

2018-2019 Example of Catalog Layout – Graduate

Note: Your program may not use all of the headings in this example. If a heading does not apply to your program, please disregard.

COLLEGE/SCHOOL THAT HOUSES THE DEGREE PROGRAM

Title of College/School with existing acronym, e.g., College of Education (COE)

Occupational Science and Therapy – Program Description

For additional information about opportunities your college offers, please refer to the [College of Health Professions](#) section of this catalog. (GVSU catalog, 2017-2018)

DEGREE PROGRAM TITLE

Title of degree program with existing acronym in parentheses (i.e., MBA, MEd, DPT...)
Follow with college administration, GPD and program faculty list; intro paragraph, mission, vision, values, etc.

Degree Offered: Master of Science in occupational therapy (MSOT).

Occupational Therapy

Learning, growing, playing, working, managing our homes, and caring for our families are among the occupations of life. Unfortunately, physical, emotional, or other challenges often prevent people from fully participating in the job of living. Diseases, injuries, or developmental problems can make it difficult for people to do everyday tasks or be active and independent.

Occupational therapy uses meaningful and purposeful activity as a therapeutic intervention to help an individual with injuries or disabilities to reach his/her highest level of independent functioning. These meaningful and purposeful activities are referred to as occupations. Occupations include work skills, play/leisure activities, rest, and self-care activities such as preparing a meal or taking a shower.

Occupational therapists provide clients with services ranging from prevention/wellness to full rehabilitation, directed toward achieving maximum functional independence in daily life occupations. Occupational therapy may include the use of devices such as, but not limited to, adapted silverware, computer access enhancers, environmental modifications, and writing aids to assist individuals to achieve a desired level of independence in any given occupation.

Occupational therapists interact and practice in collaboration with a variety of health professionals. They also educate the public and advocate for the clients. Occupational therapy makes it possible for people to achieve full participation in life. By choosing a career in occupational therapy, you will make a difference, improving the lives of people, from newborns to the oldest adults.

Departmental Mission

The mission of the GVSU Occupational Science and Therapy Department is to educate and empower students to have a positive impact on the health of individuals and groups in our society through innovation and leadership in occupation-based practice.

(GVSU catalog, 2017-2018, Occupational Therapy)

ACCREDITATION

List program accreditation if applicable.

Accreditation

The Occupational Therapy (OT) Traditional Program and the OT Hybrid Program are accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 4720 Montgomery Lane, Suite 200, Bethesda, MD 20814-3449. ACOTE's phone number is (301) 652-AOTA and its web address is www.acoteonline.org. Graduates of the program will be able to sit for the national certification examination for the occupational therapist, administered by the certifying body, National Board for Certification in Occupational Therapy (NBCOT), 800 S. Frederick Ave., Ste. 200, Gaithersburg, MD 20877-4150. After successful completion of this exam, the individual will be an Occupational Therapist, Registered (OTR). Most states require licensure in order to practice. However, state licenses are usually based on the results of the NBCOT Certification Examination.

(GVSU catalog, 2017-2018, Occupational Therapy)

MINIMUM # OF HOURS FOR GRADUATION

Specify number or range needed to meet degree requirements

Completion of 81 to 82 credits in the professional curriculum is required for the master's degree in occupational therapy.

(GVSU catalog, 2017-2018, Occupational Therapy)

ADMISSION REQUIREMENTS, RETENTION, AND TERMINATION STANDARDS

List requirements for regular & conditional admission, necessary prerequisites, satisfactory academic standing, and dismissal policy

Admission to the Master of Science in Cell and Molecular Biology

- A minimum grade point average of 3.0 on a 4.0 scale for all undergraduate coursework is required.
- Satisfactory GRE score.
- Extensive undergraduate life science experience.
- Personal statement of career goals and background experiences, including an explanation of how this program will help achieve educational and professional objectives.
- Written recommendations from at least two individuals who are in positions to attest to the applicant's successful completion of the program.
- Telecommunications interview with program faculty.

(GVSU catalog, 2017-2018, Cell and Molecular Biology)

PROGRAM LOCATION

e.g., Pew Campus, DeVos Center

Program Location

The M.S.A. program is offered in the Pew Campus DeVos Center in downtown Grand Rapids, Michigan.

(GVSU catalog, 2017-2018, Accounting)

WEBSITE

Program website

Website: www.gvsu.edu/ot

REQUIREMENTS FOR A CERTIFICATE

List certificate requirements.*

Graduate Certificate in Nonprofit Leadership

The graduate certificate in nonprofit leadership provides a unique opportunity to pursue a theoretically based and practically oriented education in leadership for nonprofit professionals. This program offers nonprofit managers the up-to-date professional skills and perspectives required to lead their organizations in the rapidly changing and complex nonprofit sector of society.

The certificate in nonprofit leadership is designed for the experienced nonprofit manager who has an advanced degree or an undergraduate degree and several years of professional experience. It is intended for those holding or seeking executive positions that wish to further their education without pursuing the full requirements for a graduate degree. However, courses and workshops taken in the certificate program may be applied toward the master of public administration.

Admission

Applicants for the graduate certificate program in nonprofit leadership must:

1. Apply to the School of Public, Nonprofit and Health Administration
2. Hold an advanced degree or a bachelor's degree with a minimum GPA of 3.0 in the last two years of undergraduate work
3. Have at least three years of professional experience in nonprofit organizations
4. Submit official transcripts and an application essay

The certificate requires the completion of 15 credit hours of graduate study.

Required courses (15 credit hours)

- [PA 550 - Public Administration Workshop](#) Credits: .5 to 3
- [PA 551 - Public Administration Workshop](#) Credits: 1 to 3
- [PA 552 - Public Administration Workshop](#) Credits: 1 to 3
- [PA 661 - Nonprofit Management: Practices](#) Credits: 3
- [PA 662 - Nonprofit Financial Management](#) Credits: 3
- [PA 663 - Nonprofit Organizations, Advocacy and Public Policy](#) Credits: 3
- [PA 665 - Nonprofit and Foundation Boards, Trustees, and Governance](#) Credits: 3

(GVSU catalog, 2017-2018, Public, Nonprofit, and Health Administration)