

TODAY

- Welcome
- Course Registration
- Payments
- Insurance
- Important Dates
- Reminders
- Questions



ISS TEAM



Libby Jawish
Director



Liz MontoyaAssistant
Director



Andres Ortiz-Estevez Coordinator

ISS TEAM



Holl Miller
Office
Coordinator



Chrissy Tyndall Coordinator



Emily SumneyCoordinator



ZOOM!

Please change your name to something recognizable. This will make it easier for us to assist you!

We ask:

- Please stay muted during the presentation
- Cameras on, if possible:)

You ask:

- Via the chat at any time!
- "Raise hand" at end of presentation if you wish to voice your question





U.S. UNIVERSITY SYSTEM + COURSE REGISTRATION

Who Registers
Students for
Classes?

The students do!

When can students register?

Once they work with an academic advisor

December 15th 5:00pm deadline

Do I pay before I register?

Classes are not charged to students until they register How do I choose my courses?

Follow your advisor's guidance!

Jan 12,2024 5:00pm deadline

Can I change classes?

Yes! Until the first Friday of the semester to add/drop

UNDERGRAD COURSE REGISTRATION

Submit Orientation Request Form

check your emails!!

Meet with your Academic Advisor

https://www.gvsu.edu/ advising/advisingcenters-70.htm Register in MyBanner

https://www.gvsu.edu/ banner

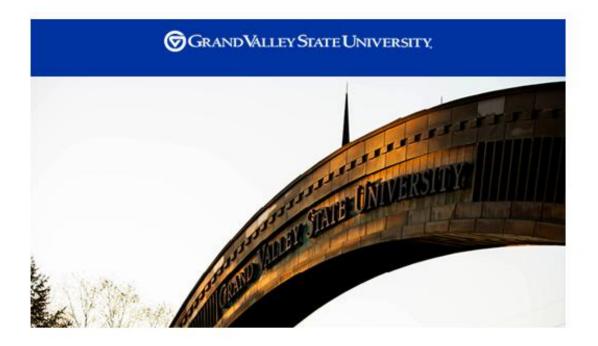
"ORIENTATION" REQUEST FORM

[Test] Congratulations Laker! It is time to sign up for Orientation.





ilf there are problems with how this message is displayed, click here to view it in a web browser.



Dear Aly Amin,

Congratulations again, on your admission to Grand Valley State University! We are so excited for you to continue your educational journey as a GVSU Laker.

Your next step is to sign up for Orientation. Please fill out the Orientation Request Form online through the checklist on your <u>Laker Portal</u>. By doing so, you are accepting our offer to join the GVSU Community this Winter 2024. Once you complete the request form, an advisor from your area of study will contact you to schedule an Orientation Session.

During your Orientation session, you will meet with an academic advisor from your area of study. You will select and register for your Grand Valley classes and learn more about services and resources available to help you succeed.

If you have taken college-level courses, have your official transcripts and course descriptions (translated into English, if needed) sent to adm-transcripts@qvsu.edu.

Once again, we are thrilled that you have chosen Grand Valley State University!

YOU HAVE TO SUBMIT THE FORM

You will not be able to connect with an academic advisor nor register for classes if you do not sign up

This is not your required orientation as an international student; this is the domestic student process and allows you to connect with

January 12, 2024 by 5:00pm Registration deadline

GVSUProfessional Staff

Guide students in specific majors with course registration throughout degree



Find your

Advising

Center

Assigned New Student Advisees

Each new GVSU
Student is assigned to an Academic Advisor

ACADEMIC ADVISING

- Who we are
 - 7 centers that specialize in each major
- When to meet with us
 - Week 1 open registration
 - During first year after midterms
 - Anytime!
- How to schedule
 - Navigate
 - Calling the offices
 - Stopping by the offices

- How to meet with us
 - In person
 - Zoom
- What to talk to advising about
 - Academic policies
 - Academic plans
 - Campus resources
 - Your goals
 - How you're doing at GVSU in general

GRADUATE COURSE REGISTRATION

Learn the Requirements

https://www.gvsu.edu/ catalog/search.htm? source=program Communicate
with your
Program Director

https://www.gvsu.edu/ advising/advisingcenters-70.htm Register in MyBanner

https://www.gvsu.edu/ banner

WHO IS MY PROGRAM DIRECTOR?

https://www.gvsu.edu/gs/masters-and-doctoral-degree-programs-9.htm

WHAT ARE MY PROGRAM REQUIREMENTS?

https://www.gvsu.edu/gs/masters-and-doctoral-degree-programs-9.htm

REGISTERING FOR CLASSES

- Registration begins in March for S/S, F, and W
- Schedule a meeting with your GPD so you have a game plan
- Watch the video on how to register for classes on Banner
 - https://www.gvsu.edu/registrar/banner-registration-113.htm
 - 9 credits for Full time grad students
- Common registration errors/situations
 - Linked course e.g. lab courses
 - Ask for overrides for prereq not met, attribute not met, major not met
 - Course is closed add yourself to the waitlist

BANNER

https://www.gvsu.edu/banner

Log in using your username & password

• Waitlist - add yourself if the class if full/closed

• Overrides - if you don't meet the prerequisites, you can ask if the Faculty will still approve you to take the course



TRANSCRIPTS

Please provide a copy to Faculty if a course has prerequisites you think you have already completed!





Student accounts is here to assist you with all aspects of your student account. We can explain your charges, help you make a payment and answer questions about due dates and rates. Contact our billing hotline and we will be here for you! 616 331-2209

About Us

Student Accounts is responsible for all student accounts, billing, collections, and Perkins loans.

Authorization to Release Financial Information to a Third Party under FERPA

FERPA is a Federal law that stands for the "Family Educational Rights and Privacy Act." This law protects the privacy of the student's education records. Providing this consent allows the Student Accounts Office to discuss your account with a third party, such as your parents. To give your consent, please log on to myBanner, click on the "Messages/Documents" tab, then click on "Student Accounts Office Release of FERPA information."

| Payment Number | Winter 2024 Payment Due Dates |
|-------------------|--|
| Payment 1 | December 15, 2023, 5:00 p.m. (For any charges assessed on or before December 15th) |
| | January 05, 2024, 5:00 p.m. |
| | (For any charges assessed December 16th through January 5th) |
| | January 12, 2024, 5:00 p.m. |
| | (For any charges assessed January 6th through |
| | January 12th) |
| Payment 2 | January 26, 2024, 5:00 p.m. |
| Payment 3 | February 23, 2024, 5:00 p.m. |
| Payment 4 | March 22, 2024, 5:00 p.m. |

LOOKING TO VIEW YOUR BILL OR ITEMIZED STATEMENT?

If you are a student, you can log into myBanner to access your bill.

Once logged in, click on Student | Student Account | Student Account | Information | View Statement

If you are a Guardian/Family member, you can access bill information using the **Proxy Access Login**.

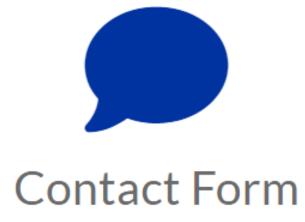
Once logged in, click on Student | Student Account | Student Account | Information | View Statement

NEED HELP?



Call

(800) 789-1923 or (616) 331-2209



Fill out the Contact Us form



Email

studenta@gvsu.edu



We are located at 1049 Zumberge Hall (1049 JHZ)

View the <u>Campus Maps</u> to visit in person

Forms of Payments

CREDIT CARD

All GVSU Student Account credit card payments are processed through CORE Business Technologies. CORE assesses a non-refundable 1% fee on the total credit card transaction. This fee structure reflects a fair distribution of the cost sharing of credit card transactions fees with the University for card holders that take advantage of this convenient payment method. Most higher education institutions pass the entire cost of this credit card fee to the customer but GVSU does not. We accept Visa, Mastercard, and Discover. Financial Aid and tuition refunds will be refunded back to the credit card that was used to pay on the account.

ELECTRONIC CHECK

All electronic checks are not assessed a processing fee. You will need your routing number and account number from your checking or savings account. We are unable to take electronic check payments over the phone. All payments that are returned by the bank are subject to a \$20 returned check fee. Returned payments made towards tuition or a past semester charge could result in class cancellation if not paid in a timely manner. If a check is returned for insufficient funds we may present it to the bank electronically.

CHECK OR MONEY ORDER

You may pay by check or money order at any GVSU Student Assistance Center. All payments that are returned by the bank are subject to a \$20 returned check fee. Returned payments made towards tuition or a past semester charge could result in class cancellation if not paid in a timely manner. If a check is returned for insufficient funds we may present it to the bank electronically.

Due to COVID-19 and the slow down in USPS delivery, we encourage everyone to make their payments online.

If you have no other option, then please print out the Statement of Account and return it with the payment to:

Grand Valley State University
Student Accounts Office 1049 James H. Zumberge Hall
1 Campus Dr.

Allendale, MI 49401

If you are unable to send a copy of the statement with your payment, please write the student name and Student ID (G #) on the check or money order.



HEALTH INSURANCE

- Having health insurance in the U.S. is very important - medical bills can be very expensive
- U.S. health insurance doesn't typically cover dental or vision
- LewerMark = mandatory international health insurance at GVSU
 - Put in place to be as convenient as possible for international students
 - Good coverage

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HEALTH INSURANCE

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- Coverage dates for Winter 2024: Jan. 1 July 31, 2024
- Free 30 day extended coverage prior to the policy's official start: Dec. 2,
 2023
- Students are billed in November for Winter 2024
- Billed \$903.12 per semester
- Waiver Deadline: Dec. 8th



https://www.gvsu.edu/istudents/lewermark-health-insurance-130.htm#Website

IMPORTANT DATES

| Task | Date |
|--|------------------------------------|
| GVSU Housing Application | As soon as possible |
| GVSU Closed | December 22, 2023-January 02, 2024 |
| Deadline LewerMark Waiver, Expedited Visa Letter, Student ID | December 8, 2023 |
| Earliest Entry to USA | December 9, 2023 |
| Payment Deadline | December 15, 5pm |
| Designated Arrival Date for On-Campus Move-in | January 4, 2024 |
| Graduate & Undergraduate iStudent Orientation | January 5, 2024 |
| Make Up Orientation | January 12, 2024 |

EMAIL ETIQUETTE

Please be patient! Allow 3-5 business days

Include the following information:

- First Name
- Last name
- G-Number

Please DO NOT:

- Email multiple times on same topic
- Copy everyone you know at GVSU
- Ask for money
- Send the same email to multiple people



REMINDERS

ISS Live "Get Ready" zoom calls:

November 30th Arrival and Orientation

Always at 9:00am Allendale time!

ISS TEAM



istudents@gvsu.edu



+1 (616) 331 - 3898



www.gvsu.edu/istudents

QUESTIONS!