

Shanghai, CHINA

WELCOME TO ECNU

PRE-DEPARTURE INFORMATION

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East China Normal University



Welcome to East China Normal University

Dear Student,

Congratulations on your admittance into East China Normal University (ECNU). ECNU is a nationally renowned university under the direct auspices of the China Ministry of Education. Every year, about 4600 international students from more than 100 countries and regions study at ECNU. Welcome to our big family!

Located in Shanghai, ECNU consists of two campuses, North Zhongshan Road (Zhongbei) Campus and Minhang Campus, which are located in Putuo District and Minhang District respectively. Most international students live and study on Zhongbei Campus, which is quite close to downtown area.

This booklet is generally for applicants from outside of China. We hope to provide you with the sufficient information to make appropriate decisions and preparations before you leave your home. Please read this booklet carefully and bring it with you to Shanghai.

Enclosed, you will find the following documents that will be helpful for your future study and stay:

- √ Admission Notice
- √ Visa application for Study in China (JW202/JW201)
- √ School Calendar
- √ Notice of Free Airport Pickup Service and Dorm Reservation
- √ Comprehensive Insurance & Protection Scheme for Foreigners Staying in China of Ping An Annuity Insurance Company, Ltd

We hope that you will have a joyful and fruitful experience at ECNU!



Director of International Students Office



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I. Preparing to enter China

A. Your Visa

Apply for student visa

You must enter China with a valid passport and student visa (X1 or X2 visa). Please apply for the student visa (X1 visa: the duration of study is half a year or more; X2 visa: the duration of study is within half a year) with the admission notice and visa application form (JW202 or JW201) through the Chinese embassy or consulate in your country.

X1 visa is a student single entry clearance. Within 30 days after arriving in China you MUST complete all the procedures of registration at ECNU and apply to the Shanghai Exit-Entry Administration Bureau (SEEAB) for the residence permit, which is a multiple entry clearance. If you do not complete this within 30 days, you will be fined. Please note that the date shown on X1 visa can be your entry deadline, but NOT visa expiration date.

If you are holding an X2 visa, you can stay in China as long as it is valid.

Please do NOT come to China without a visa or with a landing visa, in which case you will not be able to get residence permit and have to leave China before your current visa expires.

It is strictly stipulated in China that if you remain in China with an expired visa, the fine range is from ¥500 (per day) to ¥10,000 by SEEAB. In light of this case, please check the expiration date of your visa or residence permit carefully.

I. Preparing to enter China

B. Insurance

Subject to the regulations of the China Ministry of Education and ECNU, in order to guarantee the safety of international students during their stay in China, it is required that all international students must purchase Comprehensive Insurance & Protection for Foreigners staying in China offered by Ping An Annuity Insurance Company when doing on site registration. You may find more information about the insurance in the attached Brief Introduction to Ping An Annuity Insurance Company, Ltd. Comprehensive Insurance & Protection for Foreigners staying in China.

C. Physical Examination

When applying for the student visa (X1 or X2 visa), the Chinese embassy or consulate in your country may require you to provide Physical Examination Report for Foreigners according to your duration of study in China and the visa you need to apply for. For detailed requirements and instructions please consult the Chinese embassy or consulate in your country. If you have a physical examination in your country, please bring the ORIGINAL report when come to study in China.

D. Dependents Visa

If your spouse / parents / children under 18 years old have valid reason to come to China for visiting or accompanying you, they can apply for dependent visa no longer than 6 months if they are non-Chinese citizen. If their stay period need to be extended after the dependent visa expires, they can apply to SEEAB for visa extension or residence permit, and its valid period can not exceed that of your own residence permit.



II. Leaving home

The following suggestions are for reference only.

A. What to pack

Electrical equipment

The electricity supply system here is 220V. Moreover, the plug and socket may be incompatible so please check before departure. Multi-function power cords and/or transformers can solve this problem, and they are also available in Shanghai.

Clothing

According to the climate conditions in Shanghai, winter and summer clothes are most commonly used. The highest temperature of summer is up to 38°C/100°F and that of winter is -2°C/28°F. So bring at least one warm sweater or cardigan and a jacket for winter.

Life necessities

Generally you don't need to bring your own beddings, which are provided in the international student residence halls. You can buy necessities such as a towel or toothbrush in many supermarkets and grocery stores around the university.

Digital Products

Many buildings on campus are covered with Wi-Fi. Free broadband internet access is provided at all international student residence halls. You can bring relevant digital products like a laptop according to your own needs.

B. How much money to bring

Currency and Bank

RMB (yuan) is the common currency in China. Tuition and accommodation fees are required to be paid in RMB. So you need to exchange some currency according to your own needs either before you come to China or at the airport. Banking services are well developed in Shanghai. Visa and Master credit cards can be used and 24hours-ATMs can be found everywhere. We recommend you to open an account at Industrial and Commercial bank of China or Bank of China around the university for your convenience.

Cost of living

You will need ¥35,000 a year to cover your living expenses. This would cover a very frugal and basic lifestyle in a shared household.

Tuition fees

The tuition fees of self-financed students are different according to your classification and time that you study here.



II. Leaving home

II. Leaving home

RMB/one semester/per person

Language Programs	Standard Chinese Language Program	Intensive Chinese Training Program	Business Chinese Program	Chinese-English Bilingual Program	Beginners' Class of April	Chinese Characters Crash Program
Fees	9000	14000	15000	15000	7000	15000

RMB/one year/per person

Type of Students	Liberal Arts	Science	Arts
Undergraduate	22,000	24,000	28,000
Master's Program	25,000	28,000	32,000
Doctoral Program	30,000	35,000	38,000
General Visiting Student	22,000	24,000	28,000
Senior Visiting Student	25,000	28,000	32,000
Research Scholar	2,500/Month	2,800/Month	3,200/Month

You should pay your tuition fees by RMB (cash) or bank card with "Union Pay" logo. Fees are payable at registration. You should pay all the stated costs at a time within the first two weeks of the semester. Students who delay the payment will pay an overdue fine (5% of the tuition fee for one semester). If you want to stop your study within the first two weeks of the semester, you will get 70% refund of the tuition fee. No fees will be given later than the first two weeks. Your visa and/or residence permit validity will be the same as your paid study period.

II. Leaving home

C. Accommodation and Reservation

Accommodation on campus

Accommodation is provided in International Exchange Service Center, No.1, 2 and 12 International Student Residence Halls on Zhongbei campus. The international students can apply for accommodation to International Students Office. For more information about accommodation please refer to this webpage: <http://lxs.ecnu.edu.cn/EnFront.do?method=findContentByChannel&parentid=56&kidid=115>.

Reservation result feedback time: every August and January (please notice the feedback information on the notice board of our website)

Room type and price

Type of room		Facilities	Price	Deposit
International Exchange Service Center	Economic Double Room	TV, telephone, AC, free internet	RMB80/night/room RMB40/night/bed	RMB1000
	Standard Single Room	private bathroom, TV, telephone, AC, free internet	RMB145/night/room	RMB1000
No.1 International Student Residence Hall	Economic Double Room	TV, telephone, AC, free internet	RMB80/night/room RMB40/night/bed	RMB400
No.2 International Student Residence Hall	Economic Double Room	telephone, AC, free internet	RMB80/night/room RMB40/night/bed	RMB400
No.12 International Student Residence Hall	Economic Double Room	telephone, AC, free internet	RMB60/night/room RMB30/night/bed	None

Note: The accommodation fees of the above international student residence halls are paid by semester. Long-term students who want to live in the international student residence halls mentioned above should pay the accommodation fee of a whole semester when checking in and won't get refund if they check out before semester ends. The students need to pay a deposit money as above (full scholarship students pay a deposit money of RMB500 for International Exchange Service Center).

Live off campus

You can also choose to live off campus. According to different facilities, conditions and services, the cost ranges between ¥1200-¥3000 per month (around university). Off-campus housing services are available at www.icshome.com.



D. When to arrive

We recommend the self-financed students to arrive in Shanghai one week before the registration date in a bid to find accommodation and get used to the new environment. We don't recommend you arrive too early because most students arrive with an X1 visa which is only valid for 30 days and you need to finish all procedures about getting residence permit before your visa expires.

We suggest scholarship students to arrive 2-3 days earlier before the registration date. You will be charged for the extra accommodation cost that results from arriving too early.

E. How to get to ECNU?

Departure from Hongqiao Airport:

- 1. Subway Line 2 to Zhongshan Park, and then transfer to Line 3/4 and get off at Jinshajiang Road Station or take Bus No.67 or No.765 to ECNU. It will take about 1 hour.
- 2. It will cost about 50RMB for a 30-minutes' taxi drive from Shanghai Hongqiao Airport to ECNU.

Departure from Pudong International Airport:

- 1. Subway Line 2 to Zhongshan Park, and then transfer to Line 3/4 and get off at Jinshajiang Road Station or take Bus No.67 or No.765 to ECNU. It will take about 2 hours.
- 2. It will cost about 250RMB for an 1-hour taxi drive from Pudong International Airport to ECNU.

Note:

If you choose to live on campus, you can show the taxi drivers the address of ECNU:
International Exchange Service Center:
中山北路3663号华东师范大学国际交流服务中心
Pronunciation of the address in Chinese is:
zhong shan bei lu, san liu liu san hao, hua dong shi fan da xue, guoji jiaoliu fuwu zhongxin or
No. 1/2/12 International Student Residence Hall
中山北路3663号华东师范大学留学生公寓1/2/12号楼
Pronunciation of the address in Chinese is:
zhong shan bei lu, san liu liu san hao, hua dong shi fan da xue, liu xue sheng gong yu yi/er/shi er hao lou

F. Pre-Departure Check List

- Before you get ready to leave for China, please recheck if you have prepared everything as follows:
- ☐ Apply for and get the entry visa
 - ☐ Read and understand relevant regulations about visa in this booklet
 - ☐ Reserve or arrange accommodation
 - ☐ Know and get the contact information of the embassy or consulate of your country in China
 - ☐ Prepare electric source or socket adapter (which can be purchased after arrival as well)
 - ☐ Make copies of important identity materials (such as JW202/201 form, passport, driver license, plane ticket, graduate certificate, physical examination report)
 - ☐ Have necessary materials for registration (Admission Notice and JW202/201 form, photo, original copy of physical examination report, receipt of registration fee, bank remittance proof of tuition fee if prepaid)
 - ☐ Prepare available cash and credit cards and sufficient living and study money

Taxis

	0~3 KM	3~10 KM	Above 10 KM
Daytime: (5:00~23:00)	RMB 14	RMB 2.4 / KM	RMB 3.8 / KM
Night: (23:00~5:00)	RMB 16	RMB 3.1 / KM	RMB 4.6 / KM

Safety Tips:

- 1. Take safe and legitimate taxi according to the airport signs.
- 2. After arrival, you should ask for a receipt from the taxi driver.

II. Leaving home

III. Arrival in China

A. How to get the Registration Form of Temporary Residence?

Within 24 hours upon your arrival, you must get the Registration Form of Temporary Residence.

If you live on campus, you may get this form directly at the front desk in your residence halls.

If you choose to rent an apartment off-campus, you MUST:

1. Sign a contract with the landlord and ask him or her to apply for a Security License for the apartment.
2. Ask for Registration Form of International Students Living Off Campus from the International Students Office.
3. Go to local police station to fill in the Registration Form of Temporary Residence with your passport, copy of passport, admission notice, one passport-sized photo, rent contract, Security License for the apartment (Provided by the landlord) and Registration Form of International Students Living off Campus.

Note:

- You need to submit Registration Form of Temporary Residence when you apply for a residence permit. Students who enter with an X2 visa should keep the form well in case of any check.
- During your study here, if your address is changed, you need to go through the same procedures again to get a new Registration form of Temporary Residence. If you go out of China and re-enter during your study here, even if you stay in the same place, you need to go through the same procedures again to get a new Registration Form of Temporary Residence.

III. Arrival in China



B. Contact the International Students Office

After arriving in China, please contact the International Students Office as soon as possible and acquire information about accommodation registration, physical examination, visa, academic enrollment and registration, etc. We are very willing to help you.

Admission Office

Room253, Physics Building, 3663 North Zhongshan Road, Shanghai 200062, China
(No.14 on campus map)
Tel: +86-21-62232013 62238353

Scholarship Students Office

Room236, Physics Building, 3663 North Zhongshan Road, Shanghai 200062, China
(No.14 on campus map)
Tel: +86-21-62233283

C. Academic Enrollment and Registration

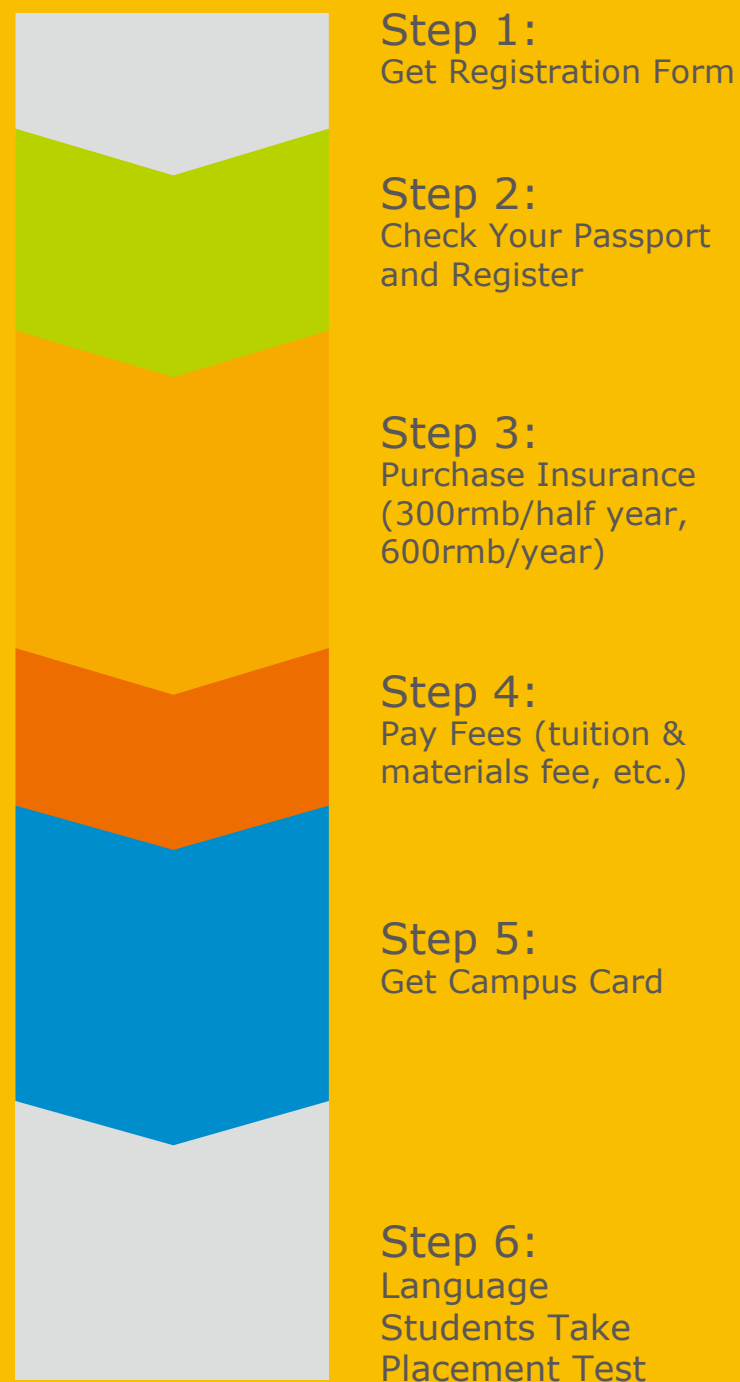
All the students who apply to study at ECNU must come to school in person to register.

Registration location: First Floor of Physics Building (No.14 on campus map)

Please bring the following documents:

- ☐ Admission Notice
- ☐ Visa Application form (JW202/JW201)
- ☐ Your current passport and copies of the front page and the visa page
- ☐ Two passport-sized photographs (sign your name in Chinese and English and your ID number on back)
- ☐ One copy of the Registration Form of Temporary Residence
- ☐ All the original copies of your physical examinations
- ☐ Payment of tuition fees (self-financed student)

REGISTRATION PROCEDURES



For further information about the registration schedule and arrangements, please refer to the attached School Calendar.

D. Physical Examination

If you enter China with an X1 visa, you must take the physical examination in order to change your visa to a residence permit. (If you have done the physical examination before entry, please bring the original copy of report for notarizing)

International students who enter with an X2 visa and intend to study in China for more than 6 months must take physical examination and apply for residence permit as well.

At the beginning of each semester, we will invite the Shanghai International Travel Healthcare Center to come to the university to provide physical examination services for our students. You may find more details in the attached School Calendar.

Documents required for Physical Examination in Shanghai

- Original and copy of your current passport
- Copies of Student Card or Admission Notice from the University
- Four passport-sized photographs (¥20 for photo shot in the examination center)
- Examination fee about ¥470 (about ¥100 for the cost of notarizing the original report of Physical Examination)
- If you intend to have the Physical Examination Report delivered by courier instead of by yourself, the cost is ¥40

Address of Shanghai International Travel Healthcare Center:

No.15 Jinbang Road (金浜路15号)

You should make an appointment online first:

<http://www.sithc.com/en/index.asp>

Consulting phone number: 62688851

Fees details:

[http://www.sithc.com/en/about/show.asp?classid=14 & id=17 & showtype=10](http://www.sithc.com/en/about/show.asp?classid=14&id=17&showtype=10)



III. Arrival in China

E. How to apply for a Residence Permit

Who needs to apply for a Residence Permit?

International students who enter China with an X1 visa must apply for residence permit within 30 days upon entry; International students who enter China with an X2 visa and intend to study for more than 6 months must apply for a residence permit within the visa valid period.

Where do I go?

SEEAB Offices

Address	Telephone	Working hours
No. 1500 Minsheng Rd, Pudong New District 浦东民生路1500号	+86-21-28951900	Mon-Sat, 9:00—16:30
No. 788 Gubei Rd, Changning District 长宁区古北路788号	+86-21-62193808	Mon-Sat, 8:30—17:00
No. 1913 Daduhe Rd, Putuo District 普陀区大渡河路1913号	+86-21-22049525	Mon-Sat, 9:00—17:00

How much do I have to pay?

- Residence Permit (within one year validity) ¥400
- Residence Permit (1-3 years validity) ¥800

What should I bring when I go to SEEAB?

- a. Passport
- b. Admission Notice
- c. Visa Application Form (JW201 or JW202)
- d. Visa and Residence Permit Application Form (from the International Students Office or at SEEAB)
- e. Health Qualification (from Shanghai international Travel Healthcare Center)
- f. 1 passport-sized photo
- g. One Copy of Registration Form of Temporary Residence (from the International Student Residence Hall if you live on campus or from the local police station if you live off campus)
- h. Certifying letter (from the International Students Office)

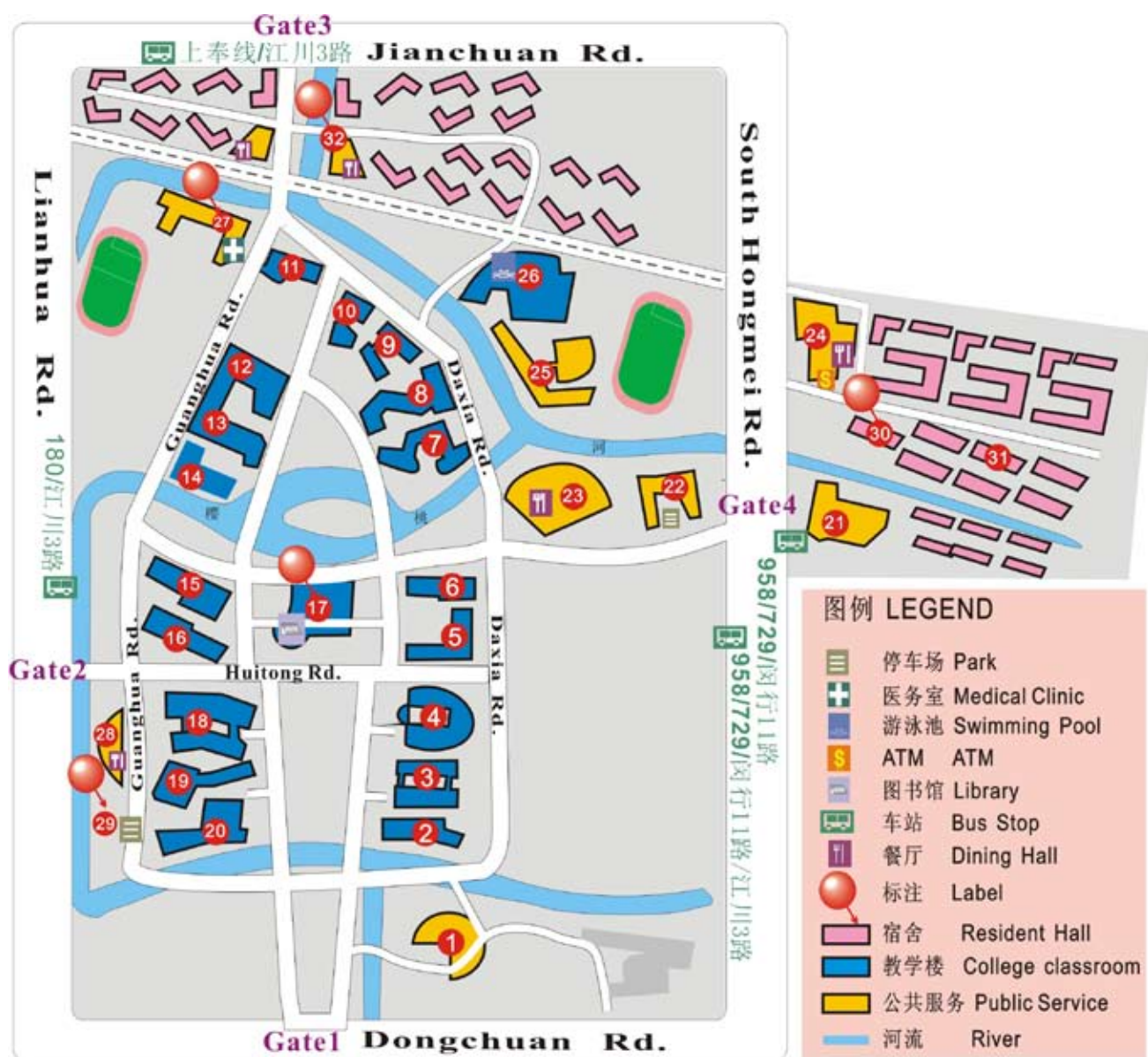
TIPS: If any assistance is needed when you are in SEEAB office, please contact International Students Office directly when you are still there by calling us at 62232013 or 62238353.





NO. DEPARTMENTS/OFFICES	院系/办公室	NO. DEPARTMENTS/OFFICES	院系/办公室
14 Physics Building	物理楼	30 School of Teaching Chinese as a Foreign Language	对外汉语学院
19 Science Hall	科学会堂	31 No.1 International Student Residence Hall	留学生公寓1号楼
22 Student ID card Office	校园卡中心	39 No.2 International Student Residence Hall	留学生公寓2号楼
25 International Exchange Service Center	国际交流服务中心(留学生楼)	41 No.12 International Student Residence Hall	留学生公寓12号楼
26 Global Education Building	国际教育楼		

MINHANG CAMPUS



1 → 30

1 Administrative Office Building	办公楼	18 School of Finance and Statistics, Department of Mathematics
2 School of Foreign Languages	外语学院	金融统计学院 数学系
3 School of Law and Business	法商学院	19 School of Information Science and Technology
4 School of Humanities	人文学院	信息科学技术学院
5 No.1 Class Building	第一教学楼	20 Department of Physics
6 No.2 Class Building	第二教学楼	物理系
7 School of Communication and Arts	传播学院 艺术学院	21 Faculty House
8 Laboratory Building A	实验A楼	教师之家宾馆
9 Laboratory Building B	实验B楼	22 Campus Park
10 Laboratory Building C	实验C楼	学校停车场
11 Laboratory Building D	实验D楼	23 Hua Min Dining Hall
12 School of Resources and Environmental Science	资环学院	华闵餐厅
13 School of Life Science	生命科学院	24 Dining Hall
14 Department of Chemistry	化学系	秋林阁餐厅
15 No.4 Class Building	第四教学楼	25 Student Activities Center
16 No.3 Class Building	第三教学楼	大学生活动中心
17 Library (Campus Card Center on 2 nd floor)	图书馆(二楼校园卡中心)	26 School of Sports and Health Science
		体育与健康学院
		27 Campus Clinic
		校医院
		28 Dining Hall
		秋实阁餐厅
		29 Campus Shuttle Bus Station
		校车上车点
		30 NO.14 International Students Dorm
		14号留学生宿舍
		International Students Office
		留学生办公室
		31 NO.12 International Students Dorm
		12号留学生宿舍
		32 Hedong Dining Hall (2 nd Floor for Muslims Only)
		河东餐厅(二楼清真餐厅)