

PAS Program Student Policy and Procedure for Verifying Program Competency Policy

The GVSU PAS program has defined competencies that each student must achieve before completing the program. Students are assessed to demonstrate attainment of program competencies and learning outcomes.

Procedure

1. PAS students are notified of competency assessments in each PAS program course syllabus. Syllabi statements indicate 1) the type of competency assessment (written, oral, and applied assessments), 2) which competency and program learning outcomes are assessed, 3) the program benchmark students must achieve, and 4) the remediation plan if competency is not demonstrated on the initial assessment.
2. Students are expected to monitor their progress in achieving competency benchmarks in each course during the semester.
3. If a student does not demonstrate competency on one or more competency assessments in a course, they are expected to communicate with the course instructor to arrange retesting/corrective intervention/remediation as outlined in the course syllabus.
4. If a student fails to demonstrate competency after remediation, an academic review is required, and the student is referred to the SAL committee by the course coordinator/director or advisor for further exploration, as described in the PAS Program Student Policy and Procedure for Academic Review.
5. It is the student's responsibility to track their progress in achieving competency in the PAS program competencies and program learning outcomes using a PAS Program Competency Assessment Passport.
 - a. Students must complete the First Semester, the Second Semester, the Third Semester, the Fourth Semester, and the Clinical Year PAS Program Competency Assessment Passport.
 - b. Didactic students must email completed passports to their advisors at the end of each semester to ensure that all students have achieved all the required competencies. Completion and review of the Fourth Semester PAS Program Competency Assessment Passport is a requirement to begin the clinical year as outlined in the PAS Program Clinical Year Preparedness Policy.
 - c. Students also meet periodically with their PAS program faculty advisor to review their passports. These meetings occur, at a minimum, at the start of the second, third, and fourth semesters and before program completion. During these meetings, advisors discuss strengths and identify areas of improvement for their advisees. Advisees are encouraged to self-reflect and identify strategies for proficiency improvement.
 - d. Advisor meetings can occur in person or virtually.
6. All PAS students must complete a PAS Program Competency Self-Assessment Checklist at the beginning of the program to establish a baseline, after their fourth semester, and before program completion.
 - a. The first PAS Program Competency Self-Assessment Checklist is available to students on the PAS Majors Blackboard site. Students bring the completed PAS Program Competency Self-Assessment Checklist to their PAS program faculty advising appointment at the initial advising appointment.

- b. The fourth semester and final PAS Program Competency Self-Assessment Checklist is completed in Typhon®.
 - c. Students are responsible for entering their score from the final PAS Program Competency Self-Assessment Checklist on the Clinical Year PAS Program Competency Assessment Passport.
- 7. PAS program advisors and advisees have a final meeting to review the PAS Program Clinical Year Competency Assessment Passport. Advisors verify that all students have demonstrated PAS program competency before program completion. If a student has not demonstrated competency in one or more areas, an academic review is required as outlined in the PAS Program Student Policy and Procedure for Academic Review. Students who do not achieve competency in all PAS program competencies by the end of the clinical year may be required to register for and complete an independent study which may delay graduation and their ability to register for and take the PA National Certification Examination (PANCE) as outlined in the PAS Program Clinical Year Corrective Intervention and Remediation Policy and Procedure.
- 8. Students who do not (a) complete one or more of the Competency Assessment Passports, (b) complete one or more of the PAS Program Competency Self-Assessment Checklist, or (c) meet with their advisor regularly to monitor their progress toward achieving program competency are referred for academic review as outlined in the PAS Program Student Policy and Procedure for Academic Review.
- 9. Please refer to PAS Program Handbook Appendix F for a tabular representation of this information.