PAS Program Responsible Conduct of Research Training Student Policy and Procedure

Policy
1. All PAS students must complete Responsible Conduct of Research (RCR) training before the end of their didactic year. Any student who has not completed this training or supplied proof of completion is not allowed to start the clinical phase of the program.
2. If you completed previous RCR training, you may contact the GVSU Graduate School (contact) to determine if your training qualifies to meet this requirement.
3. Students who have not received previous RCR training must complete the training through the online RCR training program, Collaborative Institutional Training Initiative (CITI). This program is free through the university for all PAS students.
4. This policy complies with the Graduate School Policy on Responsible Conduct of Research for Graduate Students Policy in the Graduate Education Policies and Procedures Manual.

Procedure
1. Go to https://www.gvsu.edu/rcr/online-rcr-training-and-certification-29.htm and log in using your GVSU username and password.
2. Click on the CITI training logo on this page.
3. Navigate to the Learner Tools at the bottom of the page and select "Add a Course."
4. Select the "RCR-Physician Assistant Studies Graduate Students" course and register for the course.
5. Complete all required modules in the "RCR-Physician Assistant Studies Graduate Students" course.
6. Once all required online modules are completed, you receive a certificate.
7. The certificate of completion must be sent to your PAS faculty advisor and uploaded to your Health Compliance Blackboard site (see GVSU Health Compliance Policy) for further information.