

2016 Student Exchange Program Guideline

Seoul National University of Science and Technology
Office of International Affairs

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Thank you for your interest in Student Exchange Program at Seoul National University of Science and Technology (Seoul Tech). Please read the information below BEFORE you fill out the *Application Form*.

1. Eligibility

Exchange students who wish to study at Seoul Tech must be;

- enrolled as a full time student at a university that has an active student exchange agreement with Seoul Tech,
- able to study **either in English or in Korean** at least for one semester(4.5 months), and
- nominated as a candidate of Exchange Student by your home institution.

Please check with the office or person in charge of Student Exchange Program at your university to see if you are eligible.

2. Application Procedure

- Nomination Deadline: **November 23th**

- Application Deadline: **November 30th** for the Spring Semester 2016.

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※ Please note that this deadline is for Seoul Tech to close applications from all partner universities.

- Screening the application December 1st ~ December 11th

- Notification: December 14th

- Sending out Acceptance Packages: December 28th~30th

※ The Acceptance Package will include followings:

- Certificate of Admission
- Welcome Letter
- Insurance Information
- Other information

3. Checklist of Required Application Documents:

All documents should be submitted in scanned copies, and should be in Korean or in English. Please make sure to submit **ALL** the required application documents as follows:

- A. Online Application Form
- B. An Official University Transcript
- C. A Letter of Recommendation

D. Study Plan Essay (including list of intended courses)

E. A Copy of Applicant's Passport

F. Health Clearance form

4. **Academic Calendar**

- 2016 Spring Semester: February 29 ~ June 17 (16 weeks)

- Course Registration: 1st week

- Mid exam: 7~9th week

- Final exam: 14~16th week

- Issuance of Official Academic Transcripts: 6 weeks after the end of semester

5. **Courses**

Most courses are taught in Korean but each college or department offers courses conducted in English. *List of courses taught in English for the new semester will be available at the beginning of February each year.*

Attached, the list of courses offered in the Spring 2015 and Fall 2015 will give you some idea on what courses are available in general. (Please refer to Page 4.) You will be fully instructed for the course enrollment during the International Student Orientation on campus.

6. **Student Dormitory**

◆ Once you are accepted to SeoulTech, your room will be guaranteed if you mark 'Yes' on Dormitory Request in your application form.

※ Please note that room will be randomly assigned by the dormitory office unless otherwise requested with very special reasons.

※ Chest X-ray examination to test for Tuberculosis is compulsory to stay at the dormitory. The result must be submitted before arrival at Seoul Tech.

◆ Facilities

- In Room : Desk, bookshelf, bed, chair, fan, Internet access

- Communal area : vending machine, coin-operated washing machine, public phone, cold and hot water purifier, multimedia room, fitness room, study room, front office, restaurant, pool table, seminar room, shower room, bathroom

◆ Payment (Fall Semester, 2015)

Dormitory	Gender	Type	Cost per semester (approximately)
Sunglim Dormitory	Male	4 bed	Approx. \$600
	Female	2 bed	Approx. \$740
Sunglim International Dormitory	Male/Female	1 bed	Approx. \$1,600
	Male/Female	2 bed	Approx. \$1,000
	Male/Female	4 bed	Approx. \$830

- ※ Meal fee : 2 meals per day \$490 / 3 meals per day \$680
- ※ Sunglim International Dormitory is assigned to whom requested on the application. However, the room for Sunglim International Dormitory is not guaranteed, it depends on the availability.

7. Airport Pick Up (February 26th only)

If you wish to move to Seoul Tech by taking public transportation such as airport limousine bus (Bus Number: 6100 Jungnang/Surak), it will cost 16,000KRW and will take about 80 minutes. One of the ISC(International Student Club) students will be waiting for you at the waiting area of Incheon International Airport so **please submit your flight information correctly by August 21 on the online application system**. If your arrival time is either before 8:00 am or after 8:00 pm, ISC students' airport pickup may not be available. Therefore, arriving time from 10:00 am to 6:00 pm is recommendable.

8. Immigration

A student visa (D-2) is required to study in Korea if a student is not of Korean nationality. In most cases, exchange students can acquire their D-2 visa easily when they present their Certificates of Admission issued by the host university to the relevant passport officials in their home country. Please contact your nearest Korean Embassy or consulate for more detailed information on the visa application process.

9. Insurance

Every International student living in Korea is legally obliged to have insurance. Exchange students will be automatically enrolled in the SEOULTECH Health Insurance Plan. The SEOULTECH Health Insurance Plan begins on the first day of the semester. It is recommended that students have temporary insurance coverage up to this date. Payment will be due by the fifth day of the month following the start date of the semester. The cost will be about KRW130,000 (Approx. \$130).

10. Need More Help?

For more information, please contact the International Office at your University. Or you can directly contact Ms. Mi-Ran Park, International Coordinator of Seoul Tech at meiran@seoultech.ac.kr.

<Course List> https://hakj.seoultech.ac.kr/main/login_guest.jsp

1) LOGIN

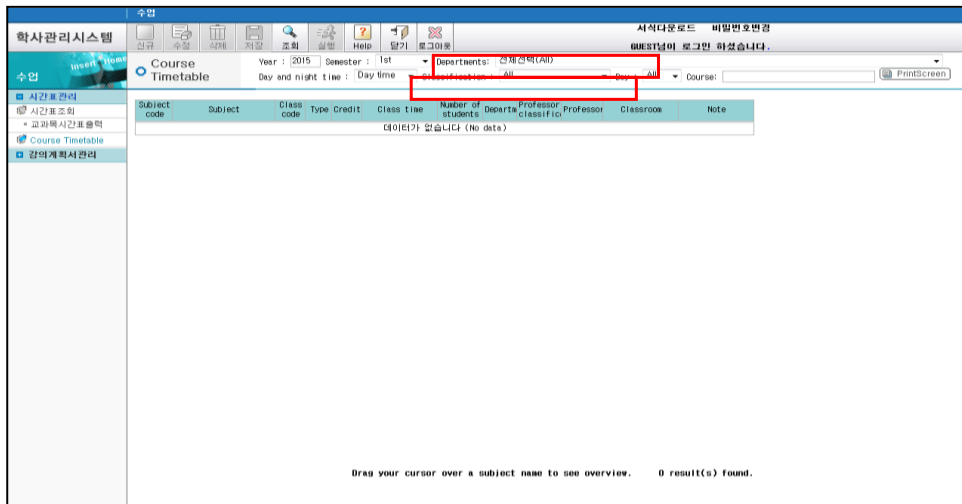


구분: GUEST
 학번 (사번)
 주민번호 뒷자리
 비밀번호

주민번호 : 주민등록번호 뒤 7자리
 * 비밀번호 : 주민번호 뒤 7자리로 초기 설정되었으니 변경하여 사용하십시오.
 * Internet Explorer 6.0 이상, 해상도 1024x768 으로 최적화 되어 있습니다.
 * "구분" 선택방법 : 신입학 합격자는 "신입생" 선택 / 편입학 합격자는 "편입생" 선택.

- Click "LOGIN". You don't need to type ID or password, just click "LOGIN"!

2) COURSE TIMETABLE



Subject code	Subject	Class code	Type	Credit	Class time	Number of students	Departments	Professor	Professor classification	Classroom	Note
데이터가 없습니다 (No data)											


- On the left side, you can see "시간표관리" tab and "강의계획서관리" tab.

- Click "시간표관리" and "Course Timetable" to see course Timetable for 2015 Spring Semester. (1st semester).

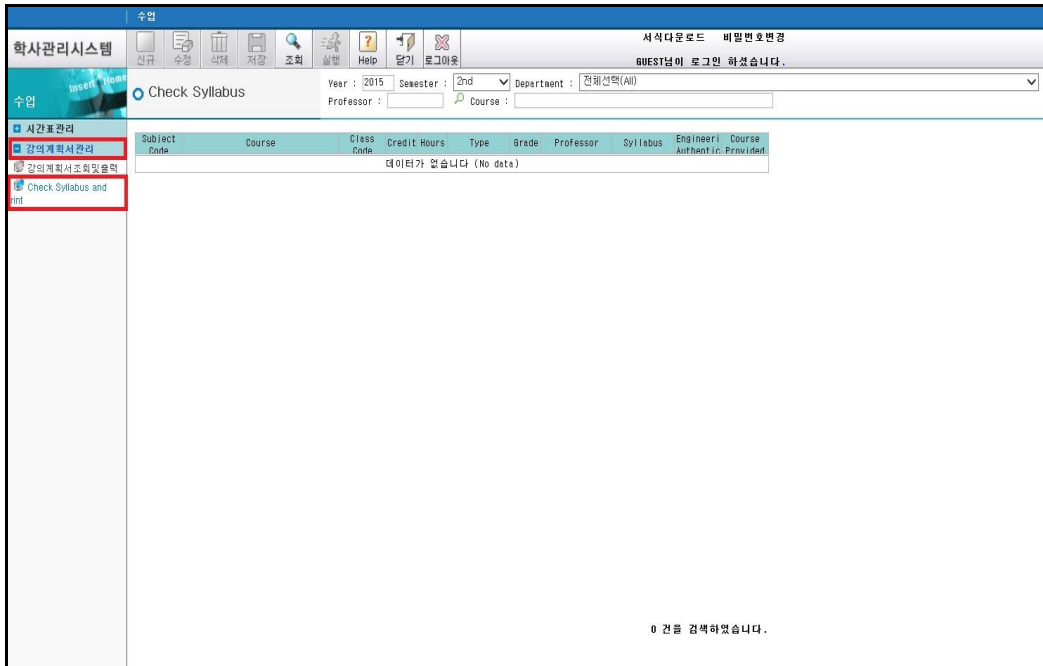
※ 2016 Course offerings are subject to change.

- If you want to see the course list offered in English, please click Classification and "In English".

- Also you can see the course list for each department, if you click Departments and the specific name of department.

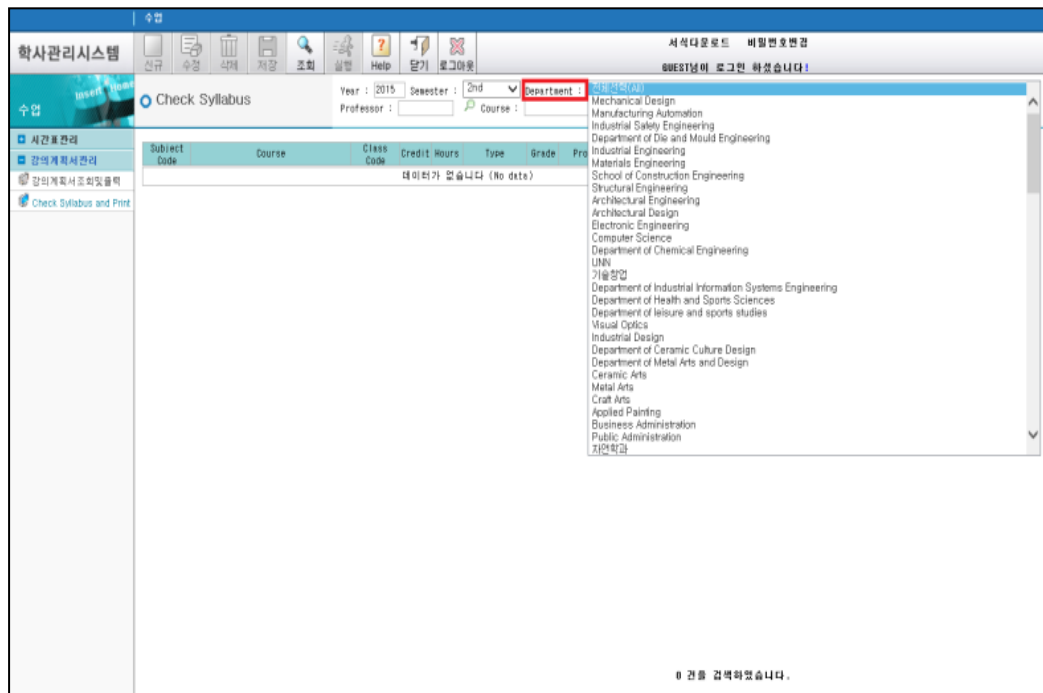
- Every time you want to see the course list with a different classification, please  click button.

3) SYLLABUS



- Click "강의계획서관리" and "Check Syllabus and Print" to see course description

4) SYLLABUS

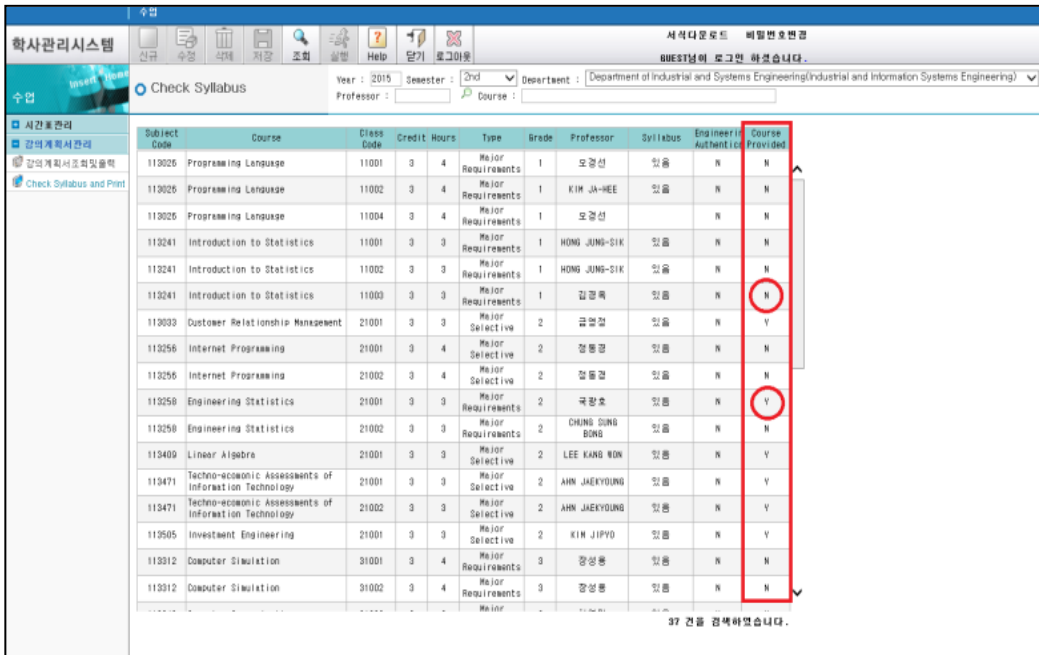


-Click "Department" and choose department you belong to.



Please click **조회** button.

5) SYLLABUS



Subject Code	Course	Class Code	Credit	Hours	Type	Grade	Professor	Syllabus	Engineer Authentication	Course Provided
113025	Programming Language	11001	3	4	Major Requirements	1	오경선	있음	N	N
113025	Programming Language	11002	3	4	Major Requirements	1	KIM JA-HEE	있음	N	N
113025	Programming Language	11004	3	4	Major Requirements	1	오경선	있음	N	N
113241	Introduction to Statistics	11001	3	3	Major Requirements	1	HONG JUNG-SIK	있음	N	N
113241	Introduction to Statistics	11002	3	3	Major Requirements	1	HONG JUNG-SIK	있음	N	N
113241	Introduction to Statistics	11003	3	3	Major Requirements	1	김경옥	있음	N	N
113033	Customer Relationship Management	21001	3	3	Major Selective	2	김영집	있음	N	Y
113256	Internet Programming	21001	3	4	Major Selective	2	정동균	있음	N	N
113256	Internet Programming	21002	3	4	Major Selective	2	정동균	있음	N	N
113256	Engineering Statistics	21001	3	3	Major Requirements	2	국창호	있음	N	Y
113256	Engineering Statistics	21002	3	3	Major Requirements	2	CHUNG SUNG BONG	있음	N	N
113409	Linear Algebra	21001	3	3	Major Selective	2	LEE KANG WON	있음	N	Y
113471	Techno-economic Assessments of Information Technology	21001	3	3	Major Selective	2	AHN JAERYOUNG	있음	N	Y
113471	Techno-economic Assessments of Information Technology	21002	3	3	Major Selective	2	AHN JAERYOUNG	있음	N	Y
113505	Investment Engineering	21001	3	3	Major Selective	2	KIM JIPYO	있음	N	Y
113312	Computer Simulation	31001	3	4	Major Requirements	3	정성룡	있음	N	N
113312	Computer Simulation	31002	3	4	Major Requirements	3	정성룡	있음	N	N

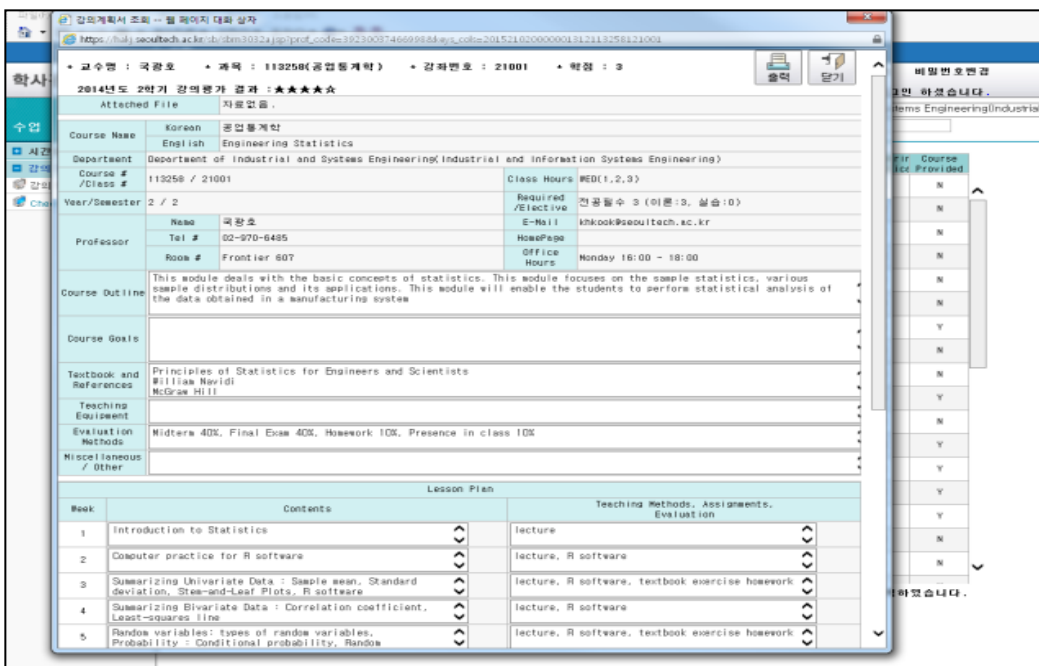
- Please make sure to find “Course Provided” tab.

- E and Y mean this course is taught in English.

※ N : taught in Korean

E, Y: taught in English

6) SYLLABUS



Week	Contents	Teaching Methods, Assignments, Evaluation
1	Introduction to Statistics	lecture
2	Computer practice for R software	lecture, R software
3	Summarizing Univariate Data : Sample mean, Standard deviation, Stem-and-Leaf Plots, R software	lecture, R software, textbook exercise homework
4	Summarizing Bivariate Data : Correlation coefficient, Least-squares line	lecture, R software
5	Random variables: types of random variables, Probability : Conditional probability, Random	lecture, R software, textbook exercise homework

- You can see more course description, when you double-click the name of course you interested in.