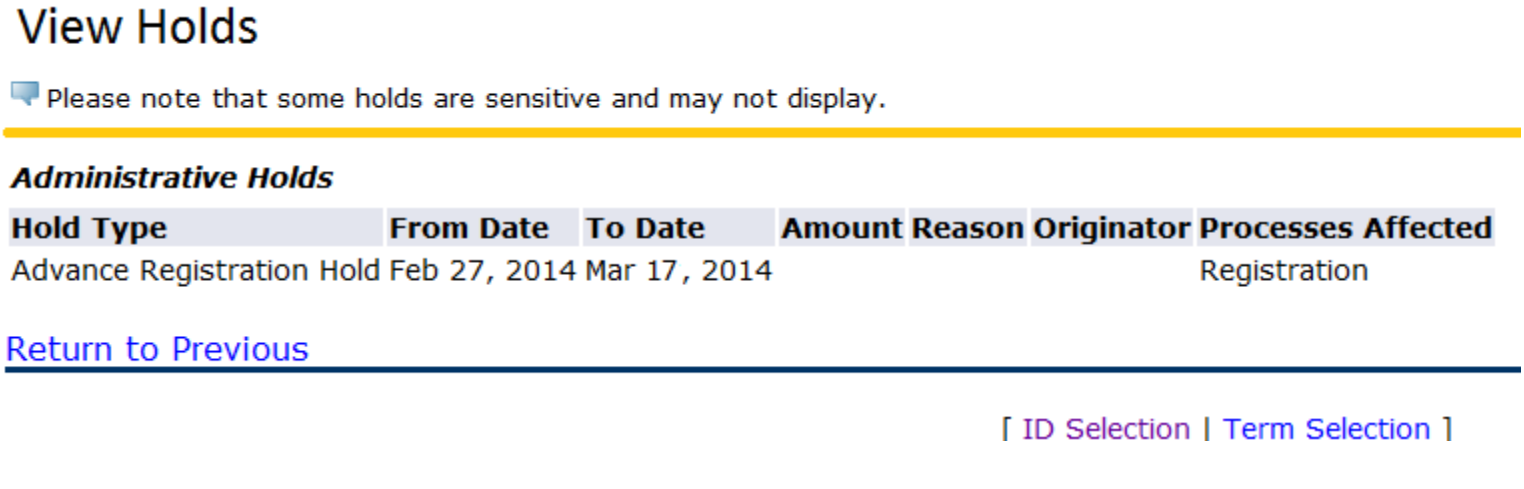


10. On the Registration Status screen, there is a message that shows the first date you are eligible to register. In the example below, this student's date is March 17. Please note that the earliest time you may register is 7am on your assigned day. After the first day, you may register anytime that Banner is available.

NOTE: During advance registration, all students who have an assigned registration date will also see a message directly below the registration date that states "You have holds which will prevent registration."



11. To view holds on your record, click on **View Holds** at the bottom of the Registration Status screen.



Every student with an advanced registration time ticket will also have an Advance Registration Hold. This hold ends on the student's first date to register and will automatically be released on that date (March 17 in the example above). **If you have any other holds (financial, advisor approval required, etc) resolve them prior to your first date to register to ensure there are no barriers to registration at your assigned time.**