



UNDERGRADUATES | FALL 2023

COURSE REGISTRATION





U.S. UNIVERSITY SYSTEM + COURSE REGISTRATION

**Who Registers
Students for
Classes?**

The students do!

**When can
students register?**

As soon as they
have a G#

Aug. 16 deadline



**Do I pay before I
register?**

Classes are not
charged to students
until they register

**How do I choose
my courses?**

Follow your Graduate
Program Director's
guidance!

Aug 30 deadline



**Can I change
classes?**

Yes! Until the first
Friday of the semester
to add/drop

GRADUATE COURSE REGISTRATION

1
**Learn the
Requirements**

[https://www.gvsu.edu/
catalog/search.htm?
source=program](https://www.gvsu.edu/catalog/search.htm?source=program)

2
**Communicate
with your
Program Director**

[https://www.gvsu.edu/
advising/advising-
centers-70.htm](https://www.gvsu.edu/advising/advising-centers-70.htm)

3
**Register in
MyBanner**

[https://www.gvsu.edu/
banner](https://www.gvsu.edu/banner)



WHO IS MY PROGRAM DIRECTOR?

<https://www.gvsu.edu/gs/masters-and-doctoral-degree-programs-9.htm>

WHAT ARE MY PROGRAM REQUIREMENTS?

<https://www.gvsu.edu/gs/masters-and-doctoral-degree-programs-9.htm>



REGISTERING FOR CLASSES

- Registration begins in March for S/S, F, and W
- Schedule a meeting with your GPD so you have a game plan
- Watch the video on how to register for classes on Banner
 - <https://www.gvsu.edu/registrar/banner-registration-113.htm>
 - 9 credits for Full time grad students
- Common registration errors/situations
 - Linked course - e.g. lab courses
 - Ask for overrides for prereq not met, attribute not met, major not met
 - Course is closed - add yourself to the waitlist

TRANSCRIPTS

- For convenience, include in emails to Faculty
- Bring a copy to any Zoom sessions!





BOOKS

- GVSU Save
- GVSU Laker Store Website
- Renting, buying, digital access
- Library





CULTURAL TIPS

- Faculty (Professors)
Doctor + Last Name
ex. Dr. Smith
- Staff
First name basis except Vice President
and above
- Email Etiquette
2-3 business days to respond
Generally, Faculty do not work during
the summer
Include your G#
Provide several times that work for you if
trying to organize a meeting