PAS Program Student Tutoring Policy and Procedure
Policy
PAS program students at academic risk are offered peer tutoring services using the following procedure:

1. The College of Health Professions (CHP) provides funds for tutoring for PAS students at academic risk during the didactic phase of the program.
2. The PAS Department Chair (DC), PAS Program Director (PD), and the PAS Traverse City Assistant DC identify potential tutors who:
    a. Have successfully completed the course they are applying to tutor.
    b. Are in good academic standing.
    c. Are effective communicators.
    d. Are willing to provide a minimum of three hours of structured tutoring per week for the remainder of the semester.
3. Tutors meeting the above criteria are hired through CHP Dean's office.
4. Hired student tutors complete FERPA training and are given access to Blackboard course(s) by the Instructor of Record.
5. Students who are at academic risk are identified if they:
    a. Score below 65.00% on one non-PAS course examination or <70.00% on one PAS course examination.
    b. Score below 75.00% for a non-PAS course examination or <80.00% for a PAS course examination on two or more occasions in one course.
    c. Do not meet academic standards for a PAS program course at the end of a semester.
    d. Are identified by their PAS program academic advisor.
6. Students at academic risk are offered tutoring services by the PAS DC, PAS PD, or the PAS Traverse City Assistant DC based on tutor availability.
7. The PAS student tutors and students at academic risk determine a mutually agreeable time to meet for a minimum of three hours each week.
8. Student tutors provide a summary of the tutoring sessions after the semester to PAS Department Chair (DC), PAS Program Director (PD), and the PAS Traverse City Assistant DC.
9. PAS students who receive tutoring receive a brief survey to provide feedback on the tutoring process after the tutoring period to PAS Department Chair (DC), PAS Program Director (PD), and the PAS Traverse City Assistant DC.
10. The PAS DC, PAS PD, or the PAS Traverse City Assistant DC determine if changes to the tutoring program are necessary for subsequent semesters.

Definitions:
Good Academic Standing: A student in good standing in the PAS program, is one who has maintained an overall graduate GPA of >3.0 and does not meet the criteria for academic review as outlined in the PAS Program Student Policy and Procedure for Academic Review and the GVSU Graduate School Academic Review Policy.