

PAS Program Student Policy and Procedure for Academic Review

1. The GVSU Graduate School establishes academic standards that must be met for all graduate students. These standards are outlined in the Graduate Academic Policy for Award of a Graduate Degree at GVSU, the Graduate Academic Policy for Minimum Grade Point Average, and the Graduate Academic Review Policy.
2. The GVSU PAS program establishes academic standards that must be met for matriculation in the program and for program completion. There are course-specific academic standards and program standards. Academic standards are outlined in individual course syllabi, the PAS Program Student Policy for Awarding the Master of Physician Assistant Studies Degree, the PAS Program Academic Performance Standards, and the PAS Program Student Policy and Procedure for Verifying Program Competency. The PAS program monitors students' academic progress within the program to provide academic assistance when needed. Students are identified as requiring academic review based on their academic performance, as outlined below.
3. Students with an academic performance below the university, program, or course requirements require academic review. The PAS program uses the following criteria to identify students who require academic review:
 - a. Students who achieve a final course grade below 80.00% on one or more PAS courses or below 75.00% (after retesting, if applicable) on one or more non-PAS courses
 - b. Students who do not achieve the minimum standards for passing a clinical rotation.
 - c. Students with more than two unresolved Incomplete ("I") grades that were assigned in a previous semester(s).
 - d. Students with a semester or cumulative program grade point average below 3.0
 - e. Students who do not (a) complete one or more of the Competency Assessment Passports, (b) complete one or more of the PAS Program Competency Self-Assessment Checklist, or (c) meet with their advisor regularly to monitor their progress toward achieving program competency, or (d) successfully pass a corrective intervention for a competency assessment.
4. The PAS Department Chair and Program Director, in consultation with the PAS Student Academic Life (SAL) committee and acting on behalf of and at the direction of the PAS program faculty, shall take one of the following actions concerning a student meeting any of the criteria listed above, and shall report such action to the PAS Department Chair and Associate Vice-Provost for the Graduate School:
 - a. None (no action)
 - b. Academic warning (student notified in writing, no indication on transcript)
 - c. Academic probation (student notified in writing, continuation with conditions, the status appears on the transcript). Academic probation continues until the academic deficiency has been successfully remediated.
 - d. Dismissal from the program.
5. A PAS program student shall be placed on **academic warning** under any one of the following conditions using the following procedures:

- a. Students who score below 75.00% on a non-PAS course examination or below 80.00% on a PAS course examination on two or more occasions during one semester are given an academic warning.
 - b. Students who fail ONE clinical rotation due to a preceptor evaluation score
 - c. Students who fail up to TWO clinical rotations due to an end-of-rotation examination score after retesting
 - d. Students who do not (a) complete one or more of the Competency Assessment Passports, (b) complete one or more of the PAS Program Competency Self-Assessment Checklist, or (c) meet with their advisor regularly to monitor their progress toward achieving program competency, or (d) successfully pass a corrective intervention for a competency assessment.
6. A PAS program student shall be placed on **academic probation** under any one of the following conditions using the following procedures:
- a. Students who achieve a final course grade below 80.00% on a PAS course or below 75.00% on a non-PAS course (after retesting, if applicable) for up to TWO courses during the didactic phase of the program
 - b. Students who fail a second clinical rotation due to a preceptor evaluation score
 - c. Students who fail more than TWO clinical rotations due to an end-of-rotation examination score (after retesting, if applicable)
 - d. Failure of a clinical course (PAS 610, PAS 620, PAS 630), depending on the nature of the failure
 - e. Students with more than two unresolved Incomplete (“I”) grades that were assigned in a previous semester(s)
 - f. A cumulative semester GPA below 3.0.
 - g. Students who receive three or more academic warnings.
7. A PAS program student shall be **dismissed** from the PAS program under any one of the following conditions:
- a. Students who fail to comply with the probationary terms outlined in a student’s academic probation or remediation contract.
 - b. Students who achieve a final course grade below 80.00% in a PAS course or below 75.00% on a non-PAS course in three or more courses during the didactic phase of the program
 - c. Students who achieve a final course grade on an independent study course below 80.00% for a PAS course or below 75.00% for a non-PAS course
 - d. Students who achieve a final course grade below 80.00% for a PAS course or a final course grade below 75.00% for a non-PAS course for the second time in the same course
 - e. Students who fail more than TWO clinical rotations due to a preceptor evaluation score
 - f. Students who fail to achieve the minimum standards for **remediation of a failed clinical rotation** (as outlined in the PAS 610, 620, and 630 syllabi)
 - g. Students who fail a clinical course (PAS 610, PAS 620, PAS 630), depending on the nature of the failure
 - h. Students who meet the criteria for academic probation and are currently on disciplinary probation.

8. Students who fail to comply with the requirements of an academic warning are placed on academic probation. Students who fail to comply with the requirements of academic probation are dismissed from the program.
9. All parties to the decision to take action under this policy shall act expeditiously to arrive at and communicate a decision to the student as soon as practicable. However, to afford due process and full consideration of the graduate student's record and circumstances, a decision to dismiss a student under this policy may occur in the semester after the student's performance, or the actions that warranted academic review. If the graduate student is dismissed and is enrolled in graduate courses at the time of dismissal, the dismissal shall have the effect of a withdrawal from Grand Valley State University.
10. A graduate student who has been dismissed from a Grand Valley graduate program may not be admitted to a different graduate program and may not enroll in graduate courses without the permission of the associate vice provost for The Graduate School.
11. This policy complies with the Graduate Academic Policy on Academic Review for Students Enrolled in a Graduate Program in the Graduate Education Policies and Procedures Manual.

Definitions

Probation: Probation is a status that can be assigned to students who have had academic (academic probation) or professional/behavioral problems (disciplinary probation) as outlined in the PAS Program Student Policy and Procedure for Academic Review and the PAS Program Student Policy and Procedure for Disciplinary and Professionalism Review. The duration of the probationary status will be determined by the student's academic progress or professional/behavioral problems, but will extend, at a minimum, to the end of the following semester. When a student is placed on probation, the PAS Program Director and/or Department Chair, in conjunction with the SAL Committee, will draw up a contract that outlines the steps to be followed to be taken off probation. The contract will be signed by the student and the PAS Program Director and/or Department Chair. During the period of probation, the PAS faculty advisor will monitor the student's progress, but the student is ultimately responsible for the completion of the terms of the remediation plan.