

OPT CHECKLIST

Applicants should request a new I-20 from the Padnos International Center

Applicants are strongly encouraged to file early so that they receive the new EAD before the end of their studies.

Forms I-765 and G-1145 should be downloaded from: uscis.gov

CHECKLIST:

I-765 (On # 20 write ( C ) ( 3 ) ( b ))

G-1145

Check or money order for $410.00 (pay to the order of: USCIS)

Passport photos – 2 please!

Copies of: (Keep your originals)

New I-20

Passport identification page

F-1 visa

I-94 (you probably need to print a copy of your electronic I-94)

Make copies of everything you send (including your method of payment)

EXPRESS MAIL EVERYTHING TO:

United States Citizenship and Immigration Services (USCIS)

Phoenix Lockbox

PO Box 21281

Phoenix, AZ 85036

ADDITIONAL INSTRUCTIONS:   
Once you receive employment, please inform the Padnos International Center by emailing: [istudents@gvsu.edu](mailto:istudents@gvsu.edu)