

SOCIAL SECURITY NUMBER

ONLINE APPLICATION GUIDE



FILL OUT ONLINE APPLICATION

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- Fill out online SSN application using this [link](#)
- Mailing Address: 1 Campus Drive, 130 LOH, Allendale, MI, 49401
- Citizenship Question: check Legal Citizen Allowed to Work

BRING DOCUMENTS TO SOCIAL SECURITY OFFICE

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- Bring the following to the Social Security office within 45 days of filling out the online application:
 - I-94 (printed copy from this [link](#))
 - Letter of Employment
 - Original Passport with Visa
 - Confirmation of online application
 - I-20 (printed)

SOCIAL SECURITY OFFICE INFO.

- **Address:** 3045 Knapp St. NE, Grand Rapids, MI 49525
- **Phone:** 1-877-319-5710
- **Hours:** Monday - Friday: 9:00 AM - 4:00 PM, Saturday & Sunday: Closed

SSN CARDS TAKE ABOUT 2-3 WEEKS TO PROCESS. IF YOU USED OUR OFFICE'S MAILING ADDRESS, WE WILL EMAIL YOU ONCE WE RECEIVE YOUR CARD.