

AND THERE'S MORE ...

... the **INTERNATIONAL RELATIONS** department also offers the following services:

#### General

- Statistics about international activities
- Welcome services for international visitors
- Welcome services for incoming lecturers and staff
- Organisation of International Staff Weeks

#### Incomings

- General information and advice
- Nominations
- Processing of ERNST MACH grant applications
- Online application for incoming students
- Advice on accommodation, visa requirements and residency documents
- Buddy programme
- Intensive German Course and Orientation Programme before the semester start
- Help with administrative matters (registration with the authorities and insurance)
- Ongoing advice and support

#### Regular International Students

- General information and advice (before and after arrival)
- Advice and help with administrative matters (accommodation, registration with the authorities and insurance etc.)
- Intensive German Course and Orientation Programme at the beginning of the semester

#### German as a Foreign Language

- Organisation and hosting of intensive German courses in September and February
- German as a Foreign Language courses held each semester on all three campuses
- ÖSD exam centre

#### Special activities

- Internationalization@home
- Tandem programme
- Excursions (Vienna, Salzburg etc.)
- Cooperation with ESN (European Student Network)
- Organisation of joint intercultural activities (culture nights, cookery nights, film nights etc.)

ABOUT US ...

The **INTERNATIONAL RELATIONS** department advises the management team, the rector and heads of degree programmes on strategic aspects of internationalisation, and also acts as a central service point for around 220 outgoing students and 130 ERASMUS interns every year.

We also manage over 200 partnership agreements with universities all over the world and provide assistance to over 220 incoming students a year. We offer a comprehensive range of training courses in German as a Foreign Language for exchange and international students as well as for academic staff and organise events promoting the social integration of students. We are the main point of contact for our international partner universities and potential partners.

#### FH JOANNEUM University of Applied Sciences

##### International Relations Graz

Eggenberger Allee 11 | 3<sup>rd</sup> floor | 8020 Graz |  
Phone: +43 (0)316 5453-8820  
Fax: +43 (0)316 5453-8806  
e-mail: [international@fh-joanneum.at](mailto:international@fh-joanneum.at)

##### International Relations Kapfenberg

Werk-VI-Straße 46 | main building | ground floor | Room 36b |  
8605 Kapfenberg  
Phone: +43 (0)316 5453-8835  
Fax: +43 (0)316 5453-9-8835  
e-mail: [international-kbg@fh-joanneum.at](mailto:international-kbg@fh-joanneum.at)


##### International Relations Bad Gleichenberg

Kaiser-Franz-Josef-Straße 24 | 2<sup>nd</sup> floor | room 221 |  
8344 Bad Gleichenberg  
Phone: +43 (0)316-5453-6722  
Fax: +43 (0)316 5453-9-6722  
e-mail: [international-bgb@fh-joanneum.at](mailto:international-bgb@fh-joanneum.at)

E-mail: [international@fh-joanneum.at](mailto:international@fh-joanneum.at)

Web International Relations: [www.fh-joanneum.at/int](http://www.fh-joanneum.at/int)

Web German as a Foreign Language: [www.fh-joanneum.at/daf](http://www.fh-joanneum.at/daf)

 [www.facebook.com/groups/fhjexchange](https://www.facebook.com/groups/fhjexchange)

sponsored by:



version 07/2014

internationalize  
yourself >>>> > >

FH | JOANNEUM  
International Relations



**COME IN,  
FEEL AT HOME!**

*... we're here to help!*

Apply as an **exchange student!** How does it work? **It's easy!**



Studying abroad at FH JOANNEUM not only broadens your horizons on an academic and personal level but also offers you a wide range of new experiences while feeling at home. At any moment we will guide you through all administrative steps and help you to feel arrived even before you left your country.

The **INTERNATIONAL RELATIONS** department provides ...

- General information and advice
- Acceptance of nominations
- Support with Ernst Mach scholarship application
- Online application support
- Acceptance letters
- Information about accommodation, visa and residence permit

These services are offered by the INTERNATIONAL RELATIONS department at the FH JOANNEUM campuses in **Graz, Kapfenberg and Bad Gleichenberg.**

**More information online at:**

[www.fh-joanneum.at/int](http://www.fh-joanneum.at/int)



**Prepare for your studies** the best possible way! Choose one of our **orientation packages** and follow many **social activities** during your stay!



In order to prepare you best for your stay and your studies here at FH JOANNEUM and to process administration as quickly as possible, we offer different orientation packages and German Intensive Courses. To make your arrival and your stay as comfortable and exciting as possible, we offer free pick-up-service by our buddies.

The **INTERNATIONAL RELATIONS** department provides ...

- Buddy programme
- Intensive German Course and Orientation Programme before the semester start
- Support with administrative issues (registration with the local authorities, health insurance and residence permit application)
- Ongoing support

These services are offered by the INTERNATIONAL RELATIONS department at the FH JOANNEUM campuses in **Graz, Kapfenberg and Bad Gleichenberg.**

**More information online at:**

[www.fh-joanneum.at/buddyprogramme](http://www.fh-joanneum.at/buddyprogramme)

[www.fh-joanneum.at/daf\\_intensiv](http://www.fh-joanneum.at/daf_intensiv)

[www.fh-joanneum.at/orientation](http://www.fh-joanneum.at/orientation)

It's more fun to **learn together:** Our **tandem programme** makes it possible! You also can join our **trip to Vienna and Salzburg!** Last but not least: Brush up your **German** or start to learn it!



A large German course offer is available for all degree programmes and guaranteed already over 2.100 students free participation in one or more courses. We also organize excursions to Vienna and Salzburg and the tandem programme to give you a cultural insight into your host country. You can also take ÖSD (German Language Diploma) examinations to test your German skills and set this down for posterity in your curriculum vitae or résumé.

The **INTERNATIONAL RELATIONS** department provides ...

- German courses during the semester
- ÖSD-certification center (twice a year)
- Tandem programme
- Excursions to Vienna and Salzburg
- Cooperation with ESN (Erasmus Student Network)
- Intercultural activities (Tandem cooking, culture nights, movie nights ...)

These services are offered by the INTERNATIONAL RELATIONS department at the FH JOANNEUM campuses in **Graz, Kapfenberg and Bad Gleichenberg.**

**More information online at:**

[www.fh-joanneum.at/daf](http://www.fh-joanneum.at/daf)

[www.fh-joanneum.at/tandem](http://www.fh-joanneum.at/tandem)

[www.fh-joanneum.at/osd](http://www.fh-joanneum.at/osd)