

PAS Program Student Policy and Procedure for Verifying Program Competency Policy

The GVSU PAS program has defined competencies that each student must achieve before completing the program. Students are assessed to demonstrate attainment of program competencies and learning outcomes.

Procedure

1. PAS students are notified of competency assessments in each PAS program course syllabus. Syllabi statements indicate 1) the type of competency assessment (written, oral, and applied assessments), 2) which competency and program learning outcomes are assessed, 3) the program benchmark students must achieve, and 4) the remediation plan if competency is not demonstrated on the initial assessment.
2. Students are expected to monitor their progress in achieving competency benchmarks in each course during the semester.
3. If a student does not demonstrate competency on one or more competency assessments in a course, they are expected to communicate with the course instructor to arrange retesting/corrective intervention/remediation as outlined in the course syllabus.
4. If a student fails to demonstrate competency after remediation, an academic review is required, and the student is referred to the SAL committee by the course coordinator/director or advisor for further exploration, as described in the PAS Program Student Policy and Procedure for Academic Review.
5. It is the student's responsibility to track their progress in achieving competency in the PAS program competencies and program learning outcomes using a PAS Program Competency Assessment Passport.
 - a. Students must complete the First Semester, the Second Semester, the Third Semester, the Fourth Semester, and the Clinical Year PAS Program Competency Assessment Passport.
 - b. Didactic students must email completed passports to their advisors at the end of each semester to ensure that all students have achieved all the required competencies. Completion and review of the Fourth Semester PAS Program Competency Assessment Passport is a requirement to begin the clinical year as outlined in the PAS Program Clinical Year Preparedness Policy.
 - c. During the clinical year, students are expected to email their updated passports to their advisor at the end of each semester to document progress toward achieving all the required competencies.
 - d. Students also meet periodically with their PAS program faculty advisor to review their passports. These meetings occur, at a minimum, at the start of the second, third, and fourth semesters and before program completion. During these meetings, advisors discuss strengths and identify areas of improvement for their advisees. Advisees are encouraged to self-reflect and identify strategies for proficiency improvement.
 - e. Advisor meetings can occur in person or virtually.
6. All PAS students must complete a PAS Program Competency Self-Assessment Checklist at the beginning of the program to establish a baseline, after their fourth semester and before program completion.
 - a. The first PAS Program Competency Self-Assessment Checklist is available to students on the PAS Majors Blackboard site. Students bring the completed PAS

- Program Competency Self-Assessment Checklist to their PAS program faculty advising appointment at the initial advising appointment.
- b. The fourth semester and final PAS Program Competency Self-Assessment Checklist is completed in Typhon®.
 - c. Students are responsible for entering their score from the final PAS Program Competency Self-Assessment Checklist on the Clinical Year PAS Program Competency Assessment Passport.
7. PAS program advisors and advisees have a final meeting to review the PAS Program Clinical Year Competency Assessment Passport. Advisors verify that all students have demonstrated PAS program competency before program completion. If a student has not demonstrated competency in one or more areas, an academic review is required as outlined in the PAS Program Student Policy and Procedure for Academic Review. Students who do not achieve competency in all PAS program competencies by the end of the clinical year may be required to register for and complete an independent study which may delay graduation and their ability to register for and take the PA National Certification Examination (PANCE) as outlined in the PAS Program Clinical Year Corrective Intervention and Remediation Policy and Procedure.
 8. Students who do not (a) complete one or more of the Competency Assessment Passports, (b) complete one or more of the PAS Program Competency Self-Assessment Checklist, or (c) meet with their advisor regularly to monitor their progress toward achieving program competency are referred for academic review as outlined in the PAS Program Student Policy and Procedure for Academic Review.
 9. Please refer to PAS Program Handbook for a tabular representation of this information.

Definitions

Corrective intervention: An intervention that allows students a second opportunity to demonstrate competency on a performance assessment, skills testing, assignment, etc. Interventions may include but are not limited to self-reflection, video review, situational questions, performance/demonstration of skill(s), and assignments. Students do not need to register for a separate course to complete corrective interventions.

Remediation: Students who do not meet the academic requirements in a course or clinical rotation **MAY** be given one (1) opportunity to do remedial work to meet the academic requirements. Remediation for a course failure will constitute either an independent study course in the subsequent semester or deceleration (see definitions below). Remediation for a clinical rotation failure will involve actual clinical time and/or independent study following the completion of the clinical year. Students are required to register for an independent study or PAS course. Refer to the PAS Program Student Didactic Corrective Intervention and Remediation Policy and Procedure, PAS Program Student Clinical Corrective Intervention and Remediation Policy and Procedure, and the PAS Program Student Policy and Procedure for Clinical Summative Examinations for further details.

Retest: Students who do not meet the academic requirements for a written examination in a PAS course **MAY** be given the opportunity to retest to demonstrate they have learned the required material. A retest is a written examination given to students who did not demonstrate competency on the initial examination(s). A retest is given during the same academic semester

the original examination was given and does not require a student to register for additional coursework. Refer to the PAS Program Student Didactic Retest Policy and Procedure and PAS Program Student Clinical Year Retest Policy and Procedure for further details.