

PAS Program Student Policy and Procedure for Auditing Courses

1. Required courses within the PAS curriculum may not be audited, except in the following situations:
 - a. The student has previously passed the course and prior approval is obtained from the PAS Program Director and/or Department Chair.
 - b. The student is required to audit a course(s) as part of a remediation plan, as outlined by the PAS Program Director and/or Department Chair.
2. Elective courses can be audited or taken as a graded course. The procedure for taking an elective course by audit is as follows:
 - a. Students initiate the process by obtaining a Course Audit Form from the Registrar.
 - b. Students must complete the form and submit it to the Registrar by the end of the fifth day of the semester.
 - c. Students should keep a copy of the Course Audit Form for their records.