

PAS Program Clinical Year Preparedness Policy

1. All PAS students must meet the following criteria prior to and throughout the clinical year:
 - a. Successful completion of all didactic coursework.
 - b. Achievement of all PAS Program Didactic Phase Program Learning Outcomes and successful completion of all didactic year competency assessments as documented in the First, Second, Third, and Fourth Semester Competency Assessment Passports. Students that do not meet program-defined competencies as documented in the passport require a remediation plan.
 - c. Completion of Responsible Research Conduct (RCR) training as described in the PAS Program Responsible Conduct of Research Training Student Policy.
 - d. Successful completion of each previous rotation(s) or arrangement with the Instructors of Record to finish an “Incomplete” or remediate an unsatisfactory rotation grade following the Clinical Year.
 - e. Compliance with all Health Compliance requirements as outlined in the [GVSU Health Compliance Policy](#) and the PAS Program Health Screening Policy
 - i. All health compliance documents must be uploaded to Castle branch/Viewpoint by the student.
 - ii. A comprehensive medical examination is required for all PAS students to ensure they meet health requirements and technical standards before program matriculation. A specific clinical site may require a repeat medical examination immediately before or during the clinical year.
 - iii. All health compliance costs are the responsibility of the student.
 - iv. PAS students are instructed to contact the GVSU Health Compliance Office at healthcompliance@gvsu.edu (616) 331-5812 for further information on health compliance requirements.
 - v. If health compliance is not current, students are not allowed to start the clinical year or continue their clinical rotations until all compliance requirements are completed and verified by the Health Compliance Officer.
 - f. Compliance with the PAS Program Student Drug Screening Policy and the PAS Program Student Criminal Background Screening Policy.
 - g. Compliance with all PAS program policies, including the PAS Program Student Professionalism Policy.
 - h. Absence of medical or psychological conditions that could (a) endanger the safety of the student or the patients the student will be entrusted with or (b) prevent the student from fully participating in clinical experience.
2. All PAS students must meet with their PAS Program Academic Advisor during the fourth semester of the PAS program to discuss their preparedness for the upcoming clinical year. Students are not allowed to begin the clinical year if there is reason to believe that they are unprepared for this type of experience. Sufficient reasons may include, but are not limited to, the following:

- a. Academic Probation. The clinical rotation sites and preceptors expect each student to attain a specific level of knowledge before engaging in clinical experiences. Academic probation puts the student's level of understanding in question. A student who is on probation for an isolated course deficiency (i.e., a particular module in Clinical Medicine III) *may* be allowed to participate in a clinical experience if it is determined by the faculty that all other areas of knowledge are appropriate, that the deficiency can be remediated, and that the deficiency is not critical to the student's performance for that particular clinical experience. Remedial work in the deficient area is required and must be completed by the end of the first clinical month.
 - b. Disciplinary probation or violations of the PAS Program Student Professionalism Policy.
 - c. Student medical or psychological conditions that could (a) endanger the safety of the student or the patients the student is entrusted with or (b) prevent the student from fully participating in clinical experience.
3. The PAS Program Clinical Faculty and PAS Program Director can remove a student from a clinical site and/or arrange for an extended clinical experience, if deemed appropriate to satisfactorily complete the rotation requirements and achieve program competencies.

Definitions

Probation: Probation is a status that can be assigned to students who have had academic (academic probation) or professional/behavioral problems (disciplinary probation) as outlined in the PAS Program Student Policy and Procedure for Academic Review and the PAS Program Student Policy and Procedure for Disciplinary and Professionalism Review. The duration of the probationary status will be determined by the student's academic progress or professional/behavioral problems, but will extend, at a minimum, to the end of the following semester. When a student is placed on probation, the PAS Program Director and/or Department Chair, in conjunction with the SAL Committee, will draw up a contract that outlines the steps to be followed to be taken off probation. The contract will be signed by the student and the PAS Program Director and/or Department Chair. During the period of probation, the PAS faculty advisor will monitor the student's progress, but the student is ultimately responsible for the completion of the terms of the remediation plan.