## University Information

<table>
<thead>
<tr>
<th>University</th>
<th>Cracow University of Economics</th>
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<tbody>
<tr>
<td>Erasmus Code (if applicable)</td>
<td>PL KRAKOW 04</td>
</tr>
<tr>
<td>Country</td>
<td>POLAND</td>
</tr>
<tr>
<td>University Website</td>
<td><a href="http://www.uek.krakow.pl">www.uek.krakow.pl</a></td>
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### International Programmes Office

| Address | International Programmes Office  
Cracow University of Economics  
ul. Rakowicka 27, Strozowka Bld., Krakow 31-510, Poland  
tel.: +48 12 293 5286 |
|---------|------------------------------------------------|
| Head of the International Programmes Office | Agnieszka Nowak  
agnieszka.nowak@uek.krakow.pl |

### Incoming Students Coordinators

| Magdalena Krasowska: Austria, Belgium, France, Germany, Italy, Ireland, Sweden, Norway, Finland, Denmark, UK, the Netherlands, Switzerland, USA, Russia, Ukraine, Lithuania, Mexico, Peru, Georgia, Canada, Kazakhstan, Uzbekistan, China, Taiwan, South Korea, Vietnam | magdalena.krasowska@uek.krakow.pl |
| Joanna Jackowska (part-time): Spain, Portugal, Slovenia, Bulgaria, Turkey, Hungary, Romania, Greece, Croatia, Slovakia, Czech Republic, Moldova, Lithuania, Latvia, Estonia | joanna.jackowska@uek.krakow.pl |
| Sylwia Rutkowska: Double Degree Programme | sylwia.rutkowska@uek.krakow.pl |

### International Programmes Office website

- https://www.facebook.com/bpzuek

## Academic Information

### Course Offer for Exchange Students

- incoming Students can attend courses within the English Track Programme
- courses from the following area: International Business, Corporate Finance and Accounting, and Applied Informatics
- full study load in English offered per semester  
Course choice:  
http://bpz.uek.krakow.pl/english-track.html

### Credit System

**ECTS**

### Grading System

- parallel grading system: Polish grades and ECTS grades
- passing grade “E” (3.0) in the Polish system required to receive ECTS credits

#### Polish Grade versus ECTS Grade

- 5.5 excellent A (for outstanding knowledge beyond requirements)  
- 5.0 very good A  
- 4.5 good plus B  
- 4.0 good C  
- 3.5 satisfactory plus D  
- 3.0 satisfactory E  
- 2.0 Fail F

### Full study load for local students/ Erasmus+

- 30 ECTS

### Minimum required for Incoming Students

- none

### Maximum for Incoming Students

- 35 ECTS

### Polish Language Courses

- free of charge for Incoming Students
- different levels (4ECTS)
### Academic Calendar and Application Procedure

<table>
<thead>
<tr>
<th>Academic Year</th>
<th>Winter semester</th>
<th>Summer semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orientation Week</td>
<td>last week of Sept.</td>
<td>mid Feb.</td>
</tr>
<tr>
<td>Start of courses</td>
<td>beginning of Oct.</td>
<td>last week of Feb.</td>
</tr>
<tr>
<td>Examination period</td>
<td>last week of Jan.</td>
<td>mid June (2weeks)</td>
</tr>
<tr>
<td>Retake examination period</td>
<td>mid Feb.</td>
<td>mid Sept.</td>
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**Application Procedure**

Nomination from home institution required (min.: full name, email address, date of birth). Students receive an application package by email which must be submitted by the application deadline below.

**Deadline Application Form & Documents**

- **Winter semester**: May 30
- **Summer semester**: November 30

**Language Requirements**

Min. required level: B2 (Common European Framework) – a list of acknowledged certificates in a separate document or an official confirmation of language proficiency from the Partner Institution.

**Orientation Week**

- **Winter semester**: last week of September
- **Summer semester**: mid February

**Course Registration**

Pre course selection made in advance. Online registration within 2 first weeks of a new semester.

### General Information

**Arrival information**

Balice Airport: 18 mins by train to the main train station
http://www.krakowairport.pl/en/
Katowice/Pyrzowice: 2hrs by bus to the main bus station in Krakow
https://www.katowice-airport.com/en/passenger/access

**Housing**

CUE does not offer student accommodation in a student dormitory (if not stated in a bilateral agreement). Exchange students should look for accommodation on their own. We recommend to contact following real estate agencies – send your accommodation form directly to them:
http://www.nieruchomosci-zawadzki.pl/
http://www.rentersgroup.com/
http://k2estate.pl/
and check here:
https://www.gumtree.pl/
https://www.olx.pl/

**Approximate costs per month in Polish Zloty (zł)**

- Rent&bills (single room in a shared apt. close to CUE): 1000 – 1200
- Food: 750
- City transportation: 50
- Sport: 100
- Social live/events: unlimited 😊

**Student support (other than IPO)**

Mentor programme: a home student of CUE is assigned to an exchange student to help to settle in the city (picking up from the airport, accommodation seeking assistance, etc.)
Erasmus Student Network (ESN): http://uek.esn.pl/
Student Career Centre (ACK): https://www.kariery.uek.krakow.pl/
Support For Students With Disabilities (BON):
<table>
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<tr>
<th><strong>Sport</strong></th>
<th>The CUE owns modern sports facilities, comprising a large indoor hall, fitness rooms, a gym, outdoor tennis courts, a swimming pool and a sauna.</th>
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<tbody>
<tr>
<td><strong>Library</strong></td>
<td>Publications in Polish and English from the following fields: economy, business, finance, management, law, social and political science and commodity science. <a href="http://kangur.uek.krakow.pl/">http://kangur.uek.krakow.pl/</a></td>
</tr>
<tr>
<td><strong>Visa and Residence Permit</strong></td>
<td>Students from the EU, the EFTA and Swiss Confederation need only a valid travel document to enter the territory of Poland, while most non-EU students need a visa. Polish embassies and consulates abroad provide detailed information on the rules of entering the territory of Poland.</td>
</tr>
<tr>
<td><strong>Health Care</strong></td>
<td>European Health Insurance Card (EHIC) entitles EU citizens to healthcare in Poland on the basis of EU regulations on coordination of social security systems. Students from non-EU countries without the EHIC or any other health insurance may apply for a voluntary insurance from the Polish National Health Fund [NFZ].</td>
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