



Dual Level Request Form

This form is used for students requesting to have courses of a different level from their standing applied to their degree program.

An undergraduate must have earned a minimum of 85 semester hours and have a 3.0 grade point average OR be admitted to a graduate degree program.

Contact Information	
Name:	G #:
Date:	Phone:
Address:	

Course Information
Year: Semester:
Course elected as dual credit:
Please select one of the following: I am currently an undergraduate student requesting the designation of a graduate course as part of my undergraduate program. I understand that this course may not be used as part of some future graduate program at Grand Valley. I am currently an undergraduate student requesting enrollment in a graduate course to be designated as part of a future graduate program.

Student's Signature

Date

Advisor's Signature

Date

Course Instructor's Signature

Date

Graduate Program Director's Signature

Date

Completed forms may be returned to the Student Assistance Center in Allendale (150 Student Services) or the Grand Rapids Pew Campus (115C DeVos) in person, by fax to (616) 331-2000, by email to regdept@gvsu.edu, or by mail to the Registrar's Office, 150 Student Services, Allendale, MI 49401.