



F-1 International Student Transfer In Form

This form is for F-1 students who are currently studying at another institution inside the USA and wish to transfer their SEVIS record to GVSU in order to continue their studies. Please follow these steps:

1. The student must be admitted to GVSU.
2. The student must complete the first section of this form BEFORE providing to a DSO at their current institution.
3. The DSO at the current institution should complete the second section of this form and please RETURN IT TO THE STUDENT.
4. The student should upload this form as an attachment to our online [SEVIS Transfer In](#) form.

To Be Completed by the Student:

First Name		G-Number	
Last Name		Email Address	
Semester Starting at GVSU			

Permanent Foreign Address

Address Line 1		State/Province	
Address Line 2		Postcode	
City		Country	
Student's Signature		Date of Signing	

To Be Completed by a Current DSO (International Student Advisor):

Name		School Name	
Job Title		School Address	
Email Address		Student's SEVIS #	
Phone Number			
Has the Student Maintained their status for the duration of their time at your institution?		Yes	No
Is the student eligible to return to your institution?		Yes	No
In which status is the student's record currently?			
Is the student currently on OPT?		Yes	No
If yes, what are the dates?		<i>Start:</i>	<i>End:</i>
DSO's Signature		Date of Signing	

GVSU's school code: DET214F00543000

Please return the completed form to the student. Contact us with questions at istudents@gvsu.edu. **Thank you!**