

## **PAS Program Student Policy and Procedure for Academic Review**

1. The GVSU Graduate School establishes academic standards that must be met for all graduate students. These standards are outlined in the Graduate Academic Policy for Award of a Graduate Degree at GVSU, the Graduate Academic Policy for Minimum Grade Point Average, and the Graduate Academic Review Policy.
2. The GVSU PAS program establishes academic standards that must be met for matriculation in the program and for program completion. There are course-specific academic standards and program standards. Academic standards are outlined in individual course syllabi, the PAS Program Student Policy for Awarding the Master of Physician Assistant Studies Degree, the PAS Program Academic Performance Standards, and the PAS Program Student Policy and Procedure for Verifying Program Competency. The PAS program monitors students' academic progress within the program to provide academic assistance when needed. Students are identified as requiring academic review based on their academic performance, as outlined below.
3. Students with an academic performance below the university, program, or course requirements require academic review.
4. Students who do not (a) complete one or more of the Competency Assessment Passports, (b) complete one or more of the PAS Program Competency Self-Assessment Checklist, (c) meet with their advisor regularly to monitor their progress toward achieving program competency, or (d) successfully pass a corrective intervention for a competency assessment require academic review.
5. The PAS Department Chair and Program Director, in consultation with the PAS Student Academic Life (SAL) committee and acting on behalf of and at the direction of the PAS program faculty, shall take one of the following actions concerning a student who requires academic review:
  - a. None (no action)
  - b. Academic warning
    - i. Student notified in writing by the PAS SAL Committee
    - ii. No indication on transcript
  - c. Academic probation
    - i. Student notified in writing by the PAS Department Chair and Program Director
    - ii. Continuation with conditions as outlined in the GVSU PAS Program Student Remediation Plan Contract
    - iii. This status appears on the transcript
    - iv. This action is reported to the Associate Vice-Provost for the Graduate School.
    - v. Academic probation continues until the academic deficiency has been successfully remediated as outlined in the GVSU PAS Program Student Remediation Plan Contract
  - d. Dismissal from the program
    - i. Student notified in writing by the PAS Department Chair and Program Director
    - ii. This status appears on the transcript

- iii. This action is reported to the Associate Vice-Provost for the Graduate School.
6. A PAS program student shall be placed on **academic warning** under any one of the following conditions using the following procedures:
    - a. Students who score below 65.00% on one non-PAS course examination or <70.00% on one PAS course examination.
    - b. Students who score below 75.00% on a non-PAS course examination or below 80.00% on a PAS course examination on two or more occasions in one course during one semester are given an academic warning.
    - c. Students who score less than 70% on end-of-rotation examinations prior to retesting
    - d. Students who do not (a) complete one or more of the Competency Assessment Passports, (b) complete one or more of the PAS Program Competency Self-Assessment Checklist, (c) meet with their advisor regularly to monitor their progress toward achieving program competency, or (d) successfully pass a corrective intervention for a competency assessment.
  7. A PAS program student shall be placed on **academic probation** under any one of the following conditions using the following procedures:
    - a. Students who achieve a final course grade below 80.00% on a PAS course or below 75.00% on a non-PAS course (after retesting, if applicable) for up to TWO courses during the didactic phase of the program
    - b. Students who fail ONE clinical rotation due to a preceptor evaluation score
    - c. Students who score less than 70% on THREE end-of-rotation examinations prior to retesting
    - d. Students who score less than 70% on an end-of-rotation retest examination.
    - e. Failure of a clinical course (PAS 610, PAS 620, PAS 630), depending on the nature of the failure
    - f. Students with more than two unresolved Incomplete (“I”) grades that were assigned in a previous semester(s)
    - g. A cumulative semester GPA below 3.0.
  8. A PAS program student shall be **dismissed** from the PAS program under any one of the following conditions:
    - a. Students who fail to comply with the probationary terms outlined in a student’s academic probation or remediation contract.
    - b. Students who achieve a final course grade below 80.00% in a PAS course or below 75.00% on a non-PAS course in four or more courses during the didactic phase of the program
    - c. Students who achieve a final course grade on an independent study course below 80.00% for a PAS course or below 75.00% for a non-PAS course
    - d. Students who achieve a final course grade below 80.00% for a PAS course or a final course grade below 75.00% for a non-PAS course for the second time in the same course
    - e. Students who fail more than TWO clinical rotations due to a preceptor evaluation score
    - f. Students who fail more than FOUR end-of-rotation examinations prior to retesting

- g. Students who score less than 70% on more than FOUR end-of-rotation retest examinations
  - h. Students who fail more than FOUR clinical rotations due to end-of-rotation examination scores and/or preceptor evaluations
  - i. Students who fail to achieve the minimum standards for remediation of a failed clinical rotation (as outlined in the PAS 610, 620, and 630 syllabi)
  - j. Students who fail a clinical course (PAS 610, PAS 620, PAS 630), depending on the nature of the failure
9. A PAS program student may be dismissed from the PAS Program if the student meets the criteria for academic probation while concurrently on disciplinary probation, subject to review of the circumstances leading to the disciplinary action by the Program Director and Department Chair.
  10. Students who fail to comply with the requirements of an academic warning are placed on academic probation. Students who fail to comply with the requirements of academic probation are dismissed from the program.
  11. All parties to the decision to take action under this policy shall act expeditiously to arrive at and communicate a decision to the student as soon as practicable. However, to afford due process and full consideration of the graduate student's record and circumstances, a decision to dismiss a student under this policy may occur in the semester after the student's performance or the actions that warranted academic review. If the graduate student is dismissed and is enrolled in graduate courses at the time of dismissal, the dismissal shall have the effect of a withdrawal from Grand Valley State University.
  12. A graduate student who has been dismissed from a Grand Valley graduate program may not be admitted to a different graduate program and may not enroll in graduate courses without the permission of the associate vice provost for The Graduate School.
  13. This policy complies with the Graduate Academic Policy on Academic Review for Students Enrolled in a Graduate Program in the Graduate Education Policies and Procedures Manual.