



## Graduate Student Academic Renewal Request Form

### Section 1: Student Information

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
G Number: \_\_\_\_\_  
Email: \_\_\_\_\_

### Section 2: Graduate Program Information

Previous Graduate Program: \_\_\_\_\_  
New Graduate Program: \_\_\_\_\_

Students: Please provide a letter with an explanation (250-500 words) of the circumstances surrounding your request for an academic renewal. You may submit documentation to support your request.

### Section 3: Graduate Program Director Recommendation

Do you recommend this student for admission into the new graduate program? Yes No

Please attached a letter of support for the student.

Comments: \_\_\_\_\_

Graduate Program Director: \_\_\_\_\_

Graduate Program: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### Section 4: Decision by the Graduate School

Do you recommend this student for admission into the new graduate program? Yes No

Comments: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Jeffrey A. Potteiger, Ph.D.  
Dean, The Graduate School

Please send the completed information electronically to: [gradschool@gvsu.edu](mailto:gradschool@gvsu.edu)