

**GRAND VALLEY STATE UNIVERSITY  
FINANCIAL AID STUDENT AGREEMENT  
FOR STUDY ABROAD**

**Instructions to the student:** Study abroad students are required to complete all sections of this form. Once completed, the student must meet with their academic advisor to complete Section II. Once both parties have completed this form, it should be returned to GVSU's Padnos International Center prior to your departure for study abroad or your financial aid will not be released.

**SECTION 1: To be completed by the student**

Name	
GNumber	
Email	
Semester Abroad	<input type="checkbox"/> Fall 20____ <input type="checkbox"/> Winter 20____ <input type="checkbox"/> Spring/Summer 20____
Host Institution	
# of credits you will complete abroad	

Financial Aid Agreement and Terms:

Initial Here	Terms for Financial Aid Eligibility
	I understand that federal financial aid can only be issued by the home university, GVSU. Any grants or scholarships I receive from my study abroad program or host university must be reported to GVSU.
	I understand that all of the courses I complete abroad must be approved by GVSU to fulfill degree requirements, which may include credits that apply to the 120 credits required for a bachelor's degree.
	I understand that I must maintain my degree-seeking status at GVSU while studying abroad, and that I will be required to maintain my enrollment at both my home and host institution during my study abroad semester.
	I understand that my financial aid refund will be released directly to me and that I am responsible for paying any fees to the host institution. GVSU <u>will not</u> forward my financial aid to cover any costs associated with my program.
	I understand that my financial aid eligibility is dependent on my registration status at GVSU <b>and</b> my host institution. As a study abroad participant, I will be dual enrolled at both GVSU and my host university during my semester abroad.
	I agree to comply with all home and host university academic and financial policies <u>which includes notifying GVSU of any changes to my registration status at the host university.</u> This includes any changes to my student schedule at the host institution, and any changes to the total number of credits I'm enrolled in at my host institution. I understand that failure to do so could result in my ineligibility to access federal student aid in the future as well as recalculation of aid for the semester abroad. I agree to notify Rebecca Hambleton at <a href="mailto:hambletr@gvsu.edu">hambletr@gvsu.edu</a> of any changes to my registration or the total number of credits I am enrolled in overseas.
	I understand that failure to register at the host university for the correct number of credits (courses) could result in a penalty requiring repayment of aid that was already released to me.
	Upon completion of my study abroad program, it is my responsibility to ensure a transcript is sent to my home university. Failure to provide a transcript may result in ineligibility to access financial aid for future semesters.

**SECTION 2: To be completed in collaboration with your academic advisor or the Director, Study Abroad**

Please list the courses you will be taking abroad. In collaboration with your academic advisor, you should list which degree requirement you intend to fulfill with the study abroad course listed. Below are some examples.

**(PART 1) Pre-Departure Course Selection:** *(This section is to be completed prior to departure)*

Course at host institution	Transfer equivalency <u>or</u> degree requirement that will be fulfilled at GVSU	Number of Credits per course
<i>Example: Chilean culture and society</i>	SPA 380	3 credits
<i>Example: European Economics</i>	Fulfills upper level ECO elective for IB major	3 credits

I verify that the study abroad courses listed above will apply towards the student’s program of study at GVSU. This section must be signed by either the student’s academic advisor or the Director of Study Abroad.

Advisor’s Name \_\_\_\_\_ Advisor’s Signature \_\_\_\_\_ Date \_\_\_\_\_

**(PART 2) FINAL Course Registration:** *(this section is only required if the courses listed above are different from the courses you register for on-site.)*

If you register for courses other than what has been listed above, you must send the Padnos International Center an email or complete the online form verifying the courses you will complete through your study abroad program.

OPTION 1: Email verification of your course registration can be sent to: [kuzekove@gvsu.edu](mailto:kuzekove@gvsu.edu) or [hambletr@gvsu.edu](mailto:hambletr@gvsu.edu)

OPTION 2: An email will be sent to all students at the beginning of the semester with a link to an online form that can be used to verify your enrollment.

**SECTION 3: Student Signature**

I certify that I have been admitted into a degree-seeking program at GVSU and wish to take the above courses through study abroad. I verify that the course(s) I am taking at the host institution are applicable to my program of study at GVSU. I understand that if classes taken at the host institution do not apply towards my program of study my financial aid could be adjusted or cancelled. By signing this agreement, I authorize GVSU and the host institution to release to one another enrollment and transcript information needed to process my financial aid award.

Student’s signature \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE RETURN TO:** Ehren Kuzekov **OR** Rebecca Hambleton  
 Padnos International Center, 130 Lake Ontario Hall, Grand Valley State University, Allendale, Michigan 49401 USA  
 TEL: (616) 331-3898 Email contact: [kuzekove@gvsu.edu](mailto:kuzekove@gvsu.edu) or [hambletr@gvsu.edu](mailto:hambletr@gvsu.edu)

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